



IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE [LOCAL GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 10\(2\)](#) AND THE [PUBLIC BODIES \(ADMISSIONS TO MEETINGS\) ACT SECTION 1\(4\)](#)

NOTICE IS GIVEN THAT AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL
WILL BE HELD AT THE HAYRIDGE CENTRE, CULLOMPTON, EX15 1DJ
ON THURSDAY, 27 MARCH 2025 AT 7:00PM

MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC DECISION HAS BEEN
TAKEN TO PROHIBIT THEM

TO THE CHAIR AND COUNCILLORS OF CULLOMPTON TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF CULLOMPTON
TOWN COUNCIL**

Date of Summons: 21 MARCH 2025

Date of Meeting: 27 MARCH 2025

Dan Ledger
Town Clerk/RFO

AGENDA

- C24/197** **Apologies for Absences.** Council to receive apologies for absence and consider the reasons given ([LGA 1972 s85\(1\)](#)).
- C24/198** **Declaration of Interest and Dispensations.** When considering the declaration of interests in accordance with [Localism Act 2011](#) and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life – Honesty, Integrity, Selflessness, Objectivity, Accountability, Openness, and Leadership. The Council's Code of Conduct can be [viewed here](#). *This item does not preclude any later declarations as they become apparent.*
- C24/199** **Member Questions.** To enable members to ask questions of the Town Clerk. It should be noted that questions raised will not trigger a debate or a decision and it may not be possible to respond substantively at the meeting to allow time for advice or research to be undertaken.
- C24/200** **Public Question Time.** Members of the public are invited to question the Council on local issues etc. Questions will be answered by the Chair, or the Town Clerk/RFO. These persons will reserve the right to postpone making an answer until the following meeting to take advice or undertake research. During this time, outstanding answers from previous meetings will be delivered.
- C24/201** **Minutes ([LGA1972 Schedule 12 Paragraph 41](#)).** To approve the Minutes of the Ordinary Meeting of the Town Council of:
1. Ordinary Meeting 19 December 2024.
 2. Ordinary Meeting 23 January 2025.

3. Ordinary Meeting 27 February 2025.
4. Extraordinary Meeting 6 March 2025.

- C24/202 Co-option.** To consider any co-option applications received.
1. M. Bidmead
- C24/203 Correspondence, Comments and Complaints.** To note comments and complaints received.
- C24/204 Town Clerk Report.** To note the report and approve any actions arising.
- C24/205 Finance.**
1. **Income and Expenditure.** For Full Council to note the payments made under delegation, receipts received and to consider the Council payment list (if applicable).
 2. **Budget.** For Council to note the budget to date ending 28 February 2025 and agree any virements required.
 3. **Asset Register.** To agree actions regarding the Asset Register.
 4. **Cemetery Electricity Provider.** To agree a new electricity provider for the cemetery.
- C24/206 VE-DAY 80.** To note the arrangements to commemorate the 80th Anniversary of VE Day.
- C24/207 Outdoor Spaces.** To consider the purchase of a battery powered mower for the maintenance of grass verges.
- C24/208 EV Charge Point Update.** To receive an update on the potential installation of EV Charge Points at St Andrew's Car Park.
- C24/209 Forward Plan.** To note the Forward Plan
- C24/210 Exclusion of Press and Public.** In accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- C24/211 Legal Update.**
- C24/212 Cullompton Town Hall Lease Proposal.**



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**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL HELD ON
19 DECEMBER 2024 AT 7:00PM AT THE HAYRIDGE CENTRE**

Present:

Councillors: E Buczkowski, J Buczkowski, R Dietrich, M Kerlake, L Knight, P Regardsoe, S Robinson, T Spring (Chair), C Snow, J Stanford, M Thompson.

Officers: Deputy Clerk, Administrative Assistant, Finance Officer.

Others: Devon County Councillor J Berry.

County Councillor J Berry reported that:

- Tenders have been invited for the construction of the town Centre Relief Road and work is expected to commence in early 2026.
- A substantial donation has been made to the John Tallack Centre for the purchase of new furniture.
- The first installment of the Local Government Finance Grant has been paid but is approximately £13M short of requirement.
- Cullompton is one of the top 5 schemes for the introduction of 20mph speed limit zones across the town. There will be a meeting in late January with the Highway Authority to discuss the scheme further.
- A Devolution White Paper has been published by the Government and DCC have convened a Cabinet meeting on 9 January to decide whether it supports devolution or not, and which form of Devolution is supported; a single Unitary or small number of Unitary Authorities, with or without an elected Mayor.
- Councillor J Buczkowski stated that he has reads in the media that the Leader of DCC is to put forward a plan to create a County-wide Unitary Authority and to postpone the County elections due to take place in May 2025. He asked if there is any truth that DCC is pushing to abolish 9 District Councils in favour of one, very large, Unitary Authority and to postpone the County Elections due to be held in May 2025? *County Councillor Berry stated that nothing has been decided as yet and that he is unaware of DCC's plans and, on pressing, would not commit to how he would vote on this matter until he had further information, and the debate had taken place.*

C24/139 Councillor M Thompson spoke to possible 20mph restrictions in Cullompton. He is concerned about the 20mph zones and the lack of feedback from DCC on the state of the project, and that these matters should be considered by a Working Group (such as the lapsed Traffic and Environment Working Group) and fed back to Council.

C24/140 Apologies for Absences. Apologies for absence were received and accepted from Councillor P James.

C24/141 Declaration of Interest and Dispensations. Councillor M Thompson declared a NRI in the Correspondence, Comments and Complaints report (regarding a request for flood lights at the skate park) as he is resident close to the skate park.

C24/142 Member Questions. The following questions were asked by members:

1. Councillor C Snow requested specific information regarding the part cancellation of the Christmas event and why, in light of other towns around the District cancelling, why it was decided to go ahead with part of the event. *The Deputy Clerk responded that he would not respond substantively until such time as negotiations with a contractor were concluded. Additionally, whilst the default starting point of the Town Council officers in relation to the continuance of the event and the arrival of Storm Bert, a Risk Assessment of what could safely continue in adverse weather conditions was conducted and what events did go ahead were considered safe.*
2. Councillor M Thompson stated that, in his opinion, the quality of the audio recording from the Owl 3 device currently used to record and stream Town Council meetings was inadequate. *The Deputy Clerk will investigate.*
3. Councillor C Snow stated that the purchase of a new brush cutting device noted at a recent Budget Working Group was, at £30,000, far more than the Council could afford. *The Town Mayor informed Councillor Snow that he was free to raise the matter at the appropriate Agenda item later at this meeting.*

C24/143 Public Question Time. There were no members of the public present.

C24/144 Correspondence, Comments and Complaints. The correspondence, comments and complaints report was NOTED. An Agenda item is to be added to a future Agenda to debate the feasibility of the installation of floodlighting at the skate park at Meadow Lane to enable use of the skate park after school during the winter months.

C24/145 Minutes.

RESOLVED that, after an amendment to make Minute C24/135 clearer, the Minutes of the Ordinary Meeting of the Town Council of 28 November 2024 were adopted as a true and correct record of the meeting. They were signed as such.

C24/146 Committee Minutes. The draft Minutes of the Staffing Committee 12 December 2024 were NOTED.

C24/147 Finance.

1. **Income and Expenditure.**

RESOLVED that the payments made under delegation and receipts received are NOTED and to the Council payments list is APPROVED.

2. **2025-2026 Budget.**

RESOLVED that the budgetary provision for Youth Services should be reinstated, and that a breakdown is provided regarding staff costs.

3. **Fees and Charges.**

3.1. **RESOLVED** that no changes are made to the current parking tariffs at St Andrew's car park.

3.2. **RESOLVED** that the fees and charges proposed for the Financial Year 2025-2026 are approved as follows:

Item description	2025-2026 Rate
ALLOTMENTS	
Half plot	£25.00
Full plot	£40.00
Half plot	£30.00 (Water recharged from 2026)
Full plot	£50.00 (Water recharged 2026)
If quarter plots are created in future	£20.00 (Water recharged 2026)
CEMETERY FEES	
Coffin/Ashes Interment	
Under 18	No charge
Cremated remains (30-year ERoB)	£500.00
Adult grave (30-year ERoB)	£1,400.00
Under 18	No charge
Cremated remains (75-year ERoB)	£1,100.00
Adult grave (75-year ERoB)	£3,150.00
Interment Fees	
Under 18	No charge
Single depth/Re-open	£1,250.00
Double depth	£1,400.00
Cremated Remains	£275.00
Surcharges for Saturday/Public Holidays	
Cremated remains	£175.00

Adult grave	£350.00
Miscellaneous Fees	
Admin fee	£20
Research fee	£20.00 per hour
Right to Erect a Memorial (pre-2014)	£250.00
Permission to add an additional inscription to a memorial	£150.00
Installation of kerbing on a single grave (Old Cemetery only)	£1,800.00
Installation of kerbing on a side-by-side double grave (Old Cemetery only)	£2,000.00
Installation of kerbing on a child's grave (Old Cemetery only)	£350.00
GARDEN WASTE SACKS	
Each sack	£1.75
CAR PARKING (ST ANDREW'S CAR PARK)	
Up to 1 h	Free
Up to 2 h	£1.00
Up to 4 h	£2.00
Overnight	Free
GAZEBO RENTAL	
Per gazebo per day	£20.00

The charging structure for the hire of the Town Hall, and the fees charged for the installation of Memorial Benches will be brought forward to a future meeting.

C24/148 Youth Services.

Councillor S Robinson declared an ORI as she is the Chair of Trustees at the John Tallack Centre.

RESOLVED that the Youth Service continues and, as it is approaching end of contract, that the Council looks to renew the contract going forward and not follow the Officer recommendation. The Youth Service provider is to be approached to establish a mechanism for any concerns that the Council may have to be reported.

C24/149 Governance.

