



Town Clerk: Dan Ledger
Town Hall, 1 High Street, CULLOMPTON, EX15 1AB
www.cullomptontowncouncil.gov.uk

**Minutes of a meeting of the Gift of A Burrow for Allotments Committee
held at the Town Hall on 30 January 2024 at 10:30**

Present:

Committee Members: R Dietrich (Chair), J Buczkowski, R Thorne, N Middlewick.

Others: Town Clerk, Deputy Clerk, Admin Assistant, Finance Officer.

GoAB 23/017 Apologies for Absences. Apologies were received and accepted from Councillor T Spring.

GoAB 23/018 Declaration of Interest. None.

GoAB 23/019 Minutes. The Minutes of the meeting of the Gift of A Burrow for Allotment Committee held on 18 September 2023 were approved.

GoAB 23/020 Update Report. In the absence of the report in the Agenda pack, this matter was deferred.

GoAB 23/021 Finances. All matters were deferred to a future meeting.

GoAB 23/022 Governance. It was agreed that there will be delegation to the Town Clerk of up to £500 where a budget line exists for works or materials required.

GoAB 23/023 Budget.

1. The budget for the Financial Years 2023-2024 and 2024-2025 were noted. The Committee asked for better preparation of documents at subsequent meetings.
2. To draw up a 3-year plan for works. The following matters were discussed:
 - Gates to be repaired or replaced.
 - Hedges are getting quite tall.
 - Allotment pathways levelling, width, condition. It was noted that inter-plot pathways remain the responsibility of the tenants. There is also no pathway along the hedge line as there should be.
 - Disabled access to the site; pathway improvements.

RESOLVED that a site visit be conducted by the Committee and the creation of an improvement plan brought back to a future meeting,

The meeting was closed at 11:15.