



Town Clerk: Dan Ledger  
The Town Hall, 1 High Street, CULLOMPTON, EX15 1AB  
[enquiries@cullomptontowncouncil.gov.uk](mailto:enquiries@cullomptontowncouncil.gov.uk)  
01884 38249

**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL**  
**DATED THURSDAY, 22 JUNE 2023 AT 7:00PM**  
**AT CULLOMPTON TOWN HALL**

**PRESENT:**

**Councillors:** J Buczkowski, R Dietrich, S Holvey (Chair), P James\*, J Johns, A Spring\*, C Snow, J Stanford, M Thompson.

**Officers:** The Town Clerk, Deputy Town Clerk

**Others:** District Councillors E Buczkowski, L Knight, S Robinson  
2 candidates for co-option and 1 Member of the Public.

*\*Formally joined the meeting once they had been co-opted at Minute **C23/040**.*

**C23/031 APOLOGIES FOR ABSENCES**

Apologies were received and accepted from Councillors M Dale.

**C23/032 DECLARATION OF INTEREST AND DISPENSATIONS**

The following Declarations of Declarable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests were made:

Councillor C Snow declared an affects and prejudicial Non-Registerable Interest in Minute **C23/036** as he lives adjacent to the proposal and such a proposal may affect the value of his property.

**C23/033 PUBLIC QUESTION TIME**

None.

**C23/034 MINUTES**

The Minutes of the Ordinary Meeting of the Council held on Thursday 8 June 2023 were adopted as a true and correct record of the meeting; they were signed as such. Adopted.

**C23/035 RESOLVED** to suspend Standing Orders to allow Members of the Public to speak and to move Agenda item 12 to this point in the meeting.

*Councillor C Snow left the meeting having declared a Non-Registerable Interest.*

**C23/036**     **TOWN TEAM**

Sue Robinson presented proposals for a youth shelter in the vicinity of the skate park and John Tallack Centre.

**C23/037**     **RESOLVED** to resume Standing Orders.

1.     **RESOLVED** that the matter of furniture at the skate park is deferred until such time that the community consultation has been completed and analysed.

Sue Robinson and Ray Ursell spoke to proposals to open a Community Café in Cullompton to support members of the Eastern European community in particular, including an embryonic Business Plan.

2.     **RESOLVED** conditional support is given to the proposal to open a Community Café.

*Councillor C Snow returned to the meeting.*

**C23/038**     **CHAIRMAN'S REPORT**

The Chairman reported that:

1.     He had formally opened the McCarthy Stone development at Willand Road.
2.     The Farmers' Market 25<sup>th</sup> Anniversary a great success with good turnout.
3.     The Railway Station remains on track to open mid-2025.
4.     The s106 Working Group with work to continue on a Play Area Strategy to present to the Council at a future meeting as well as discussing the Upcott Field.

**C23/039**     **TOWN CLERK'S REPORT**

The Town Clerk reported that:

1.     The yard at the rear of the Town Hall has been cleaned.
2.     Allotment inspections have taken place at Tiverton Road and the Top Field with further inspections planned in the next two weeks at Hayman's Close. Improvement notices will be sent to the relevant plots and the outdoor team will be ensuring the cutting of the required pathways.
3.     A meeting was held with market traders and the majority were amenable to utilising St Andrew's car park but would prefer to be placed in the High Street or Forge Way car park. Talks continue with MDDC on the best way forward.
4.     Ramps have been purchased for the mower and trailer and are now with the Council.
5.     The new finance is in place and apps are installed for asset management, play inspections and general inspections. The apps will be fully operational on completion of the asset review that will commence in the week commencing 26 June 2023.
6.     The first two working party meeting have now taken place. The next Strategic Plan Working Party will look at the creation of themes for the community consultation. The other working party meeting next month will be dedicated to the Outdoor Spaces and Improvements working group and will include the Cemetery.

**C23/040**

**CO-OPTIONS**

1. P Gummer. **RESOLVED** that the application is deferred in his absence.
2. P James. **RESOLVED** that P James is co-opted as a Cullompton Town Councillor in St Andrew's Ward.
3. A Spring. **RESOLVED** that A Spring is co-opted as a Cullompton Town Councillor in St Andrew's Ward.

**C23/041**

**FINANCE**

1. **RESOLVED** that the Bank Reconciliations up until 31<sup>st</sup> May 2023 are approved.
2. **RESOLVED** that the payments, receipts & invoices paid under delegation approve the Council payment list are noted.
3. **RESOLVED** that the budget to date and approve any virements between budgets and/or reserves are noted.
4. **RESOLVED** that the update on Council's Employer pension contribution is noted.

**C23/042**

**ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)**

1. **RESOLVED** that the report of the Internal Auditor is noted.
2. **RESOLVED** that Section 1 – Annual Governance Statement 2022/23 is approved.
3. **RESOLVED** that Section 2 – Accounting Statements 2022/23 is approved.
4. **RESOLVED** that the period for the exercise of public rights is 26 June 2023 – 4 August 2023 is noted.

**C23/043**

**PLANNING MATTERS**

1. [23/00653/HOUSE](#). Erection of a log cabin at 73 Greystone Walk, Cullompton. **RESOLVED** that the Council has **NO OBJECTION** to planning application 23/00653/HOUSE provided that the cabin is exclusively for the leisure use of the property owner.
2. [23/00896/FULL](#). Redevelopment of site for the erection of a Chapel of Rest and Funeral Parlour (Use Class E).  
**RESOLVED** that planning application 23/00896/FULL is **OBJECTED** to:
  - Vehicular access, particularly long Funereal vehicles.
  - Dropped kerb.
  - Vicinity of children in and out of the Baptist Church.
  - Proximity of the communication cabinets and the bus shelter.
  - It is recommended that DCC conduct a physical inspection of the site to assess the safety of vehicular access and egress.

**C23/045**

**RESOLVED** that Agenda items 11 and 13 are deferred.

**C23/046**

**RESOLVED** that, In accordance with [Local Government Act 1972, Schedule 12A, parts 1.1 and 4.14](#) and [Section 1\(2\) of the Public Bodies \(Admission to Meetings\) Act, 1960](#), public and press are therefore excluded from this part of the meeting.

**C23/047**    **RESOLVED** that Peninsula is appointed as the Council’s Health and Safety Advisor for a period of 5 years.

Meeting closed at 21:15.

DRAFT