



# COMMUNITY WELLBEING COMMITTEE

Minutes of a Committee meeting held on  
Thursday 19<sup>th</sup> August 2021 at 19.00hrs in the Town Hall, 1 High Street,  
Cullompton, EX15 1AB

## Present

**Chair:** Councillor J Johns

**Committee Members:** M Beckwith, J Buczkowski and M Dale

## In attendance

*Note: Councillors attending by remote access are not able to participate nor vote in the meeting but may raise questions during the agenda item for Members' Questions*

**Councillors:** E Andrews (by remote access)

**Officers:** J Norris (Town Clerk)

Mr N Savage, Volunteer Footpath Warden

1 member of the public attended the meeting

## CW Chair's Announcements

**154.** The Chair did a roll call of those present in the Town Hall and then provided an overview of the road safety meeting held on 16 August with the Devon County Council Safer Travel Strategy and Programme Officer including:

- Signs saying "Beware Ducks " signs can be provided at a cost of approx. £250.00 each which would have to be met by the Town Council.
- It was suggested that the Town Council should contact 'Speed Watch' to do some survey work near the Woodmill.

## CW Apologies for Absence

**155.** It was noted that Councillor Andrews had sent her apologies as she was unable to attend the meeting in the Town Hall but was observing the meeting by remote access.

## CW Declarations of Interests

**156.** No declarations of interests were made regarding any items on the Agenda at this stage of the meeting.

## CW Public Participation

**157.** This agenda item allows members of the public present at the meeting to raise matters which are relevant to the work of the Committee.

No matters were raised.

**CW Minutes**

**158.** Consideration was given to the draft Minutes of the meeting held on 15th July 2021. (Supporting Paper A to the Agenda)

**RESOLVED** to confirm the draft minutes of the meeting held on 15 July 2021 as a correct record.

**CW Action List**

**159.** The Action List as applies to the Community Wellbeing Committee was received and reviewed (Supporting Paper B to the Agenda)

**CW Financial Monitoring**

**160.** Information about the Community Wellbeing Committee income, expenditure and commitments, compared to the 2020/21 budget estimates was received and reviewed; this included:

- (i) Committee Income & Expenditure - Month 4, July 2021 (Supporting Paper C to the Agenda)
- (ii) Nominal Ledger Year-to-date breakdown of Committee Expenses & Income (Supporting Paper D to the Agenda)
- (iii) Committee Earmarked Reserves (Supporting Paper E to the Agenda)
- (iv) Financial Summary & Graphs (Supporting Paper F to the Agenda)

**RESOLVED** to note the financial reports

**CW Public Rights of Way**

- 161.**
- i) To receive information relating to Cullompton's Public Rights of Way (Supporting Paper G to the Agenda)
  - ii) receive information relating to Community Footpaths & Bridleways (Supporting Paper H to the Agenda)
  - iii) To receive a report (oral) from Cullompton's Volunteer Footpath Warden

The Volunteer Footpath Warden oral report included:

- The parish walks have gone well and an extra one had been requested which will be on 6 September.
- A strimmer is to be purchased from the P3 money for use by the Keystone Project volunteers; there will need to be risk assessments etc compiled
- The Volunteer Warden is compiling a prioritised list of a number of small jobs which can be either done by contractors or by the Town Council's Outdoor team and charged to the P3 money.
- The Devon County Council Footpath Officer has recommended a contractor used to working with the Environment Agency who may be able to undertake work to the footpath alongside the Leat; it may be possible to request funds from DCC towards the work

**CW Christmas Lights 2021**

**162.** Consideration was given to additional works as an extension to the contract for the provision of the town's Christmas Lights and to agree an associated budget (Supporting Paper I to the Agenda)

**RESOLVED**

- (i) to contact the owners of the Market house Inn and the site of the former King's Head to get permission for re-instating the power supplies used for light in the nearby lime trees.

- (ii) that subject to the permissions referred to in (i) above being obtained, that the contract with Sparkx is expanded to include the addition of two additional power supplies at the cost of £870.00 plus VAT

**CW Youth Services**

- 163.**
- i) A Youth Services Working Group Update Report was received (Supporting Paper J to the Agenda) & notes of the meeting held on 6<sup>th</sup> July 2021 (Supporting Paper J1);
  - ii) Consideration was given to the quarterly report supplied by the YMCA (Dulverton) in relation to the Town Council's Service Level Agreement and associated contract with the YMCA for Youth Services Provision within Cullompton (Supporting Paper K to the Agenda)

**CW Allotments: Haymans Close & Top Field Allotment Sites - Update**

- 164.** Consideration was given to the Allotment Update Report (Supporting Paper L to the Agenda) and

**RESOLVED**

- (i) To purchase and install wildlife cameras.
- (ii) To erect notices that CCTV is operating in the area.
- (iii) That the budget for (i) and (ii) above is £500.00, the expenditure to be met from the Community Wellbeing general budget.
- (iv) That the Town Clerk is given delegated authority to implement (i) and (ii) above.
- (v) That the Neighbourhood Plan Policing team are contacted and a) made aware of the problem b) requested to make random visits to the Top Field allotment site c) asked for relevant suggestions to improve security.

**CW Tree Assessments**

- 165.** Consideration was given to information relating to assessment of trees which come under the remit of the Community Wellbeing Committee:

- i) Tree Assessment Update Report (Supporting Paper M to the Agenda);
- ii) Tree Assessment Report for Head Weir Play Area (Supporting Paper N to the Agenda);
- ~~iii) Tree Assessment Report for St. Andrews Car Park (Supporting Paper O to the Agenda)~~  
This item was not considered as it is within the remit of the Town Centre & Economic Development Committee
- iv) Tree Assessment Report for Upcott Field (Supporting Paper P to the Agenda)

**RESOLVED**

- (i) to accept all the recommendations contained in the Tree Assessment reports and give delegated authority to the Town Clerk to appoint a contractor and get the work done.
- (ii) That (i) above is subject to the usual financial limits and expenditure is met from play area running expenses.

**CW To consider Members Questions**

- 166.** This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

- What is happening regarding the Helping Hands App? The Town Clerk responded that she understood the App was live and now needs to be publicised.