RESOLVED that Councillor S Robinson is appointed to act as a Trustee to Cullompton United Charities.

C24/150 Events. The wash-up report following community events in 2024 was NOTED, and that the recommendations in the report will be considered in regard to future event planning.

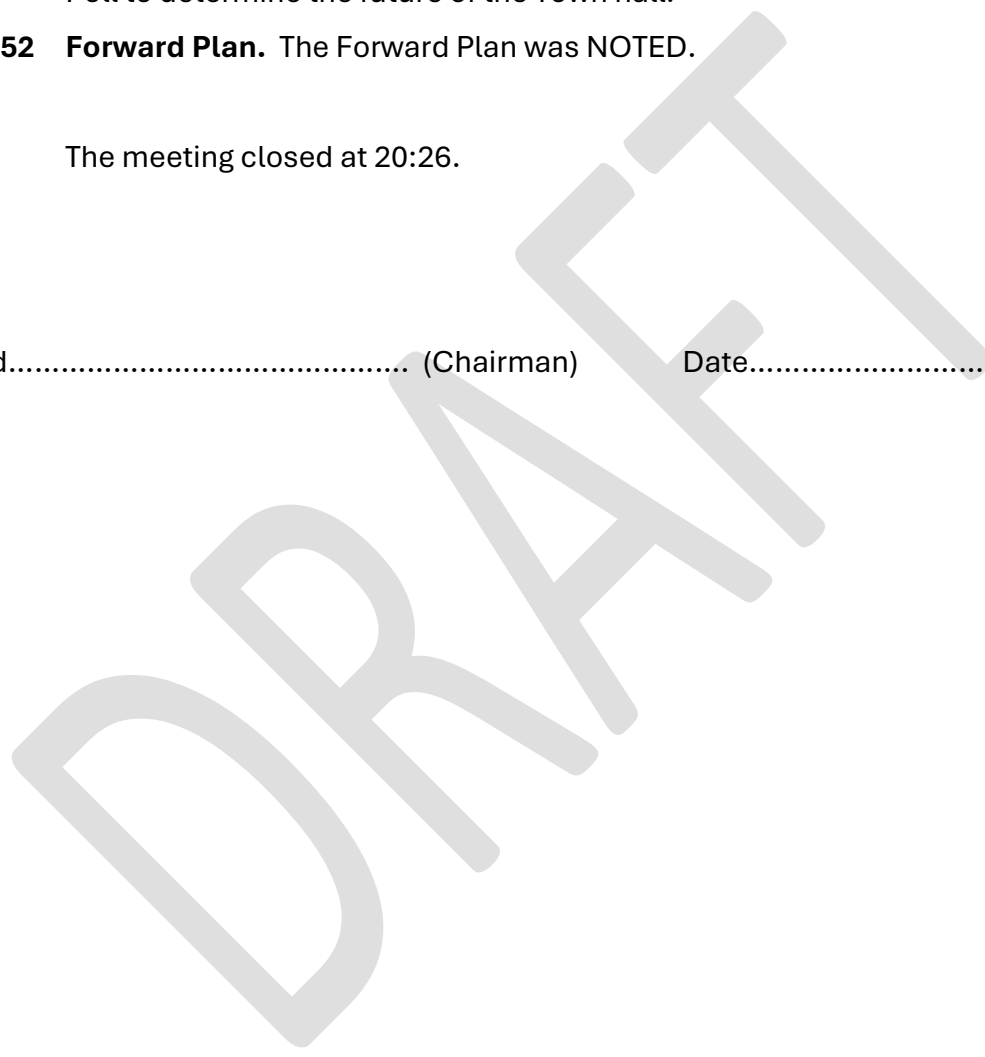
C24/151 Parish Poll. The report into legislation regarding the calling of a Parish Poll to determine the future of the Town Hall was NOTED, and it was:

RESOLVED that the matter will be publicised prior to the Annual Parish Meeting in 2025 to determine if there is sufficient will within the Community to hold a Parish Poll to determine the future of the Town hall.

C24/152 Forward Plan. The Forward Plan was NOTED.

The meeting closed at 20:26.

Signed..... (Chairman) Date.....





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**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL HELD ON
23 JANUARY 2025 AT 7:00PM AT THE HAYRIDGE CENTRE**

Present:

Councillors: E Buczkowski (Chair), J Buczkowski, R Dietrich, P James, L Knight, P Regardsoe, S Robinson, J Stanford, C Snow, M Thompson

Officers: The Town Clerk, Deputy Clerk, Administrative Assistant.

Others: Devon County Councillor J Berry, 1 Member of the Public.

DCC Councillor J Berry made a report, and this is at Appendix A.

MDDC Councillor J Buczkowski made a report, and this is at Appendix B.

C24/153 Apologies for Absences. Apologies for absence were received and accepted from Councillors M Kerlake and T Spring.

C24/154 Declaration of Interest and Dispensations. The following declarations of interests were made:

1. Councillor M Thompson declared an unspecified interest in C24/172 (Code of Conduct Complaint) item.
2. Councillors E Buczkowski and J Buczkowski wished to make clear that, in the matter of C24/172 (Code of Conduct Complaint) and despite his membership of Mid Devon District Council's Standards Committee, he has had no involvement in in this matter as the Standards Committee does not scrutinise individual complaints, neither does the Standards Committee have any control or direction over the Monitoring Officer nor hear any complaints made against any officer of Mid Devon District Council.

C24/155 Member Questions. The following member questions were asked:

1. Councillor S Robinson requested a letter of support to produce a Business Directory. *It was agreed that the Town Clerk is authorised to write such a letter.*
2. Councillor C Snow requested that there was more clarity in the accounts in respect of what invoices paid under delegation are actually for.
3. Councillor J Buczkowski asked the Town Clerk if he had received road safety concerns from Councillors other than him and whether a meeting had been arranged with the Town's local Highways Officer? *The Town Clerk stated that he is unable to answer that question at this time, but*

that a meeting with the local Highways Officer in the early part of this year to discuss those issues that are raised.

4. Councillor M Thompson raised an issue of the suitability of the Owl 3 streaming device. In addition, he requested a legal update is placed into a future Agenda for information as had been previously stated by the Clerk. *The Town Clerk informed Councillor Thompson that he would check the recordings again and refer back to Council. The Clerk also declared that he has not previously, and would not agree in future, for confidential legal matters to be placed into public session due to their sensitive nature.*

C24/156 Public Question Time. There were no questions from the Member of the Public present.

C24/157 Correspondence, Comments and Complaints. The Correspondence, Comments and Complaints Report was NOTED.

C24/158 Minutes. The Minutes of the Ordinary Meeting of the Full Council of 19 December 2024 were deferred for amendment.

C24/159 Member Motions.

- A. Following a motion proposed by **Councillor J Buczkowski**, it was:

RESOLVED to:

1. **Promote Free Parking:**

- 1.1. Immediately acquire and install prominent signage (fixed or banners) that actively promotes the free parking offer in St. Andrews Car Park.
- 1.2. These signs should be placed in highly visible locations both on inbound routes into the Town Centre and within the Town Centre itself.
- 1.3. Any required permissions should be sought urgently, and the matter should be treated as a priority.
- 1.4. Investigate the cost versus benefit of increasing the free parking period to 2 hours, assessing its potential impact on footfall, local business activity, and overall Town Centre vibrancy.

2. **Establish the Cullompton Town Centre Partnership:**

- 2.1. Form a working group of the Full Council, open to all Councillors.
- 2.2. Invite representatives from local businesses and traders, the Mid Devon District Council (MDDC) Economic Development Team, Ward Councillors from MDDC, and our Devon County Council (DCC) County Councillor.
- 2.3. Task the partnership with advising the Town Council on measures to improve and develop the economic prospects of the Town Centre, both in the short and long term.
- 2.4. Consider future opportunities arising from major infrastructure projects, such as the Town Centre Relief

Road, to ensure these opportunities contribute to a vibrant, welcoming, and active Town Centre and how these could be funded from developer contributions.

- 2.5. Act as a forum for the voices of businesses and traders to be heard, ensuring their perspectives and concerns are actively considered in the decision-making processes.

3. **Ensure Regular Oversight:**

- 3.1. The partnership group will meet at least quarterly.
- 3.2. The Town Council will include a standing quarterly agenda item dedicated to Town Centre Economic Development and Prosperity, including (but not limited to):
- 3.3. Receiving recommendations from the Town Centre Partnership working group.
- 3.4. Reviewing occupancy and footfall levels.
- 3.5. Considering comments received from traders and businesses.

B. Following a motion proposed by **Councillor E Buczkowski**, it was:

RESOLVED that Cullompton Town Council notes and supports the following statements:

1. **The Erosion of Democracy.** This Council is deeply concerned about Devon County Council's recent resolution to request the postponement of the County Council elections scheduled for May 2025. Elections are the cornerstone of democracy, allowing residents to hold their representatives accountable and shape the future of their communities. Delaying this fundamental right is undemocratic, silences the voice of the electorate, and risks undermining public trust. Such a decision moves us closer to a model of governance that prioritises political convenience over public accountability, which is deeply troubling.
2. **Recognising the Need for Change.** While this Council does not outright reject the possibility of local government reorganisation, any such proposals must prioritise the needs of Cullompton residents above the political ambitions of those in power. Town and Parish Councils, as the most local level of government, must be actively involved in shaping these decisions. The future structure of local government must deliver real benefits to residents by improving services and ensuring strong local accountability. Anything less would be unacceptable.
3. **Concerns About Devon County Council's Capability.** Devon County Council's ability to lead such a critical and complex transformation is highly questionable. The County Council is failing in multiple key areas, including:
 - 3.1. **Finance:** Ongoing financial instability and mismanagement.
 - 3.2. **Transport:** Poor public transport connectivity and infrastructure maintenance.

