



IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE [LOCAL GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 10\(2\)](#) AND THE [PUBLIC BODIES \(ADMISSIONS TO MEETINGS\) ACT 1960 SECTION 1\(4\)](#)

NOTICE IS GIVEN THAT A UPCOTT FIELD TRUST MEETING WILL BE HELD AT TOWN HALL, CULLOMPTON ON THURSDAY, 23 MAY 2024 AT ON THE RISING OF CULLOMPTON TOWN COUNCIL.

TO THE MEMBERS OF CULLOMPTON TOWN COUNCIL - THE SOLE TRUSTEE OF THE UPCOTT FIELD TRUST

YOU ARE HEREBY SUMMONED TO ATTEND THE AGM OF THE OF THE UPCOTT FIELD TRUST

Date of Notice: 17 May 2024

Date of Meeting: 23 May 2024

AGENDA

- U23/001 Apologies for Absences.** The Trust to receive apologies for absence and consider the reasons given ([LGA 1972 s85\(1\)](#)).
- U23/002 Declaration of Interest & Dispensations.** Members to declare any interests, including Disclosable Pecuniary Interests, they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with [Localism Act 2011 s33\(b-e\)](#) (NB this does not preclude any later declarations).
- U23/003 Minutes.** To receive and note the Minutes of the meetings of the Upcott Field Committee held on 1 June 2023.
- U23/004 Governance.**
1. To approve the formation of an Upcott Field Committee.
 2. That up to 7 members of Cullompton Town Council are appointed to form an Upcott Field Committee.
 3. To approve that non-Council members may be co-opted to the Committee by the Committee and that these members are eligible for full voting rights if deemed appropriate.
 4. That the formulation of Governing Documents and Terms of Reference including a Scheme of Delegation is delegated to the Upcott Field Committee for decision.
- U23/005 Upcott Field Improvements.** To consider providing permission for and to agree the location of a covered bicycle rack.



Town Clerk: Dan Ledger
Town Hall, 1 High Street, CULLOMPTON, EX15 1AB
www.cullomptontowncouncil.gov.uk

MINUTES OF A MEETING OF THE TRUSTEES OF THE UPCOTT FIELD HELD AT CULLOMPTON TOWN HALL ON THURSDAY 1 JUNE 2023

THOSE PRESENT:

Councillors: J Buczkowski, R Dietrich, S Holvey.

Officers: The Town Clerk, the Deputy Town Clerk.

U23/001 RESOLVED that Councillor R Dietrich is elected Chair of the Upcott Field Committee for the Municipal Year 2023-2024.

U23/002 There were no apologies for absence received.

U23/003 There were no declarations of interests made.

U23/004 There were no members of the public present.

U23/005 FINANCES

1. To agree the current financial position of the Upcott Field Trust. None to report.
2. To agree the end of year accounts of the Upcott Field Trust. None to report.
3. To consider the future sustainability of the Upcott Field Trust.
4. **RECOMMENDED** that the Town Council brings the cutting of the Upcott Field back in house.
5. **RESOLVED** that the signatories on the Upcott Field Bank Account will be the Chair and Vice-Chair of the Council together with the Chair of the Upcott Field Trustees will become the signatories of the Upcott Field Bank Account.

U23/006 UPCOTT FIELD IMPROVEMENTS

1. **RESOLVED** that an open Working Group is established to see what improvements could be made to the Upcott field.
2. **RESOLVED** that permission is granted for an archaeological "dig" using scanning equipment by St Andrew's Primary School.