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**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL**  
**DATED THURSDAY, 11 APRIL 2024 AT 7:00PM**  
**AT CULLOMPTON TOWN HALL**

**PRESENT:**

**Councillors:** E Buczkowski, J Buczkowski, R Dietrich, L Knight, T Spring, J Stanford, M Thompson, C Snow.

**Officers:** The Town Clerk, Admin Assistant.

**Others:** None.

**C23/156 Apologies for Absences.** Apologies were received from Cllr C Matthews. The apologies were **APPROVED** by Council.

Cllr Regardsoe was also absent.

**C23/157 Declaration of Interest and Dispensations.** There were no declarations of interests given or dispensations sought.

**C23/158 Member Questions.** Members raised the issue of the belisha beacon that had been removed outside the Walronds making the zebra crossing non-compliant. Officers were asked to report this to Devon County Council and report back to Council the response received. Whilst enquiries were being made, members asked officers to check the belisha beacon at Willand Rd College surgery to check that these were also compliant and whether there is a newer standard illuminated pole that can be installed at all locations.

**C23/159 Public Question Time.** There were no members of the public present.

**C23/160 Minutes. RESOLVED** to defer the minutes as Cllr J Buczkowski was not named leaving and returning to the meeting and clarification on minute C23/148 (3) was required.

**C23/161 Exclusion of Press and Public. RESOLVED** that, in accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

*The chair moved to change the order of business with item 7. Complaint being moved to the last item of business agenda item 9.*

**C23/162 Legal Matters. RESOLVED** to defer the matter until further information on the fire exit at the Town Hall had been received.

**C23/163 Staffing Matters. RESOLVED** that:

1. The Town Clerk be appraised by the Deputy Town Mayor and Cllr J Buczkowski.

2. All members of staff eligible for a single incremental point increase on their salary scale are granted this having satisfied the conditions of their contract. This will be implemented from 1st April 2024 as per the contract of employment.
3. Council **NOTED** that the job descriptions for both the finance officer and the assistant outdoor maintenance supervisor require amendment, and that these will be brought to the next available meeting of the Full Council.

**C23/156. Complaint. RESOLVED** to create a panel of 3 councillors, to include the Deputy Mayor, Cllr E Buczkowski and Cllr P James, to hear the complaint made and to bring their findings and recommendations back to Council for decision.

The meeting ended at 19:45.