



Town Clerk: Dan Ledger

The Town Hall, 1 High Street, CULLOMPTON, EX15 1AB

enquiries@cullomptontowncouncil.gov.uk

01884 38249

MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL
DATED THURSDAY, 23RD FEBRUARY 2023 AT 7:00PM
AT CULLOMPTON TOWN HALL

PRESENT:

Councillors: J Buczkowski (Chair), K Haslett, S Holvey, J Johns, L Knight, M Smith, C Snow, M Thompson.

Officers: The Town Clerk, the Assistant Town Clerk, Maintenance Supervisor.

Others: 1 member of the public, Cllr J Berry.

John Berry – gave his update on Devon County Council and, in particular, health and social care budgets.

Councillor C Snow reported that the road outside Exeter Road garage and, generally, the state of the potholes in the roads around Cullompton is potentially dangerous due to a widespread deterioration of road surfaces. He requested that the matter is taken directly to the roads team; Councillor Berry stated that he had already done so and would continue to pressure the appropriate department.

Ref 711 **APOLOGIES FOR ABSENCES**

23.02.2023 Apologies for absence were received and approved from Councillors E Andrews, R Dietrich and G Guest.

Ref 712 **DECLARATION OF INTEREST AND DISPENSATIONS**

23.02.2023 Councillor C Snow declared a affects non-registerable interest (NRI) in Ref 719 as he lives near Water Meadow.

Councillor M Thompson declared an affects non-registerable interest in Ref 719 as he lives near Water Meadow and an affect NRI under Ref 713 as he lives close to the skate park.

Councillor J Buczkowski departed the meeting having declared an affects Other Registerable interest (ORI) under Ref 728 as he is an elected member of Mid Devon District Council with whom an access agreement under discussion will be made.

Ref 713 **PUBLIC QUESTION TIME**

23.02.2023 The member of the public present spoke to the poor state of littering, street cleaning and refuse collection in Cullompton. He noted that there are areas of Cullompton that are not being efficiently or effectively maintained in terms of litter collection and that the equipment supplied, by MDDC, to their street cleaning operative is insufficient for the task required. He requested that the Police are

contacted in order to educate users on the matter of the littering, especially in the area of the skate park.

The matter of littering and Anti-Social Behaviour is to be added to future Agenda for a fuller debate and resolution.

Ref 713 **MINUTES**

23.02.2023 **RESOLVED** to adopt the Minutes of the Ordinary meeting of the Council held on 12 January 2023 as a true and correct record of the meeting; they were signed as such.

Ref 714 **CHAIR'S REPORT**

23.02.2023 The Chair congratulated the outdoor team on the good work being done to improve the condition of, particularly, the Cemetery pathways and the administrative team for their work in achieving compliance in procedures and practices. The report was **NOTED**.

Ref 715 **TOWN CLERK'S REPORT**

23.02.2023 The Town Clerk presented their report with further representations on a few other matters. This included work to be done by the outdoor team in planting, hanging and maintaining the hanging baskets for High Street and Fore Street in 2023; a red, white and blue colour scheme has been chosen. He also mentioned that the Police had indicated that they would not be providing cover for the management of traffic for the Remembrance Sunday parade road closure without making a charge for the service. The report was **NOTED** by Council.

Ref 716 **FINANCE**

- 23.02.2023
- a. **RESOLVED** to note the Bank Reconciliations up to 31 January 2023.
 - b. **Proposed** by Councillor M Thompson to consider only the original payments list (not including the payment to Involve Mid Devon for the provision of Youth Services) due to late receipt of the amended payments list that included this payment; the proposal was seconded by Councillor C Snow.

The motion was defeated.

RESOLVED to note the payments, receipts and invoices paid under delegated authority and to approve the Council payment list. The payment to Involve Devon was amended to be in the amount of £19,000 rather than the declared £19,500.

- c. **RESOLVED** to note the budget to date and to approve virements between budgets and/or reserves.
- d. **RESOLVED** to approve a budget of up to £5,000 to facilitate events during the weekend of the Coronation of King Charles III taken from General Reserves initially.
- e. **RESOLVED** to approve the payment of a grant in the amount of £2,000 to Unite Carers Devon.

- f. **RESOLVED** to approve the opening of new bank accounts in the name of Gift of A Burrows for Allotments and the Upcott Field.
- g. **RESOLVED** to support the principle of purchasing new mowing and storage equipment for the Cemetery maintenance team and that a fully costed proposal is brought to a future meeting of the Council.

Ref 717 **OUTDOOR TEAM FORWARD PLAN**
 23.02.2023 **RESOLVED** that, in principle, the Forward Plan is supported and that a fully costed forward plan is developed.

Councillor L Knight departed the meeting at 20:25 to meet a previous engagement.

Ref 718 **CEMETERY CCTV SYSTEM**
 23.02.2023 **RESOLVED** that the item is deferred until the next meeting of the Council in order that the quotations received can be properly considered.

