



IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 SCHEDULE 12
PARAGRAPH 26(2) [A] (ADMISSIONS TO MEETINGS) SECTION 1(4)

NOTICE IS GIVEN THAT AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL
WILL BE HELD AT TOWN HALL, CULLOMPTON
ON THURSDAY, 3 AUGUST 2023 AT 7:00PM

MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC DECISION HAS BEEN
TAKEN TO PROHIBIT THEM

TO THE CHAIR AND COUNCILLORS OF CULLOMPTON TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF CULLOMPTON TOWN
COUNCIL**

28 JULY 2023

AGENDA

1. Apologies for Absences

Council to receive apologies for absence and consider the reasons given. ([LGA 1972 s85\(1\)](#)).

2. Declaration of Interest & Dispensations

Members to declare any interests, including Disclosable Pecuniary Interests, they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with [Localism Act 2011 s33\(b-e\)](#) (this does not preclude any later declarations).

3. Public Question Time

Members of the public are invited to question the Council on local issues etc. Questions will be answered by The Chair, The Chairs of the Standing Committees or Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research.

During this time, outstanding answers from previous meetings will be delivered.

4. Planning Matters

- 4.1. [23/01174/HOUSE](#). Erection of a rear extension | 21 Dove Close Cullompton Devon EX15 1UL
- 4.2. [23/01141/FULL](#). Removal of condition 13 of planning permission 22/00868/MFUL (Removal of condition 13 of planning permission 17/01142/FULL - further noise assessments) relating to the submission of a noise assessment | Land at NGR 299621 112764 (Red Linhay) Crown Hill Halberton Devon
- 4.3. [23/00551/TDC](#). Technical Details Consent for the erection of 5 dwellings and associated works | Land and Buildings at NGR 302056 104022 (Westcott Park) Westcott Devon
- 4.4. [23/01207/HOUSE](#). Erection of first floor extension above garage (Revised Scheme) | 14 Gatehouse Close Cullompton Devon EX15 1JJ
- 4.5. [Meeting Housing Needs](#) Supplementary Planning Document (SPD)

5. Appointment to Representatives to Outside Bodies

To consider the appointment of Town Councillors to the following outside bodies:

- 5.1. Cullompton Community Association.
- 5.2. Cullompton Swimming Pool Campaign.
- 5.3. Cullompton Town Team.
- 5.4. Cullompton United Charities.
- 5.5. Garden Village:
 - 5.5.1. Delivery Board.
 - 5.5.2. Stakeholder Forum.
- 5.6. Devon and Somerset Metro Group.
- 5.7. Larger Local Councils.
- 5.8. Police and Crime Commissioner Advocacy Scheme.
- 5.9. Voluntary Car Scheme.
- 5.10. Town Centre Regeneration Partnership

6. Governance

To consider Committees vs Working Parties.

7. Exclusion of the Press and Public

To exclude press and public in accordance with [Section 1\(2\) of the Public Bodies \(Admission to Meetings\) Act, 1960](#)

Public Bodies (Admission to Meetings) Act 1960

In accordance with [Local Government Act 1972, Schedule 12A, parts 1.1 and 4.14](#) and [Section 1\(2\) of the Public Bodies \(Admission to Meetings\) Act, 1960](#) public and press are therefore excluded from this part of the meeting.

8. St Andrew's Car Park Access

To discuss the letter received by a resident and propose action to be taken.



Dan Ledger
Town Clerk / RFO

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Town Clerk: Dan Ledger

CULLOMPTON TOWN COUNCIL (‘the Council’)	
Date of report	21 July 2023
Item of business	Governance
Details	To consider committees vs working groups
Recommendations	It is RECOMMENDED that Council renames working groups to align with committees previously held and those held in the current year budget. These would be renamed to panels/forums. Also it is recommended that working groups are kept in place in favour of committees for the remainder of 2023/24 year.

Committees vs Working Groups

There has been a lot of discussion regarding the move back to Committees when there were enough Councillor’s for this to be practicable.

There is a reluctance from officers to facilitate this due to current workload and pressures. Forming an agenda and minutes to meetings at the levels previously seen are contributing factors to the state of the Council’s administration when the Clerk initially took office and whilst great strides have been made to take the Council forward there are issues that could arise from returning to the previous format and structure.

There is an understanding that Councillors wish to be involved more with the decision-making process, policy creation and direction of the Council and it is the belief of officers that working groups will allow for this to occur to the levels of committees without the cumbersome work loads that are associated with facilitating these meetings.

It is recommended that Council create 3 further panels and forums.

- Governance, Resources & Finance Panel
- Assets & Open Spaces Forum
- Community, Events and Town Improvement Forum