- 3.3. **Adult Social Care:** Persistent challenges in providing adequate support to vulnerable residents.
- 3.4. **SEND Provision:** Longstanding failures to meet the needs of children and young people with Special Educational Needs and Disabilities.
4. Given these issues, there is little evidence to suggest that Devon County Council has the capacity, competence, or credibility to successfully deliver such a significant local government reorganisation.

Cullompton Town Council Expresses its Disappointment and Concern Regarding:

5. **Lack of Consultation:** Cullompton Town Council has not been consulted on proposals for the abolition of District Councils or the assumption that Town and Parish Councils would be willing to take on additional services or increase their precepts to fill the void. We strongly object to being excluded from such critical discussions and do not believe these assumptions reflect the views of our Council or our community.
6. **Postponement of Elections:** The proposal to delay elections for at least 12 months, with some commentators suggesting delays of up to three years, is a blatant denial of residents' democratic rights.
7. **Motivations Behind the Proposal:** This move appears to prioritise political expediency and self-preservation over genuine local governance reform, with no clear evidence that it aligns with the principles of consultation or consent outlined in the English Devolution White Paper.

It is further proposed that Cullompton Town Council:

8. Write to the Secretary of State for Levelling Up, Housing and Communities, Devon County Council, and Councillor John Berry (Our County Councillor who supported the DCC proposals) to:
 - 8.1. **Defend Democracy:** Formally oppose the postponement of the County Council elections, emphasising the importance of democratic principles.
 - 8.2. **Express Disappointment:** Communicate this Council's disappointment at the lack of consultation.
 - 8.3. **Advocate for Inclusion:** Demand that Town and Parish Councils be fully involved in consultations on local government reorganisation to ensure transparency, accountability, and improved outcomes for residents.
 - 8.4. **Seek Assurances:** Call for robust evidence that any proposed reorganisation will:
 - 8.4.1. Serve the best interests of Cullompton residents.
 - 8.4.2. Address systemic failures in finance, transport, adult social care, and SEND provision.
 - 8.4.3. Prioritise local needs over political interests.

C. Following a proposal by **Councillor M Thompson** as follows:

That the Police and Devon County Highways investigate/prosecute offenders blocking and obstructing footpaths and parts of Highways (predominantly and not solely) through Upper Bullring, Fore Street, and Cockpit Hill by placement of "A" Frames, pallets and vehicles causing obstruction to pedestrians, disabled buggies and disabled persons from safe and free usage.

An amendment was proposed by **Councillor L Knight**, as follows:

That Devon County Highways and the Police are requested to work together to address ongoing obstructions to footpaths and highways in the Higher Bullring, Fore Street and Cockpit Hill. Obstructions caused by "A" frames, pallets and vehicles are preventing safe and accessible use of these public spaces, particularly for wheelchair users, parents with buggies, and pedestrians. To resolve this issue, the following actions points are proposed:

1. Conduct an audit of obstructions in the affected areas to identify priority locations.
2. Issue guidance to local businesses and residents on the proper use of footpaths and highways, emphasising their legal obligations under the Equality Act 2010.
3. Implement warning notices for first-time offenders, with prosecution reserved for repeat violations.
4. Improve signage to discourage obstructions and encourage compliance with accessibility standards.

This approach seeks to balance enforcement with community engagement, ensuring public safety whilst maintaining good relations with residents and businesses.

Following a debate it was:

RESOLVED that the amendment made by Councillor L Knight was accepted, and the amended motion adopted.

A recorded vote requested by Councillor M Thompson:

Those in favour: Councillors E Buczkowski, J Buczkowski, R Dietrich, P James, L Knight, P Regardsoe, S Robinson, J Stanford.

Those against: Councillor M Thompson

C24/160 Planning Matters.

1. **RESOLVED** that the response to planning application 24/01749/PIP for Permission in principle for the erection of up to 9 dwellings at the car park, Exeter Hill, Cullompton is NOTED and submitted to the Planning Authority.

Councillor J Buczkowski recused himself from the vote as he has already submitted an objection to this application in his capacity as Ward Councillor and, as such, his position on the application is pre-determined.

2. **RESOLVED** that application is made to append the following premises to the Assets of Community Value Register:
 - 2.1. The Hayridge Centre.
 - 2.2. The Exeter Hill car park.
 - 2.3. The Exeter Hill car park memorial garden (if it can be separated from the Exeter Hill car park title).

C24/161 Branding.

1. **RESOLVED** that the purchase of Town Centre Entrance Signage is APPROVED.
2. **RESOLVED** that the designs for the livery for the Town Council vans and a virement from the General Reserves for their production and application are APPROVED.
3. **RESOLVED** that signage at Town Council assets is replaced with signage consistent with the new branding, with costs vired from General Reserves.
4. It was NOTED that the new sign for the Cemetery should indicate the presence of a defibrillator.

C24/162 Cemetery.

1. To consider quotations for the resurfacing of Cemetery pathways.

RESOLVED that £35,000 is allocated from the Cemetery Paths EMR for partial resurfacing of the Cemetery paths with delegation to the Clerk to find the best value for the expenditure.

A recorded vote was requested Councillor M Thompson:

Those in favour: Councillors J Buczkowski, R Dietrich, P James, L Knight, P Regardsoe, S Robinson, C Snow, J Stanford.

Those against: Councillor M Thompson.

2. **RESOLVED** that:
 - 2.1. Listed Building Consent is sought to conduct drainage and repair works to the Cemetery Chapel.
 - 2.2. Council staff carry out remedial works to the drainage around the Cemetery Chapel to divert water away from the building and allow the ground on which the building sits to dry with funding drawn from the Future Projects EMR.
 - 2.3. Quotations are sought to carry out stitching of the crack in the Cemetery Chapel, and that the subsidence is monitored for a period of 12 months following completion of the works.

C24/163 Playground Inspections.

RESOLVED that the playground safety inspections are NOTED and that expenditure to rectify the identified equipment defects is APPROVED with funding from the Playpark Renewal Fund.

C24/164 Christmas Lights Infrastructure.

RESOLVED that work is undertaken to provide column wraps to 18 lighting columns in Fore Street and Exeter Road to enhance the Christmas lighting display at an approximate cost of £10,000 with the Town Clerk delegated to obtain best value.

C24/165 Upcott Field Path.

RESOLVED that up to £5,000 is spent on the installation of a pathway at the Upcott Field with funding taken from the Upcott Field EMR.

C24/166 Finance.

1. **Income and Expenditure.**

RESOLVED that the payments made under delegation and receipts received is NOTED and the Council payments list was APPROVED.

RESOLVED that the payment to Tozers solicitors is APPROVED.

2. **Debtors and Creditors.**

RESOLVED that the Debtors and Creditors list is NOTED.

3. **Budget to Date.**

RESOLVED that the budget to date up until the 31 December 2024 is NOTED.

4. **Bank Reconciliations.**

RESOLVED that the Bank Reconciliation up until 31st December 2024 are NOTED with Councillor S Robinson signing October and November 2024 and Councillor P James signing December 2024 as a true and accurate record.

5. **2025-2026 Budget.**

RESOLVED that the proposed budget is APPROVED, and the precept is levied at £553,617.04.

Those in favour: Councillors E Buczkowski, J Buczkowski, R Dietrich, P James, L Knight, P Regardsoe, S Robinson, J Stanford.

Those against: Councillors C Snow, M Thompson.

C24/167 Standards Consultation. The [consultation strengthening the standards and conduct framework for local authorities in England](#) was NOTED.

C24/168 Forward Plan. The Forward Plan was NOTED.

C24/169 Exclusion of the Press and Public. In accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

C24/170 St Andrew's Car Park – Unauthorised Access Gate

RESOLVED that the report is NOTED and that the proposed actions of installing signage and replacing the knee rail at the rear of the car park is APPROVED. The Town Clerk is to bring back an update on other unauthorised accesses to the car park.

C24/171 RESOLVED that the meeting is extended until the business remaining on the Agenda has been transacted.

C24/172 Councillor Code of Conduct Complaint. To receive the recommendations of the Monitoring Officer regarding a recent Code of Conduct complaint.

The Deputy Clerk informed the meeting that the Town Clerk had departed the meeting (as per standing orders 14). Councillors Snow and Thompson were advised that as they were directly involved with the complaint, that they should declare a non-registerable interest, and that they should leave the meeting. This advice was declined by both Councillors.

1. It was **PROPOSED** that the item is deferred.

A recorded vote was requested.

Those in favour: Councillors C Snow, M Thompson

Those against: Councillors E Buczkowski, J Buczkowski, R Dietrich, P James, P Regardsoe, S Robinson, J Stanford.

The motion fell.

2. **RESOLVED** that the Monitoring Officer's recommendations are NOTED, together with recommendations as follows:

2.1. Councillors C Snow and M Thompson provide a written apology for their behaviour.

2.2. Councillors C Snow and M Thompson receive Code of Conduct training and what behaviour is/is not acceptable, including Social Media training.

2.3. To strongly encourage the named Councillors to take part in independent mediation takes place between the Town Clerk and Councillors C Snow and M Thompson.

2.4. That £1,000 is provided to enable C24/172.2.2 and 2.3 to take place.

Meeting closed at 21:12.

Signed..... (Chairman)

Date.....

