



Locum Town Clerk: Francesca Pridding

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**MINUTES OF A MEETING OF THE SERVICES PROPERTY& OUTDOOR SPACES COMMITTEE**

**DATED THURSDAY 6<sup>TH</sup> OCTOBER 2022**

**IN CULLOMPTON TOWN HALL AT 8.00PM**

**PRESENT:**

Councillor Thompson (Chair)

Councillors: Shaun Holvey, Mike Thompson, Christopher Snow, Gordon Guest, Martin Smith, Janet Johns, Lloyd Knight, Ian Findlay, Robert Dietrich

**OFFICERS PRESENT:**

Francesca Pridding (Locum Clerk)

Carmel Wilkinson (Locum Deputy Town Clerk)

Paul Gummer (Outdoor Team Supervisor) for SPOS cttee

Ref. 01 **APOLOGIES:**

06.10.22 Matthew Dale  
Kathryn Haslett

Ref. 02 **DECLARATION OF FINANCIAL INTEREST OR PERSONAL CONNECTION:**

06.10.22 None

Ref. 03 **MINUTES**

06.10.22 None

Ref. 04 **FINANCE REPORT**

06.10.22 Motion not to accept/to defer the finance report because not provided to councillors 3-days before this meeting.

**Proposed:** Cllr Thompson

**Seconded:** Cllr Snow

Unanimous

Ref. 05

### **OFFICER REPORT**

06.10.22

The Outdoor Team Supervisor gave a comprehensive update to the committee, see report attached to the agenda for this meeting.

Waterproofing the Chapel roof was also discussed and PG explained to councillors the scope and process of repairs he is overseeing.

Also discussed under this item was:

The possible impact of the NW extension.

Specification for cemetery paths.

Benches.

PG priorities: war memorial for Remembrance Sunday and Alms-houses prep for memorial stone.

PG thanked the team, currently just Perry and Norm, for their hard work and dedication.

Cllr Thompson offered congratulations to PG and the team for their hard work.

Ref. 06

### **HEADWEIR ROAD PLAY AREA**

06.10.22

The play area is leased to CTC by MDDC.

Discussed: Whether to retain the lease, and under what terms, or to surrender it to MDDC.

Headweir is one of the most popular play areas.

Working group to consider options? Not on the agenda, the lease is a CTC asset therefore decisions must be reported to full council.

Who owns the fence?

Cllr Buczkowski:

CTC has not spent a lot of money on Headweir.

Rent is peppercorn.

No impact on precept.

Positive impact on community.

Well maintained but could do with more equipment.

Beware fear mongering.

Motion to produce a report on running costs , legal fees and ownership of land/property. Defer decision until report is available and return to this committee.

**Proposed:** Cllr Thompson

**Seconded:** Cllr Holvey

8 for, 1 abstain

Ref. 07  
06.10.22

**CHAPEL ROOF CONDITION REPORT**

Motion to commission a condition report of the Chapel roof.

**Proposed:** Cllr Thompson

**Amended proposal:** (Cllr Dietrich) to include the Mortuary

**Seconded:** Cllr Johns

Unanimous

Ref. 08  
06.10.22

**TOWN HALL CLEANING**

Proposal to delegate to the clerk procurement of a contract to maintain the town hall in clean and safe condition.

Discussed: In-house capacity (staff to undertake cleaning).

Advertise locally. Decision for Resources? Delegate to clerk too open ended.

**Proposal:** Cllr Buczkowski

**Seconded:** Cllr Findlay

8 for, 1 abstain

Ref. 09  
06.10.22

**REVIEW OF FEES**

Chair: Item deferred because no figures available to review/compare.

Ref. 10  
06.10.22

**BUDGET 2023/24**

Discussion ranged from: Do not understand the brief to a widely accepted method for setting a budget.

Motion to defer this item.

**Proposed:** Cllr Thompson

**Seconded:** Cllr Snow

**Amendment proposed:** Cllr Findlay – Special meeting to discuss when councillors have had time to consider the documents, make notes and ask questions.

6 for, 3 abstain

Ref. 11  
06.10.22

**STRATEGIC PLAN 1, 3 & 5 years**

Q Cllr Findlay – in remit of this committee to include consideration of a new town hall? Ans – Y

Discussed: Short-term objectives e.g. cemetery paths, floral arrangements, weeds/grass in/out of town, town cleanliness eg war memorial.

Cllrs to make lists re maintenance and suggestions re WC cleaning/maintenance.

Long-term – Cemetery projects, pagoda, mortuary, car park maintenance, town hall relocation, replacement of play equipment inc. build up reserves to fund.

See previous lists. Overall plan/vision for town is needed.

Garden Village - £. Strategic partnerships. Cycle paths/healthy living.

Boundary changes.

Cllr Guest: Retail in Garden Village. JB signposted to Supplementary Planning document, framework for the future. Clerk advised that CTC has resolved to set up a working group.

No resolutions.

Meeting closed at 20:55