

CEMETERY AND TOWN HALL COMMITTEE

Minutes of a Committee meeting held on

Thursday 2nd December 2021 at 19.00hrs in the Town Hall, 1 High Street,
Cullompton, EX15 1AB

Present

Committee Members: Councillors J Buczkowski, M Dale (Chair), K Haslett, J Johns, C Snow

In Attendance: Councillors S Holvey, I Findlay, M Thompson.

Note: Councillors attending by remote access are not able to participate nor vote in the meeting but may raise questions during the agenda item for Members' Questions

Officers: The Assistant Town Clerk (Meeting Administrator)

No members of the public attended the meeting.

1. Chair's Announcements

The Chair may make announcements relevant to the work of the Committee.

Note: announcements are for information only and not for debate, discussion or questioning.

The Chair had no announcements to make.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

Apologies for absence were received and accepted from Councillors E Andrews and R Dietrich.

3. Declarations of Interests

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest. Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

There were no Declarations of Interests made.

4. Public Participation

To allow members of the public present at the meeting to raise matters which are relevant to the work of the Committee; up to 3 minutes will be allowed for each person. (Please note people must either be present in the Town Hall or have made a written submission).

None.

5. Minutes

To confirm the Minutes of the meeting held on 7th April 2022 as a correct record.

Resolved that the Minutes of the meeting held on 7 April 2022 are adopted as a true and correct record of the meeting and signed as such.

6. Action List

To receive and review the Action List relating to the Cemetery & Town Hall Committee.

The action list was noted.

7. Financial Monitoring

To receive and review information about financial matters pertaining to the Cemetery and Town Hall Committee including income, expenditure and commitments.

The financial papers were noted.

8. Outdoor Team Reports

To consider reports from the Outdoor Team Supervisor about recent and planned work

The Outdoor Team Supervisor report was noted.

9. Cemetery Landscaping Project

To consider and agree the type of surface to be laid on the former soil spoil area.

Resolved to lay the former soil spoil area to turf at this time with a longer-term plan formulated by the Cemetery and Town Hall Working Group which will meet by the end of May.

10. Mortuary

To consider work to the mortuary to stop and prevent the ingress of water which is causing damage to the interior plasterwork. (Supporting Paper F)

Resolved that quotes from contractors, qualified and experienced to work on Grade II Listed buildings, is sought in order to have the rainwater goods repaired and the interior plasterwork made good.

11. Members Questions

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

Note: questions are to be for the purpose of obtaining information and not for debate nor discussion.

Councillor C Snow strongly recommended that a thorough deep clean of the Town Hall is commissioned prior to rental to the Election Authority for the upcoming By-Election in the Tiverton and Honiton Constituency.

12. Exclusion of the Press and Public

To consider passing a resolution in accordance with the 1960 Public Bodies (Admission to Meetings) Act to exclude the public and press during consideration of:

- Agenda Item 13 Cemetery Pathways Project on the grounds that publicity would be prejudicial to the public interest by reason of its confidential nature (financial, legal and subject to negotiation).

Resolved to exclude the public and press during consideration of:

- Agenda Item 13 Cemetery Pathways Project on the grounds that publicity would be prejudicial to the public interest by reason of its confidential nature (financial, legal and subject to negotiation).

13. Cemetery Pathways Project

To consider the current (first) tranche of the pathway rejuvenation project including the work that has been done, whether or not it is fit for purpose, any works required to make it fit for purpose and the invoice received. (Supporting Paper G).

Resolved that, provided that the edging strips that require replacement are replaced, that the soft areas are solidified and that the spoil heap in the car park is removed, Cloud9 are to be paid in full.