DRAFT

Devon County Council Report January 2025

Local Government Reorganisation

The **English Devolution White Paper was published on just before Christmas**. A Council meeting on 9th January discussed and members voted to support the Leader of the Council to submit a letter of intent to Government – to meet the Government deadline for response on the 10th January, with an amendment from Labour, supporting the request to press ahead with Devolution proposals. It is proposed that Local Elections are postponed, possibly until 2026, in order to enable the transition to a Devolved structure. This would save the cost of Elections and training new councillors to serve on a Council that will that will cease to exist. It is likely that District Councils will cease to exist, but the jury is out on Parish Councils. We are engaging with Government to endeavour to get the best outcome for Devon. There will be a completely new Council Structure for the whole of Devon, indeed if the Government imposes its will, possibly the wider South West. **The Government will have the final say.**

Extract from the Minister's letter probably gives some explanation as to where we are heading as residents in a two tier area;

“Local government reorganisation. My intention is to formally invite unitary proposals in January 2025 from all councils in two-tier areas, and small neighbouring unitary councils. In this invitation, I will set out further detail on the criteria I will consider when taking decisions on the proposals that are submitted to Government. I intend to ask for interim plans by March 2025. As set out in the White Paper, new unitary councils must be the right size to achieve efficiencies, improve capacity and withstand financial shocks. For most areas, this will mean creating councils with a population of 500,000 or more. However, there may be exceptions to ensure new structures make sense for an area, including on devolution. Final decisions will be made on a case-by-case basis. We will ask you to work with other councils in your area to develop unitary proposals that are in the best interests of the whole area, rather than developing competing proposals.”

Statement from Andrea Davies the Portfolio Holder responsible for Devolution:

“Following publication of the Governments Devolution White paper it is clear that considerable change is going to happen in Local Government in Devon. We have two options;

- 1. Do nothing and the government will impose changes over which we have no input or control*
- 2. Engage with government to get the best result for the residents of Devon.*

I believe that engagement with the government is the best option. While I may not agree with all the government's proposals, I need to do everything I can to ensure that the changes will make local government sustainable for the long term and able to withstand shocks like the pandemic and the world financial crisis. At the heart of all this must be a stronger voice to inform the government of the issues the residents of Devon face.”

Changes for disposal of upholstered furniture

New environmental requirements to dispose of their Waste Upholstered Domestic Seating (WUDS) at one of eight of our specially designated Household Waste Recycling Centres (HWRCs). It follows the introduction of new requirements from the Environment Agency which require our recycling centres to have segregated facilities to handle Waste Upholstered Domestic Seating (WUDS). WUDS include sofas, sofa beds, armchairs, recliner chairs, upholstered kitchen and dining room chairs, upholstered garden furniture, stools and foot stools, office chairs, futons, bean bags, floor and sofa cushions.

These items contain large quantities of Persistent Organic Pollutants (POPs or forever chemicals) and other hazardous chemicals in the textiles and foam. These chemicals are often used as fire retardants; they persist in the environment, can accumulate in human and wildlife fatty tissues and can be harmful to health and the environment. All WUDS need to be sent for incineration separately where these chemicals are destroyed. We are now required by the Environment Agency to ensure that all WUDS are segregated and transported separately from other waste. This segregation will require additional containers and facilities to be provided at HWRCs. However, due to space constraints, only a limited number of sites in Devon will be able to accept WUDS. This means that the majority of our recycling centres will not have the facilities to accept these items. The HWRCs that will be able to accept Waste Upholstered Domestic Seating: –

Mid Devon: Ashley, Tiverton or Exeter; Pinbrook Road, Exeter

These items cannot be accepted at any other recycling centre and residents will need to ensure that they take their WUDS to a site that can accept them or book a bulky collection with their district council who will charge for the service.

Highways - The DCC website can be used to report highway problems, and the reports go straight to the contractor. Alternatively, the highway contact number is 0345 155 1004

If it's a river flooding the environment agency can be contacted on 0345 988 1188. Winter road updates; <https://www.devon.gov.uk/roads-and-transport/safe-travel/winter-travel/>Travel Devon website; [home - Travel Devon](#)

Best wishes for 2025

John Berry

Devon County Councillor for Cullompton and Bradninch

Phone 01884 32320

Email john.berry@devon.gov.uk

Update from your Local Liberal Democrat Councillors at Mid Devon District Council

January 2025

Joint Statement: Devon District Councils on Devolution and Local Government Reform

On 3 January 2025, Mid Devon District Council joined other Devon districts in issuing a joint statement in response to the government's Devolution White Paper. We are fully supportive of devolution, but we do not agree with the proposal for a single unitary council for Devon. Our county is diverse, with nearly 1 million residents across rural, urban, and coastal areas. Any changes to local government must be based on thorough consultation with residents, businesses, and stakeholders to ensure the best outcomes for our communities.

We also oppose the proposed postponement of the county council elections in May 2025. Mid Devon, along with other districts, is committed to a transparent, inclusive, and careful approach to local government reform.

The full joint statement can be viewed here:

<https://www.middevon.gov.uk/joint-statement-devon-district-councils/>

Opportunity to Run New Work Hub in Tiverton

Mid Devon District Council is seeking an operator to manage a new flexible work hub in Tiverton's Market Centre. This space, funded through the Government's UK Shared Prosperity Fund, will support business growth, entrepreneurship, and innovation in the district. We invite expressions of interest from experienced operators to help create a modern, welcoming environment for businesses. The deadline for applications is 12 noon on 31 January 2025.

Successful Enforcement of Illegal Fly-Tip in Tiverton

Mid Devon District Council has successfully enforced action against a fly-tipping incident in Tiverton. After an investigation, the offender was identified and issued a £400 Fixed Penalty Notice. We commend the work of our Environment & Enforcement team in bringing this case to a positive resolution. Fly-tipping remains a serious issue, and we encourage residents to report any instances of illegal waste disposal.

Household Support Fund (October 2024 – March 2025)

Mid Devon District Council is continuing to provide support for households struggling with food and energy costs through the Household Support Fund. Vouchers will be awarded to help with food and energy bills. The scheme runs until March 2025 or until funds are exhausted, with priority given to those most in need.

For more details and to apply, visit the Council's website or contact Customer Services.

Relief Road Progress in Cullompton

Great news for Cullompton! Mid Devon District Council's Cabinet has approved a grant agreement with Homes England to fully fund the long-awaited Town Centre Relief Road. This project, which aims to alleviate traffic congestion and support future growth, is moving forward with an updated agreement with Devon County Council. Construction is set to begin in 2026, with completion expected in 2027, and the road being fully opened in 2028.

For more information on any of these updates, please visit the [Mid Devon website](#) or contact your local Councillor:

St. Andrews Ward

Cllr Emma Buczkowski – ebuczkowski@middevon.gov.uk

Cllr James Buczkowski – jbuczkowski@middevon.gov.uk

Padbrook Ward

Cllr Lloyd Knight – lknight@middevon.gov.uk

Cllr Sue Robinson – sue.robinson@middevon.gov.uk

Cullompton Vale Ward

Cllr Matt Fletcher – mfletcher@middevon.gov.uk

Follow us on Facebook: www.facebook.com/Cullompton



Town Clerk: Dan Ledger
Rooms 4 and 5, First Floor, Hayridge Centre, Exeter Hill, Cullompton EX15 1AB
admin@cullomptontowncouncil.gov.uk
01884 38249

**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL HELD ON
27 FEBRUARY 2025 AT 7:00PM AT THE HAYRIDGE CENTRE**

Present:

Councillors: E Buczkowski, J Buczkowski, R Dietrich, P James, M Kerlake, L Knight, P James, P Regardsoe, S Robinson, C Snow, T Spring (Chair), J Stanford, M Thompson

Officers: Town Clerk, Deputy Clerk, Administrative Assistant

Others: 2 x representatives of the Cullompton School Pastors

Councillor J Buczkowski made a report from Mid Devon District Council and this report is at Appendix A to these minutes.

C24/173 Apologies for Absences. Apologies for absence were received and accepted from Devon County Councillor J Berry.

C24/174 Declaration of Interest and Dispensations. There were no Declarations of Interests made.

C24/175 Member Questions. The following member questions were asked:

1. Councillor E Buczkowski requested an update on the project to install EV Charging points at St Andrew's car park. *The Town Clerk reported that this project had survived the initial sift of potential projects, but news was awaited from Devon County Council in terms of the project moving forward and providing grant funding for it.*
2. Councillor J Buczkowski requested to know if the meeting of 30 January went ahead, and why the Minutes had not been brought to Full Council. He would like clarity on whether the proposed Administration Fee is charged by the Council or the Trust. *The Town Clerk reported that the meeting is one of the Trust and Minutes would not necessarily be presented to Council, although they should be posted online.*
3. Councillor J Buczkowski requested to know why the signage to promote free parking for shoppers in St Andrew's car park had not yet been erected. *The Town Clerk reported that suitable sites had been located for the signage, that the signs and banners had been designed, but that permissions are required for most of the locations identified as suitable.*
4. Councillor J Buczkowski requested that the correspondence recently despatched to the Government is circulated to members.

C24/176 Public Question Time. None of the members of the public present wished to ask questions.

C24/177 Minutes.

1. **RESOLVED** that the Minutes of the Ordinary Meeting of the Full Council held on 19 December 2024 are deferred for amendment.
2. **RESOLVED** that the Minutes of the Ordinary Meeting of the Full Council held on 23 January 2025 are deferred for amendment.

C24/178 Correspondence, Comments and Complaints. The Comments and Complaints report was NOTED.

C24/179 Town Clerk Report. The Town Clerk's Report was NOTED. In an oral addendum, the Town Clerk reported that:

1. The Tommy Bench has been delivered and will be installed in the next few weeks.
2. Meta (including Facebook) have changed their policy on the retention of live videos. A report on the future storage of recorded meetings will be brought forward to a future meeting.

C24/180 Community Grants. To consider grant application from the following community organisations:

1. **RESOLVED** that the Cullompton School Pastors are awarded a grant of £1,000.00.

Councillor S Robinson declared an NRI as a Trustee of Involve.

2. **RESOLVED** that Involve Mid Devon are awarded a grant of £850.00.

C24/181 Cullompton Town Council Strategic Plan 2025-2028.

Councillor C Snow departed the meeting at 19:35.

Councillor C Snow returned to the meeting at 19:40.

RESOLVED that the Strategic Plan 2025-2028 is adopted and to note next steps. A formal review of Council achievements against the Strategic Plan will take place at the Annual Meeting each year.