Ref 719 **ROAD SAFETY FROM DUKE'S ST TO WATERLOO MEADOW – MOTION FROM CLLR THOMPSON**
 23.02.2023 **RESOLVED** that a meeting of the Police, Highway Officers, MDDC and Cullompton Town Council is convened to discuss the matter of Anti-Social Behaviour and speeding mitigation measures in Duke Street and Meadow Lane with a preference expressed that this meeting is face-to-face rather than by remote attendance.

Ref 720 **PLANNING MATTERS**
 23.02.2023

- a. Higher Bullring Public Realm Enhancement. To note the location of the power supply cabinet in the Higher Bullring. **NOTED.**
- b. [23/00094/HOUSE](#). Erection of single storey rear extension and extension to garage at 44 Bockland Close, Cullompton. Council wishes to make **NO COMMENT.**
- c. [23/00148/HOUSE](#). Conversion of integrated garage to additional living accommodation at Townhaven, Pound Square, Cullompton. Council wishes to make **NO COMMENT.**
- d. [23/00101/MARM](#). Reserved matters for a new cricket facility consisting of 2 storey pavilion, scorers' hut, ground equipment store, outdoor cricket nets, landscaping and parking following Outline approval 20/01452/MOUT at Land at NGR 305210 108255 (off Horn Road), Kentisbeare. *It should be noted that this significant application is made on behalf of Cullompton Cricket Club and, although the land on which the application is made is inside Kentisbeare Parish, it is only 230m from the border of Cullompton Parish and is worthy of consideration and comment.*

RESOLVED that planning application 23/00101/MARM is **SUPPORTED.**

Ref 721 **TERMS OF REFERENCE**
 23.02.2023 **RESOLVED** that the Terms of Reference for the Appeals Committee are approved.

Ref 722
23.02.2023

**CULLOMPTON HIGH STREET HAZ – EXPRESSION OF INTEREST FOR TOWN HALL
RESOLVED:**

- a. That permission is given to conduct survey and quotation work in relation to the replacement of all window units in the Town Hall with double-glazed units housed in wooden casements that, as far as is possible, closely mimic the existing window casements.
- b. The permission is given to conduct survey and quotation work in relation to the replacement of all access and egress doors in the Town Hall with new, wooden and partially double-glazed, units that, as far as possible, mimic the existing door units. Additionally, investigate the provision of push-button activated automatic doors to the front main access to the Town Hall to improve accessibility.
- c. That permission is given to liaise with the Conservation Officer at Mid Devon District Council with a view to investigating HAZ funding streams that are available to part-pay for the works. Submit an expression of interest at the earliest opportunity.
- d. To obtain quotations for the works, including formal tender documents should they be necessary, in accordance with Financial Regulations.
- e. To bring the results of the quotation/tenders and grant investigation work, including a draft application, if necessary, to a future meeting of the Full Council or Services, Property and Outdoor Spaces Committee for resolution.
- f. That an expression of interest is made to Mid Devon District Council for grant funding under the Building Grants Scheme.

Ref 723
23.02.2023

RESOLVED that, in accordance with Standing Order 3x, the meeting is allowed to continue for a period of 20 minutes beyond the stated maximum time of 2 hours.

Ref 724
23.02.2023

RESOLVED that, In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, the public and press are therefore excluded from this part of the meeting on the grounds that publication would be prejudicial to the public interest.

Ref 725
23.02.2023

LIME TREE POLLARDING ESTIMATES

RESOLVED that R&R Services Devon are contracted to pollard High Street Lime trees in High Street, Cullompton at a cost of £1,800+VAT.

Ref 726
23.02.2023

LANGFORD SOLAR FARM FUNDS

RESOLVED that the £40,000 gift is accepted and to refer the matter to the s106 Working Group to determine where the funds are best spent.

Ref 727
23.02.2023

STAFFING MATTERS

a. **RESOLVED** that Steve Reardon is appointed to the post of Deputy Town Clerk with effect from 1 March 2023 with a probationary period of 3 months.

b. **RESOLVED** that Carmel Wilkinson's contract is extended for a period to allow recruitment to the post of Assistant Town Clerk.

c. **RESOLVED** that Steve Reardon attends management/leadership training, as required.

Ref 728
23.02.23 *Councillor J Buczkowski departed the meeting having declared an affect ORI on the next agenda item, in the absence of his deputy, a new Chair was required.*
RESOLVED that Councillor M Thompson was elected Chair for this item.

Ref 729
23.02.2023 **LEGAL MATTERS & PUBLIC TOILET AGREEMENT/CONTRACT**
a. **RESOLVED** that, with some amendments concerning timings and that the number of spaces that are closed does not exceed eight, the agreement with Mid Devon District Council over the use of St Andrew's Car Park during the housing development in that vicinity is approved.

b. **RESOLVED** that the legal agreement to adopt the new public toilet, once built, is approved.

Meeting closed at 9:30PM.