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MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL
DATED THURSDAY, 25 APRIL 2024 AT 7:00PM
AT CULLOMPTON TOWN HALL

PRESENT:

Councillors: E Buczkowski, J Buczkowski, R Dietrich, P James, M Kerslake*, L Knight, P Regardsoe, S Robinson*, T Spring, J Stanford, M Thompson (Chair).

Officers: The Town Clerk, Deputy Clerk, Admin Assistant

Others: 1 Member of the Public.

**M Kerslake and S Robinson joined the meeting once they had been co-opted.*

C23/157 Apologies for Absences. Apologies for absence were received and accepted from Councillors C Matthews and C Snow.

C23/158 Declarations of Interests and Dispensations. There were no declarations in interests made.

C23/159 Member Questions. There were no member questions.

C23/160 Public Question Time. The speaker asked why was the flag of St George not flown on St George's day? *The Town Clerk responded that, as a result of redecoration of window casements on the frontage of the Town Hall, the flag staff had to be taken down.*

C23/161 Correspondence, Comments and Complaints. The correspondence, comments and complaints were NOTED.

C23/162 Minutes.

RESOLVED that:

1. The Minutes of the Ordinary meetings of the Full Council of 28 March 2024 are deferred for amendment.
2. The Minutes of the Ordinary Meeting of the Full Council of 11 April 2024 are adopted as true and correct records of those meetings. They were signed as such.

C23/163 Co-option.

RESOLVED that:

1. M Kerslake is co-opted to Cullompton Town Council in St Andrew's Ward.
2. S Robinson is co-opted to Cullompton Town Council to Padbrook Ward.

C23/164 Events.

RESOLVED that:

1. The programme for D-DAY80 is approved.
2. The proposal for Christmas 2024 is approved, subject to the results of a meeting on 29 April 2024.

C23/165 Finance.

RESOLVED that:

1. The Bank Reconciliations up to 31 March 2024 are NOTED.
2. The payments made under delegation, receipts received and approve the Council payment list are NOTED.
3. The budget to 31 March 2024 is APPROVED and any required virements between budgets and/or reserves is APPROVED.
4. The markets and overtime report is NOTED.
5. The draft outturn report is NOTED.

C23/166 Asset Register.

RESOLVED that:

1. The Asset Register as of 31 March 2024 is approved alongside all listed disposals. Council NOTED the remaining work required to make the asset register fully comprehensive.
2. The Town Clerk is delegated to establish insurance values as required.

C23/167 Street Naming Request.

RESOLVED that the street names for the Stoneyford Business Park are left to the Planning Authority to decide.

C23/168 Member Motion (Councillor J Buczkowski).

PROPOSED that the Town Council purchases a bike storage rack shelter and installs in the vicinity of the Upcott Field/St Andrew's School, up to the value of £5,000 to be funded by the grant received from the Solar Farm project to encourage sustainable and healthy travel to and from St Andrews School. The Town Clerk is to be delegated to select the design, make the final arrangements and secure all necessary permissions, with the intention to install as a soon as possible.

RESOLVED that the Town Council purchases a bike storage rack shelter and installs in the vicinity of the Upcott Field/St Andrew's School, up to the value of £5,000 to be funded by the grant received from the Solar Farm project to encourage sustainable and healthy travel to and from St Andrews School. The Town Clerk is to be delegated to select the design, make the final arrangements, and secure all necessary permissions, with the intention to install as a soon as possible.

C23/169 Forward Plan. The Forward Plan is NOTED.

RESOLVED that a Community AED and cabinet is purchased for installation at the Cemetery.

C23/170 Exclusion of Press and Public.

RESOLVED that, in accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is

considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The order of business was changed, allowing the Hayridge Tenancy Agreement (item 17.) to come before the Town Hall Options Paper (item 15.)

C23/171 Hayridge Tenancy Agreement.

RESOLVED that the signature of the Hayridge Centre Tenancy at Will delegated to the Town Clerk provided that the Tenancy is a minimum of 24 months and with a 12 month notice period.

C23/172 Town Hall Options Paper. RESOLVED, in terms of the future of the Town Hall, that there is further information on the option of forming a Charitable trust/Charitable Incorporated Organisation.

C23/173 Entrance Signage Quotes.

RESOLVED that Andrew Ley is contracted to design and supply renewed van livery & town entrance signage and that cast signs are purchased.

C23/174 Edge IT Systems Ltd Quote.

RESOLVED that the Council accepts the quotation from AdvantageEDGE IT, noting that there will be further costs in relation to data conversion, for an initial period of 1 year to assess suitability for the Council's purposes.

The meeting closed at 20:47.