C24/182 Annual Parish Meeting Date ([LGA 1972 s14\(1\)](#)).

RESOLVED that the date of the Annual Parish Meeting will be 20 March 2025.

C24/183 Floodlights at Skate Park.

Councillor M Thompson declared a NRI in this item as he lives close to the skate park.

RESOLVED that Officers liaise immediately with MDDC to obtain permission to install floodlighting at the skate park, and EDDC to learn lessons from their own skate park floodlighting project.

C24/184

Policies:

1. **RESOLVED** that the Local Government Pension Scheme Employer Discretions Policy Statement is ADOPTED.
2. **RESOLVED** that the Health and Safety Policy Statement is ADOPTED.
3. **RESOLVED** that the Risk Management Strategy and Policy Statement is ADOPTED.

C24/185

CCTV Provision. It was requested that broad costings, including more specific costs or the installation of powered CCTV columns, for each option noted in the report, with funding streams that may be available.

C24/186

Blackdown Hills National Landscape: Area of Outstanding Natural Beauty Management Plan 2025 – 2030. To review the [consultation draft](#) and make any comments.

RESOLVED that the Blackdown Hills National Landscape: Area of Outstanding Natural Beauty Management Plan 2025 – 2030 is NOTED.

C24/187

Finance.

1. **Income and Expenditure.**

RESOLVED that the payments made under delegation and receipts received are NOTED, and that invoices totalling £27,239.20 for the provision of Youth Services (£19,000.00) and Upcott Field works (£8,239.20) are APPROVED.

2. **Budget to Date.**

RESOLVED that the budget to date up until the 31 January 2025 is NOTED, and that listed virements are APPROVED.

3. **Fees and Charges.**

Councillors E and J Buczkowski declared ORIs as they are regular hirers of the Town Hall.

RESOLVED that fees and charges that will be applicable to the rental of the Town Hall, and the procurement and installation of Memorial Benches are as follows:

Town Hall Hire (Private Hire): £20.00 (first hour), £10.00 (each subsequent hour).

Town Hall Hire (Commercial Rate): £30.00 (first hour), £23.00 (each subsequent hour).

Memorial Benches: Memorial Benches will be charged at the cost of procurement, plus £300.00 to go towards installation and ongoing maintenance.

4. **Play Area New Infrastructure Required.**

RESOLVED that the purchase of a further child safe Self Closing Gate and additional posts for the play fencing at a cost of £2,050.00 including delivery to be taken from the Future Projects EMR is APPROVED.

C24/188

Community Risk Register. To consider and make comment on the Mid Devon District Council Community Risk Register. NOTED.

C24/189 Cullompton Farmers Market.

RESOLVED that the Town Council provides assistance to the Farmers' Market in the following ways:

1. Carry out gazebo checks and maintenance.
2. Assist with publicity, including placing physical advertising boards and Social Media platforms.
3. Write to MDDC for assistance in the running of the Farmers' Market, similar to that provided to the Tiverton markets.

C24/190 Forward Plan. The Forward Plan was NOTED. It was requested that arrangements for VE-DAY80 next month are brought to the next meeting.

Meeting closed at 20:20.

Signed..... (Chairman)

Date.....

**Updates from your Local Liberal Democrat Councillors at Mid Devon District Council
February 2025**

Dear Members of Cullompton Town Council,

We are pleased to provide you with an update on key developments affecting Cullompton and Mid Devon. There has been significant progress on several major projects, and we want to ensure that you, as Town Councillors, are kept fully informed.

Cullompton Relief Road – Progress Accelerates

There has been significant movement on the long-awaited Cullompton Relief Road (CTCRR).

- Detailed design works are progressing well, with WSP appointed as the lead design consultant and DCC’s Engineering Design Group (EDG) overseeing the upgrade of Meadow Lane.
- WSP has also been appointed to project manage the delivery of the road.
- Sports clubs affected by the scheme are progressing with new facility designs:
 - Bowls Club – Preparing a planning application for their new clubhouse, to be submitted imminently.
 - Cricket Club – Finalising the pavilion design, with procurement to appoint a contractor starting in March.
 - Football Club – Developing new junior pitches and a training pitch, with construction of the junior pitches expected to start in Spring 2025.
- Land acquisition negotiations are progressing, with several parcels, including the Tesco land, expected to be secured by March.
- A £3 million spend is planned this financial year (aligned with the Homes England Funding Agreement), covering consultancy fees, land acquisition costs, and advanced works on the new cricket pitches.

This project is critical in reducing congestion in Cullompton town centre, improving air quality, and facilitating sustainable growth. Your District Councillors continue to push for regular updates and will ensure that Cullompton Town Council remains fully informed.

Securing Community Assets – Hayridge Centre & Car Park

We have initiated the process to register the Hayridge Centre and the adjoining car park as Assets of Community Value (ACV). This designation will give the community the right to bid should the

property be put up for sale, ensuring we have an opportunity to protect and preserve vital public spaces for local residents.

The Hayridge is a key community hub, and the car park is an essential asset in supporting access to both library services and local businesses. We will keep you updated as this application progresses. **Culm Garden Village – Ensuring Cullompton’s Voice is Heard**

Consultation and engagement on the Culm Garden Village Sports Hub is ongoing. This will be a major facility for the area, and discussions are currently focused on engagement with local sports clubs regarding their needs and aspirations.

However, as your District Councillors, we have been very clear that Cullompton Town Council must have a seat at the table in all discussions relating to the Garden Village. The impact of this development extends far beyond just sports clubs – it is essential that the Town Council's views are represented, ensuring the new community is integrated effectively with the existing town.

We will continue to advocate for strong Town Council involvement and will update you on the next stages of consultation.

Cullompton Train Station – Keeping Up the Pressure

Progress on reopening Cullompton Train Station continues.

- Recently, MPs for Cullompton and Wellington met with Government Ministers to keep the momentum going on this project.
- There is a Metro Board meeting in March, where further updates on delivery timelines and next steps are expected.
- We will provide further information following that meeting.

This is a critical transport project for Cullompton, and we are committed to ensuring it remains a priority at all levels of government.

Celebrating 40 Years of Culm Valley Sports Centre

On Sunday, 23rd February 2025, Mid Devon Leisure hosted an Open Day at Culm Valley Sports Centre to celebrate 40 years of serving the community. The event featured:

- Free fitness sessions
- Community sports activities
- Taster sessions for all ages

Your District Councillors attended the event and received valuable feedback from local residents. In response, we have arranged a tour of the facility for Town Councillors, ensuring you have the opportunity to see the centre's facilities and discuss future opportunities for community engagement.

If you missed the Open Day, We are looking to organise a tour for Town Councillors, and this will be an excellent opportunity to see what's available and discuss how we can continue to support community health and wellbeing in Cullompton.

Mid Devon's New Call for Sites – Shaping the Future Local Plan

Mid Devon District Council has launched a new Call for Sites, running from 6 February – 14 March 2025. This process allows individuals and organisations to submit land they believe has potential for development.

This will inform the next Local Plan, with sites being assessed for housing, economic development, renewable energy, and habitat creation. Submissions are particularly encouraged for small and medium-sized sites, which can support:

- SME builders and developers
- Self-build and custom-build housing
- Community-led projects

Submit sites online: www.middevon.gov.uk/HELAA-CallForSites

Contact the Forward Planning team: 01884 255 255 or planningconsultations@middevon.gov.uk

It's important to note that submitting a site does not mean it will be developed—this is purely an evidence-gathering exercise that will shape the future Local Plan.

MDDC 2025/26 Budget & Council Tax – Ensuring Financial Stability

Mid Devon District Council has set its Budget and Council Tax for 2025/26.

We understand that any increase in Council Tax must be justified. Our budget decisions have been made to ensure that we continue to provide the services our residents rely on while taking a responsible approach to our finances. It enables us to:

- Fund key services without major cuts, despite ongoing financial pressures.
- Make a net contribution to earmarked reserves, strengthening our financial resilience.
- Invest in key areas such as planning enforcement, climate action, and apprenticeships.
- Continue delivering much-needed social housing and improving our waste and recycling services.

Key Highlights of the MDDC Budget

- No draw on General Reserves – Our General Fund remains above the agreed £2 million minimum, ensuring financial stability.
- Net Contribution to Earmarked Reserves – We are setting aside £2.225 million into earmarked reserves, strengthening our financial position and increasing resilience for future challenges.
- Investment in Net Zero & Planning Enforcement – An additional £100,000 to help tackle climate change and ensure proper oversight of development.
- Support for Young People – Expansion of our Apprenticeship Scheme, creating more opportunities for local young people.
- Continued investment in affordable housing – Ensuring our social housing programme remains on track, providing high-quality, affordable homes.
- Financial sustainability through income growth – Higher leisure memberships and increased recycling rates have helped generate additional revenue.
- Protection for key frontline services – Despite significant financial pressures, we have avoided the severe cuts seen in many other councils.

Our budget balances financial prudence with ambition, ensuring we continue to improve services, support our communities, and prepare for the future.

Our Council tax charge for 2025-26 will be £239.12, this is a below inflation increase of 2.99% (£6.96 per Band D property).

Mid Devon does not collect tax just for itself. We also act as the billing authority, collecting on behalf of:

- Devon County Council = £1,801.26 (+£85.59 / +4.99%)
- Devon & Cornwall Police and Crime Commissioner = £288.20 (+£13.70/+4.99%)
- Devon & Somerset Fire and Rescue Authority = £104.68 (+£5.00/+5.02%)
- Cullompton Town Council and other parishes = £148.41 (+£3.29/+2.27%)

This brings the total Band D Council Tax for Cullompton residents to £2,581.67 (+£114.54/+4.87%), with the majority of the increase being driven by Devon County Council.

