

CULLOMPTON TOWN COUNCIL



SMOKING POLICY

Last reviewed and revised December 2015

This smoking policy seeks to guarantee the right of all employees and visitors to breathe air free of tobacco smoke and comply with the smoke-free legislation: The Health Act 2006 and the Smoke-free Premises etc. (Wales) Regulations 2007.

Passive smoking has been medically proven to cause lung cancer and heart disease in non-smokers. It has also been proven to cause asthma and migraine attacks, as well as other serious illnesses and minor conditions.

THE POLICY

It is the policy of Cullompton Town Council that all our workplaces are smoke free, and all employees have a right to work in a smoke free environment. Smoking is not permitted in any part of the Town Hall, cemetery buildings and vehicles at any time, by any person regardless of their status or business with Cullompton Town Council, except by staff members, customers and contractors in the externally designated area(s).

E-cigarettes will only be permitted in the council offices provided the door is closed and, the member of staff stops if asked to do so by another member of staff or public.

The Town Clerk and Maintenance Supervisor are responsible for ensuring the implementation and maintenance of this policy. Appropriate 'no-smoking' signs will be clearly displayed at the entrances to and within the premises, and in all smoke-free vehicles. Smokers are responsible for the disposal of cigarette litter including discarded cigarette butts, cigarette packets, matches and match boxes.

Smoking litter should be disposed of in designated bins and not discarded on the ground.

HELP FOR SMOKERS

It is recognised that the smoking policy will impact on smokers' working lives. This Council will support those staff that would like to quit smoking by:

- Supporting No Smoking Day. This annual campaign takes place on the second Wednesday in March (www.nosmokingday.org.uk)
- Displaying smoking cessation posters and advice on the Council notice boards.

NOTE: Disciplinary procedures will be followed if employees do not comply with this policy.