



Town Clerk: Dan Ledger  
The Town Hall, 1 High Street, CULLOMPTON, EX15 1AB  
[town.clerk@cullomptontowncouncil.gov.uk](mailto:town.clerk@cullomptontowncouncil.gov.uk)  
01884 38249

**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL**  
**DATED THURSDAY, 11 APRIL 2024 AT 7:00PM**  
**AT CULLOMPTON TOWN HALL**

**PRESENT:**

**Councillors:** E Buczkowski, J Buczkowski, R Dietrich, P James, M Kerslake\*, L Knight, P Regardsoe, S Robinson\*, T Spring, J Stanford, M Thompson (Chair).

**Officers:** The Town Clerk, Deputy Clerk, Admin Assistant

**Others:** 1 Member of the Public.

\*M Kerslake and S Robinson joined the meeting once they had been co-opted.

**C23/157 Apologies for Absences.** Apologies for absence were received and accepted from Councillors C Matthews and C Snow.

**C23/158** There were no declarations in interests made.

**C23/159** There were no member questions.

**C23/160 Public Question Time.** The speaker asked why was the flag of St George not flown on St George's day? *The Town Clerk answered that, as a result of redecoration of window casements on the frontage of the Town Hall the flag staff had to be taken down.*

**C23/161 Correspondence, Comments and Complaints.** Significant correspondence was NOTED.

**C23/162** It was **RESOLVED** that:

1. The Minutes of the Ordinary meetings of the Full Council of 28 March 2024 are deferred for amendment.
2. The Minutes of the Ordinary Meeting of the Full Council of 11 April 2024 are adopted as true and correct records of those meetings. They were signed as such.

**C23/163 RESOLVED** that:

1. M Kerslake is co-opted to Cullompton Town Council in St Andrew's Ward.
2. S Robinson is co-opted to Cullompton Town Council to Padbrook Ward.

**C23/164 RESOLVED** that:

1. The programme for D-DAY80 is approved.
2. The proposal for Christmas 2024 is approved, subject to the results of a meeting on 29 April 2024.

**C23/165 RESOLVED** that:

1. The Bank Reconciliations up to 31 March 2024 are NOTED.

2. The payments made under delegation, receipts received and approve the Council payment list are NOTED.
3. The budget to 31 March 2024 and any required virements between budgets and/or reserves is APPROVED.
4. The markets and overtime report is NOTED.
5. The draft outturn report is NOTED.

**C23/166 RESOLVED** that:

1. The Asset Register as at 31 March 2024 is agreed with an acknowledgement that there is further work required.
2. The Town Clerk is delegated to establish insurance values as required and bring his findings to Council for approval.

**C23/167 RESOLVED** that the street names for the Stoneyford Business Park are left to the Planning Authority to decide.

**C23/168 Member Motion (Councillor J Buczkowski). PROPOSED** that the Town Council purchases a bike storage rack shelter and installs in the vicinity of the Upcott Field/St Andrew's School, up to the value of £5,000 to be funded by the grant received from the Solar Farm project to encourage sustainable and healthy travel to and from St Andrews School. The Town Clerk is to be delegated to select the design, make the final arrangements and secure all necessary permissions, with the intention to install as soon as possible.

**RESOLVED** that the Town Council purchases a bike storage rack shelter and installs in the vicinity of the Upcott Field/St Andrew's School, up to the value of £5,000 to be funded by the grant received from the Solar Farm project to encourage sustainable and healthy travel to and from St Andrews School. The Town Clerk is to be delegated to select the design, make the final arrangements and secure all necessary permissions, with the intention to install as soon as possible.

**C23/169 Forward Plan.** The Forward Plan is NOTED. It was **RESOLVED** that a Community AED and cabinet is purchased for the Cemetery.

**C23/170 RESOLVED** that, in accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**C23/171 RESOLVED** that the signature of the Hayridge Centre Tenancy at Will delegated to the Town Clerk provided that the Tenancy is a minimum of 24 months and a 12 month notice period.

**C23/172 RESOLVED**, in terms of the future of the Town Hall, that there is further information on the option of forming a Charitable Incorporated Organisation.

**C23/173 RESOLVED** that Andrew Ley is contracted to design and supply renewed town entrance signage and that cast signs are purchased.

**C23/174 RESOLVED** that the Council accepts the quotation from AdvantageEDGE IT, noting that there will be further costs in relation to data conversion, for an initial period of 1 year to assess suitability for the Council's purposes.

The meeting closed at 20:45.