We have also published the results of the Mid Devon Resident Survey 2024, and the Key Findings are

- 75.2% satisfied with their local area.
- 51.8% satisfied with how the Council is run (↑ from 41.1% in 2023).
- 93.2% said waste & recycling should be a top priority.

Strong support for greater community engagement in planning decisions.

For more information on any of these updates, please visit the [Mid Devon website](#) or contact your local Councillor:

St. Andrews Ward

Cllr Emma Buczkowski –
ebuczkowski@middevon.gov.uk

Cllr James Buczkowski –
jbuczkowski@middevon.gov.uk

Padbrook Ward

Cllr Lloyd Knight – lknight@middevon.gov.uk

Cllr Sue Robinson – sue.robinson@middevon.gov.uk

Cullompton Vale Ward

Cllr Matt Fletcher – mfletcher@middevon.gov.uk

Follow us on Facebook: www.facebook.com/Cullompton



Town Clerk: Dan Ledger
Rooms 4 and 5, First Floor, Hayridge Centre, Exeter Hill, Cullompton EX15 1AB
admin@cullomptontowncouncil.gov.uk
01884 38249

**MINUTES OF AN ORDINARY MEETING OF CULLOMPTON TOWN COUNCIL HELD ON
6 MARCH 2025 AT 7:00PM AT THE HAYRIDGE CENTRE**

Present:

Councillors: E Buczkowski, J Buczkowski, R Dietrich, P James, L Knight, C Snow, T Spring (Chair), J Stanford, M Thompson.

Officers: Town Clerk, Deputy Clerk.

C24/191 Apologies for Absences. There were no apologies for absence received.

C24/192 Declaration of Interest and Dispensations. There were no Declarations of Interests made, nor Dispensations granted.

C24/193 Member Questions. There were no member questions.

C24/194 Public Question Time. There were no members of the public present.

C24/195 Exclusion of the Press and Public.

RESOLVED that, in accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

C24/196 Acquisition Opportunity.

RESOLVED that the matter is deferred to a future meeting.

Meeting closed at 19:40

Signed..... (Chairman)

Date.....



Town Clerk: Dan Ledger
The Town Hall, 1 High Street, Cullompton, Devon, EX15 1AB
Tel: 01884 38249
town.clerk@cullomptontowncouncil.gov.uk
www.cullomptontowncouncil.gov.uk

Application for Co-option to Cullompton Town Council

Thank you for your interest in becoming a Cullompton Town Councillor. Please provide the information below to assist the Town Council in making their decision.

Completed applications are to be returned to the Town Clerk, either on paper or by email, to the Town Clerk.

Please note that your name and the information in the “about you” section may be included as part of the supporting papers for the Town Council meeting to assist in the consideration of candidates for co-option (and will therefore be publicly available).

Full Name and Title	Mrs Marilyn Bidmead		
Home address			
Home Telephone	None		
Mobile Telephone			
Email Address			
Please indicate which Ward you wish to stand in. You can stand in all Wards in which there are vacancies but may be asked at the Full Council meeting to co-opt new members to explain the reason for your choice.			
St Andrews Ward	<input checked="" type="checkbox"/>	Padbrook Ward	<input type="checkbox"/>
Vale Ward	<input type="checkbox"/>		

About You. Please provide the council with some background information about yourself. Continue on a separate sheet if necessary.

I am a retired lady in her 70's. My career was mostly with BT with my final post being as an Engineering Manager for the fibre network in the South West managing a team of 21 guys in 4 different offices. I have a Communication Engineering Honours degree as my highest educational qualification. Whilst in London working for BT I did event planning, took part in projects and led consumer panels.

I took early release from BT, worked as a consultant for an engineering institution, took some time out and then worked part time as a receptionist in a local doctors' surgery until retiring at 60.

I was born in London and lived there until my early teens when my family moved to Devon. I then went back to London to work there for BT in the 90's for 8 to 9 years.

I have two daughters, eight grandchildren and 6 great grandchildren. Two of my grandchildren and 5 of my great grandchildren live in Cullompton.

For some years I was secretary at the Baptist Church in Cullompton and have remained a deacon there with responsibilities representing them with Noah's Ark pre school, School Pastors and Town Festivals as well as being a designated person for safeguarding there. I also taught Sunday School there for some years. I volunteer as a school pastor and am treasurer for the Cullompton branch of School Pastors.

I have a labrador cross springer spaniel dog who is nearly 5 years old and walks me twice a day! I am very interested in young people, the great outdoors and what is happening in the place that has been my home now for about 21 years.

I hope to be able to make a positive contribution to the local town council.

CO-OPTION ELIGIBILITY DECLARATION

1. In order to be eligible for co-option to Cullompton Town Council, you must be a British subject, or a Citizen of the commonwealth or European Union and, on the relevant date (i.e. the day on which you are nominated or, if there is a poll, the day of the election) be 18 years of age or over. You must also be able to meet one of the following eligibility criteria set out below (please tick which applies to you):

I am registered as a local government elector for the parish; or

I have, during the whole of twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish; or

My principal or only place of work during those twelve months has been in the parish; or

I have, during the whole of twelve months, resided in the parish or within 3 miles of it.

2. Please note that under Section 80 of the Local Government Act 1972, a person is disqualified from being elected as a local Councillor or being a member of a local council if he or she is:

- a. Holds any paid office or employment of the local council (other than the office of Chairman) or of a joint Committee on which the council is represented; or
- b. Is a person who has been adjudged bankrupt or has made a composition or arrangement with his or her creditors. This disqualification for bankruptcy ceases in the following circumstances:
 - i. If the bankruptcy is annulled on the grounds that either the person ought not to have been adjudged bankrupt or that his or her debts have been fully discharged;
 - ii. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on his or her part;
 - iii. If the person is discharged without such a certificate.

In 2ai or 2aii above, the disqualification ceases on the date of the annulment and discharge respectively.

In 2aiii above, it ceases on the expiry of 5 years from the date of discharge; or

- c. Has, within 5 years before the day of election or since his or her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been

sentenced to imprisonment (whether suspended or not) for not less than 3 months without the option of a fine; or

- d. Is otherwise disqualified under Part III of the Representation of the People Act 1983 for corrupt or illegal practices.

DECLARATION

I (insert full name) Marilyn Jennifer Bidmead hereby confirm that I meet the qualification criteria and am not disqualified for any reason from holding the office of Councillor at Cullompton Town Council and that the information provided on this form is, to the best of my knowledge, true and accurate.

Signed:

Date: 3/21/25

Comments Complaints and Correspondence

Correspondence Received

41

Complaints and Compliments**Action**

Complaints and Compliments

Compliments received on the cleaning of The New Cut Lane.

No complaints received relating to Council. Local law enforcement informed of a public order offence.

Improvement suggestions

None received

Enquiries

Resident came in, his wife is recently disabled and now has to use a small scooter. Between Fulford Drive & Colebrook lane there are railings which cannot fit a scooter meaning 0.5 mile diversion. He wants to contact his local councillor/Mid Devon to have one side removed so they can gain access.

Town Clerk's Report
Full Council Meeting March 2025

Item	Comment	Agenda Item in next 3 months?
Grants	The Council has been successful in receiving £1,000 toward the Upcott Field project from the Elmsgrant Trust for some of the youth equipment as well as getting on the Tesco Stronger Starts scheme which depending on support will range from £500-£1,500 in grant funding. It is requested to vire these funds into an existing reserve.	No
S106	Council has received section 106 funding for the play area fencing and equipment improvements across the town. It is requested to vire these incomes into an existing reserve	No
Roundabouts and Millenium Gardens	Padbrook Roundabout and millennium gardens have been replanted by the outdoor team. The motorway roundabout will be replanted the week of the council meeting subject to the plants arriving.	No
New Cut	The new cut was cleaned by the outdoor team, thousands of cigarette butts removed alongside the deweeding of areas and cleaning of the gullies. This is not a town council responsibility but following multiple requests the town council stepped in to assist.	No
RBL Bench	The RBL bench has been installed and a soft opening ceremony was held. Cllrs Spring and Stanford attended for the Town Council alongside multiple members of the local RBL branch.	No
Motion	A motion has been received from a member. We will be in the pre election period at the time of the meeting. All member motions received from now until the election will be placed on the May agenda.	No
Public Toilets	The public toilets were vandalised at the start of the month. The outdoor team cleaned the surfaces and repainted the area. The toilets were reopened after 48hrs.	No
Signage	The free parking signage has now been received and will be erected the week of the meeting in locations agreed. Further signs will go up as the Council receives the necessary permissions. The gateway signage for the town should be received in the next fortnight.	No

It is **RECOMMENDED** that Council allocate the funds received from Tesco, Elmsgrant and S106 to the Upcott Field Improvements EMR.

Previous meeting update.

