



Town Clerk: Dan Ledger
Town Hall, 1 High Street, CULLOMPTON, EX15 1AB
www.cullomptontowncouncil.gov.uk

TO THE CHAIR AND MEMBERS OF THE GIFT OF A BURROW FOR ALLOTMENTS COMMITTEE

YOU ARE HEREBY INVITED TO ATTEND AN A MEETING OF THE GIFT OF A BURROW FOR ALLOTMENTS COMMITTEE TO BE HELD AT THE TOWN HALL ON 30 JANUARY 2024 COMMENCING AT 1030.

26 JANUARY 2024

Membership: Councillor E Buczkowski, Councillor J Buczkowski, Councillor R Dietrich (Chair), Councillor T Spring, N Middlewick (Allotment Association), R Thorne (Allotment Tenant).

AGENDA

1. **Apologies for Absences.** To receive apologies for absence.
2. **Declaration of Interest.** To receive Declarations of Interests.
3. **Minutes.** To approve the minutes of the meeting of the Gift of A Burrow for Allotment Committee held on 18 September 2023.
4. **Allotment Report.** To note the update report.
5. **Finances.**
 - 5.1. To note the end of year position of the Gift of A Burrow for Allotments and the return to the Charity Commission for the Year 2022-2023.
 - 5.2. To note the Current Account balance at 31 December 2023, note the Aged Debtors and approve any write-offs.
 - 5.3. To approve the payment of Invoice £2,035.79.
 - 5.4. To consider the adoption of a Reserves Policy for Gift of A Burrow for Allotments.
6. **Governance.** To consider a scheme of delegation for payments against the Gift of A Burrow for Allotments bank account.
7. **Budget.**
 - 7.1. To consider the budget for the Financial Years 2023-2024 and 2024-2025.
 - 7.2. To draw up a 3-year plan for works.