C24/171	Minutes (LGA1972 Schedule 12 Paragraph 41). To approve the Minutes of the Ordinary Meeting of the Town Council of 19 December 2024 and 23 January 2025.	Minutes amended
C24/174	Community Grants. To consider grant application from the following community organisations:	
	1. Cullompton School Pastors.	Grant Given
	2. Involve Mid Devon.	Grant Given
C24/175	Cullompton Town Council Strategic Plan 2025-2028. To agree the Strategic Plan 2025-2028 and note next steps	Added to website, all councillors have a copy, copies available at Town Council offices, library and handed out at the Annual Meeting of the Town
C24/176	Annual Parish Meeting Date (LGA 1972 s14(1)). To resolve the date of the Annual Parish Meeting. The date recommended is 20 March 2025	Meeting Held
C24/177	Floodlights at Skate Park. To agree whether floodlight provision would be advantageous at the Skate Park and whether the Council should liaise with Mid Devon District Council as to possible solutions to achieve its installation.	MDDC have stated that they would not be willing to install floodlights at this time, conversations are continuing and a report will be brought back to members
C24/178	Policies:	
	1. Local Government Pension Scheme Employer Discretions Policy Statement.	Added to website
	2. Health and Safety Policy Statement.	Added to website
	3. Risk Management Strategy and Policy Statement.	Added to website
C24/179	CCTV Provision. To provide a direction of travel for further works to improve and make sustainable the town centre CCTV system.	Report to come back to future meeting
C24/181	Finance.	
	3. Fees and Charges. To resolve the fees and charges that will be applicable to the rental of the Town Hall, and the procurement and installation of Memorial Benches.	Email sent to all memorial masions and hall hirers

	<p>4. Play Area New Infrastructure Required. To agree the purchase of a further ChildSafe Self Closing Gate and additional posts for the play fencing at a cost of £1,968.00 including delivery to be taken from the Future Projects EMR. To agree action regarding equipment at Culm Lea Play Area (still awaiting full costs, report to follow agenda).</p>	<p>Purchased due for delivery in next 2 weeks. Still awaiting quotes from Kompan regarding surfacing at Culm Lea.</p>
<p>C24/183</p>	<p>Cullompton Farmers Market. To consider correspondence received from the Farmers Market and formulate a formal response.</p>	<p>Letter sent to Farmers Market following resolution of Council.</p>

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/02/25 and 28/02/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading	137	
DD 20250203 S4B 1693	03/02/25	2792		£46.64	£0.00	£46.64	Source for Business - A/C 1693 4580 01	Town Hall Water	285/2	<input type="checkbox"/>
DD 20250203 S4B 1696	03/02/25	2797		£96.80	£0.00	£96.80	Source for Business - A/C 1696 4741 01	Allotment Water - 23/09/2024 to 20/12/2024	111	<input type="checkbox"/>
BP 20250203 UNISON	03/02/25	2864		£17.25	£0.00	£17.25	Unison	Confidential	255/1	<input type="checkbox"/>
BP 20250203 PENSION	03/02/25	2865		£4,880.93	£0.00	£4,880.93	Devon CC Pension Fund	Confidential	255/1	<input type="checkbox"/>
BP 20250203 HMRC	03/02/25	2866		£5,940.03	£0.00	£5,940.03	HMRC	Confidential	255/1	<input type="checkbox"/>
DD 20250203 MDDC-1	03/02/25	2899		£59.97	£10.00	£49.97	MDDC	Garage 34, Knightswood, Cullompton	210/11	<input type="checkbox"/>
MPC 20250203 FEE	03/02/25	2976		£3.00	£0.00	£3.00	Unity Trust Bank	Multipay Card Monthly Fee	125	<input type="checkbox"/>
MPC 20250204 CF	04/02/25	2833		£47.50	£0.00	£47.50	Culm Florist	Remembrance Wreath	141/2/2	<input type="checkbox"/>
BP 20250205 TS	05/02/25	2837		£97.00	£0.00	£97.00	Scrace, Tim	Bus Shelters Cleaning	155	<input type="checkbox"/>
BP 20250205 KL	05/02/25	2842	38	£523.08	£87.18	£435.90	KOMPAN Ltd	EN364576 Spares - Bushes for basket swing - swing frame KSW902 Custom Variant 20044972	220/1	<input type="checkbox"/>
BP 20250205 BT	05/02/25	2843		£53.78	£8.96	£44.82	British Telecom	Broadband - Hayridge Centre	210/3	<input type="checkbox"/>
BP 20250205	05/02/25	2849	24	£0.00	£0.00	£0.00	NDT Autocentre	Replacement Tyres	305/2	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2850		£66.72	£11.12	£55.60	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 D&H	05/02/25	2851		£252.00	£42.00	£210.00	D & H Plant Ltd	Digger Hire	135/9	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2852		£4.98	£0.83	£4.15	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 MVF	05/02/25	2853		£153.98	£0.00	£153.98	Mole Valley Farmers	PPE	175/6	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2854		£49.60	£8.27	£41.33	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2855		£11.32	£1.89	£9.43	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
BP 20250205 MET	05/02/25	2856		£370.80	£61.80	£309.00	Metcalfe Allen Ltd	Engineer attended on 22nd January d	130/1	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/02/25 and 28/02/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading	137	
BP 20250205 MET	05/02/25	2857		£105.60	£17.60	£88.00	Metcalfe Allen Ltd	Engineers attended on 22nd January	130/1	<input type="checkbox"/>
BP 20250205 TS	05/02/25	2858		£25.00	£0.00	£25.00	Scrace, Tim	Window Cleaning	285/4	<input type="checkbox"/>
BP 20250205 MDDC-3	05/02/25	2860		£180.00	£0.00	£180.00	MDDC	PREMISES LICENCE ANNUAL CHARGE - TO	285/4	<input type="checkbox"/>
BP 20250205 FSSL	05/02/25	2861		£340.49	£56.75	£283.74	Fire Services & Supplies Ltd	Fire Extinguishers and Blanket Serv	285/4	<input type="checkbox"/>
BP 20250205 VPM	05/02/25	2862	26	£680.40	£113.40	£567.00	Vergo Pest Management	Mole Traps - Cemetery	135/5	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2867		£3.00	£0.50	£2.50	Labdon Building Supplies	PPE	175/6	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2868		£40.55	£6.76	£33.79	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2869		£48.65	£8.11	£40.54	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2870		£34.49	£5.75	£28.74	Labdon Building Supplies	Town Maintenance	155	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2871		£25.04	£4.18	£20.86	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2872		£50.85	£8.47	£42.38	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2873		£0.76	£0.12	£0.64	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2874		£0.77	£0.13	£0.64	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2875		£1.45	£0.24	£1.21	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 TOZ	05/02/25	2881		£1,404.00	£234.00	£1,170.00	Tozers	Professional Charges	225/1	<input type="checkbox"/>
BP 20250205 MVF	05/02/25	2884		£177.22	£5.71	£171.51	Mole Valley Farmers	PPE	135/6	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2885		£5.99	£1.00	£4.99	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2886		£25.92	£4.32	£21.60	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2887		£66.72	£11.12	£55.60	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/02/25 and 28/02/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading	137	
BP 20250205 LAB	05/02/25	2892		£11.98	£2.00	£9.98	Labdon Building Supplies	PPE	175/6	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2893		£4.80	£0.80	£4.00	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250205 LAB	05/02/25	2894		£20.01	£3.34	£16.67	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
BP 20250205 EPT	05/02/25	2895		£130.00	£0.00	£130.00	Exeter PAT Tests	Annual Portable Appliance Testing -	175/7	<input type="checkbox"/>
BP 20250205 LU	05/02/25	2896		£75.60	£0.00	£75.60	Libraries Unlimited South West	Room Hire - Hayridge Centre	210/13	<input type="checkbox"/>
SQ 20250204	05/02/25	2900		£0.28	£0.00	£0.28	SquareUp	Square Transaction Fees - 04/02/202	125	<input type="checkbox"/>
SQ 20250205 SGM	06/02/25	2903		£0.70	£0.00	£0.70	SquareUp	Square Transaction Fees - 05/02/202	125	<input type="checkbox"/>
MPC 20250206 SDL	06/02/25	2931		£159.99	£26.67	£133.32	Screwfix Direct Ltd	Play Park Maintenance	220/1	<input type="checkbox"/>
MPC 20250207 SDL	07/02/25	2932		£51.34	£8.56	£42.78	Screwfix Direct Ltd	Play Park Maintenance	220/1	<input type="checkbox"/>
DD 20250210 BGL49	10/02/25	2882		£262.77	£12.51	£250.26	British Gas - A/C BGL282249 - GAS	Gas - 27/12/2024 to 27/01/2025	285/2	<input type="checkbox"/>
MPC 20250210 TT	10/02/25	2933		£358.91	£59.82	£299.09	ToolsToday.Co.Uk	Cemetery Maintenance	135/5	<input type="checkbox"/>
DD 20250211 BGL53	11/02/25	2880		£42.12	£2.01	£40.11	British Gas - A/C BGL282253 - Electric	Electricity - Market Supply - 27/12	200/1	<input type="checkbox"/>
DD 20250212 PBSL	12/02/25	2927		£196.09	£31.15	£164.94	Penninsula Business Services Limited	Health & Safety Services	175/7	<input type="checkbox"/>
MPC 20250212 RBLI	12/02/25	2934		£955.00	£159.17	£795.83	Royal British Legion Industries	Memorial Benches	270	<input type="checkbox"/>
DD 20250217 AL	17/02/25	2905		£30.12	£5.02	£25.10	Autoserve Ltd	Maintenance agreement for PL24WNY	305/2	<input type="checkbox"/>
DD 20250217 BGL57	17/02/25	2906		£29.21	£1.39	£27.82	British Gas - A/C BGL282257 - Electric	Electricity - 01/01/2025 to 01/02/2	285/2	<input type="checkbox"/>
BP 20250218 SPIRE	18/02/25	2901		£330.00	£0.00	£330.00	Spirebourne Ltd	Empty Septic Tank	135/5	<input type="checkbox"/>
BP 20250218 D&H	18/02/25	2902		£84.00	£14.00	£70.00	D & H Plant Ltd	Digger Hire	220/1	<input type="checkbox"/>
BP 20250218 CIT	18/02/25	2907		£503.40	£83.90	£419.50	CloudyIT	IT Support - January 2025	190/1	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/02/25 and 28/02/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading	137	
BP 20250218 LAB	18/02/25	2909		£40.03	£6.67	£33.36	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2910		£7.08	£1.18	£5.90	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2911		£12.98	£2.16	£10.82	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2912		£51.24	£8.54	£42.70	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2914		£17.88	£2.98	£14.90	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2915		£31.37	£5.23	£26.14	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2916		£6.00	£1.00	£5.00	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2917		£40.80	£6.80	£34.00	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2918		£6.41	£1.07	£5.34	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2919		£66.90	£11.15	£55.75	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 G&L	18/02/25	2920	37	£294.00	£49.00	£245.00	G & L Consultancy Ltd	Asbestos Management Plan	175/4	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2921		£1.44	£0.24	£1.20	Labdon Building Supplies	Play Park Maintenance - Headweir Road	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2922		£49.68	£8.28	£41.40	Labdon Building Supplies	Play Park Maintenance - Headweir Road	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2923		£4.16	£0.69	£3.47	Labdon Building Supplies	Play Park Maintenance - Headweir Road	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2924		£2.58	£0.43	£2.15	Labdon Building Supplies	Play Park Maintenance	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2925		£66.72	£11.12	£55.60	Labdon Building Supplies	Play Park Maintenance - Headweir Park	220/1	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2928		£22.30	£3.72	£18.58	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
BP 20250218 LAB	18/02/25	2929		£80.66	£13.44	£67.22	Labdon Building Supplies	Play Park Maintenance - Headweir Park	220/1	<input type="checkbox"/>
SQ 20250217	18/02/25	2935		£0.11	£0.00	£0.11	SquareUp	Square Transaction Fees	125	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/02/25 and 28/02/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading	137	
DD 20250219 O2	19/02/25	2913		£103.61	£17.27	£86.34	O2	Mobile Phones	210/2	<input type="checkbox"/>
MPC 20250220 TES-1	20/02/25	2983		£49.00	£8.17	£40.83	Fuel	Fuel	220/1	<input type="checkbox"/>
MPC 20250220 TES-2	20/02/25	2984		£48.20	£8.03	£40.17	Fuel	Fuel	135/5	<input type="checkbox"/>
DD 20250224 EE	24/02/25	2930		£7.27	£1.21	£6.06	EE & T Mobile	Data Sims	210/2	<input type="checkbox"/>
DD 20250225 PHL	25/02/25	2817		£8.59	£1.43	£7.16	Professional Hygiene Ltd	Waste Disposal - Town Hall	210/12	<input type="checkbox"/>
MPC 20250225 ADOBE	25/02/25	2958		£48.53	£8.09	£40.44	Adobe Systems Software Ireland Ltd	Acrobat Pro x2	190/2	<input type="checkbox"/>
DD 20250226 ALD	26/02/25	2904		£659.22	£109.87	£549.35	ALD FORD LEASE	Monthly Lease Payment - WF73 PWJ	305/1	<input type="checkbox"/>
DD 20250226NPO W	26/02/25	2926		£429.37	£20.45	£408.92	NPower	Electricity - Cemetery Toilet Block	135/2	<input type="checkbox"/>
DD 20250227 MFS	27/02/25	2808		£284.59	£47.43	£237.16	Mobilize Financial Services	Monthly Lease Payment - PL24 WNY - 27/01/2025 to 26/02/2025	305/1	<input type="checkbox"/>
MPC 20250227 LR- 1	27/02/25	2962		£14.00	£0.00	£14.00	Land Registry	Title Register and Title Plan	225/1	<input type="checkbox"/>
MPC 20250227 AMA	27/02/25	2971		£24.79	£0.00	£24.79	Amazon	Coffee	210/8	<input type="checkbox"/>
SC 20250228 UNITY	28/02/25	2898		£6.00	£0.00	£6.00	Unity Trust Bank	Bank Charges 01/01/2025 to 31/01/20	120	<input type="checkbox"/>
BP 20250228 NET	28/02/25	2942		£17,754.85	£0.00	£17,754.85	Staff Costs	Confidential	255/1	<input type="checkbox"/>
BP 20250228 UNISON	28/02/25	2943		£17.25	£0.00	£17.25	Unison	Confidential	255/1	<input type="checkbox"/>
BP 20250228 PENSION	28/02/25	2944		£4,923.38	£0.00	£4,923.38	Devon CC Pension Fund	Confidential	255/1	<input type="checkbox"/>
BP 20250228 HMRC	28/02/25	2945		£6,001.99	£0.00	£6,001.99	HMRC	Confidential	255/1	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/02/25 and 28/02/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading	137
DD 20250228 PAY	28/02/25	2954		£25.20	£4.20	£21.00	SAGE Global Payroll	Payroll Software - 15 Employees - 2	190/2 <input type="checkbox"/>
Total				£50,346.78	£1,480.40	£48,866.38			

Received Income Transactions

Start of year 01/04/24

received between 01/02/25 and 28/02/25

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Heading	Details
FPI 20250204 CFM	04/02/25	540	273	£95.43	£0.00	£95.43	21	Cullompton Farmers Market Farmers Market Set Up/Take Down
SQ 20250204	05/02/25	560	20250204	£16.00	£2.67	£13.33	50	Recycling Bags GWB x10
FPI 20250206 WHS	06/02/25	561	283	£2,553.00	£0.00	£2,553.00	15/1	Walter H Squires & Son Ltd For the late [REDACTED] Grave Space: [REDACTED] [REDACTED]
FPI 20250206 KPK	06/02/25	563	285	£80.00	£0.00	£80.00	60	[REDACTED] Weekly Bible Study Each Sunday of the Month February 2025
SQ 20250205 SGM	06/02/25	567	288	£40.00	£0.00	£40.00	60	[REDACTED] Birthday Party 18th April 2025
BACS 20250207 DCC	07/02/25	545	275	£400.00	£0.00	£400.00	45	Devon County Council Parish Paths Partnership Scheme - P3 - 2024/25
SQ 20250217	18/02/25	569	20250217	£6.40	£1.07	£5.33	50	Recycling Bags GWB x4
FPI 20250220 WHS	20/02/25	549	279	£1,390.00	£0.00	£1,390.00	15/2	Walter H Squires & Son Ltd For the late [REDACTED] Grave Space: [REDACTED] Burial Date: [REDACTED]
FPI 20250221 JB	21/02/25	565	287	£20.00	£0.00	£20.00	60	Mr J Buczkowski Town and District Councillor Surgery 4th Saturday of the Month
INT 20250228 CCLA	28/02/25	571	Feb'25	£956.96	£0.00	£956.96	10/1	CCLA Income Reinvestment - February 2025
INT 20250228 CCB	28/02/25	574	Feb'25	£234.43	£0.00	£234.43	30	Cambridge & Counties Bank Interest Received - February 2025
Total				£5,792.22	£3.74	£5,788.48		

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
INCOME						
Admin						
10	Bank Interest					
10/1	CCLA Interest	£0.00	£0.00	£0.00	£1,850.43	£1,850.43
10/2	HTB Easy Access Interest	£0.00	£0.00	£0.00	£0.00	£0.00
10/3	Unity Instant Access	£0.00	£0.00	£0.00	£0.00	£0.00
10/4	Cambridge & Counties	£0.00	£0.00	£0.00	£0.00	£0.00
10	Total	£0.00	£0.00	£0.00	£1,850.43	£1,850.43
11	Goodwill - Lloyds	£0.00	£0.00	£0.00	£0.00	£0.00
30	Cambridge & Counties Interest	£1,500.00	£1,500.00	£0.00	£3,076.56	£1,576.56
31	Unity Instant Access Interest	£1,000.00	£1,000.00	£0.00	£6,767.04	£5,767.04
32	Lloyds 32 Day Notice Account	£1,500.00	£1,500.00	£0.00	£1,446.91	-£53.09
35	Photocopier	£0.00	£0.00	£0.00	£0.00	£0.00
40	Precept	£524,815.00	£524,815.00	£0.00	£524,815.00	£0.00
50	Recycling Bags	£350.00	£350.00	£0.00	£464.00	£114.00
70	Grants/Gifts	£0.00	£0.00	£8,859.00	£17,110.00	£8,251.00
Total Admin		£529,165.00	£529,165.00	£8,859.00	£555,529.94	£17,505.94
Assets & Open Spaces						
5	Allotments					
5/1	Rents	£800.00	£800.00	£0.00	£995.00	£195.00
5/2	Admin Fees	£0.00	£0.00	£0.00	£0.00	£0.00
5	Total	£800.00	£800.00	£0.00	£995.00	£195.00
6	GoAB Allotments	£0.00	£0.00	£0.00	£222.60	£222.60

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

	2024/25	Revised	Reserve Movements	Actual Net	Balance
15 Cemetery					
15/1 Burial Fees	£12,000.00	£12,000.00	£0.00	£20,689.00	£8,689.00
15/2 Admin Fees	£350.00	£350.00	£0.00	£741.00	£391.00
15/3 Grants of Exclusive ROB	£12,000.00	£12,000.00	£0.00	£10,602.00	-£1,398.00
15 Total	£24,350.00	£24,350.00	£0.00	£32,032.00	£7,682.00
55 St Andrew's Car Park - Parking Fees	£8,000.00	£8,000.00	£0.00	£13,881.59	£5,881.59
60 Town Hall - Hall Hire	£500.00	£500.00	£0.00	£3,100.00	£2,600.00
99 Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Assets & Open Spaces	£33,650.00	£33,650.00	£0.00	£50,231.19	£16,581.19
Community Events & Wellbeing					
20 Christmas Income/Donations	£0.00	£0.00	£0.00	£0.00	£0.00
21 Markets	£1,000.00	£1,000.00	£0.00	£1,218.02	£218.02
Total Community Events & Wellbeing	£1,000.00	£1,000.00	£0.00	£1,218.02	£218.02
Town Maintenance & Improvements					
25 Hanging Baskets	£0.00	£0.00	£0.00	£0.00	£0.00
45 Public Rights of Way	£400.00	£400.00	£0.00	£400.00	£0.00
46 Visibility Splays Cuts	£0.00	£0.00	£0.00	£5,412.00	£5,412.00
Total Town Maintenance & Improvements	£400.00	£400.00	£0.00	£5,812.00	£5,412.00
Total Income	£564,215.00	£564,215.00	£8,859.00	£612,791.15	£39,717.15

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
EXPENDITURE						
Admin						
100	Advertising					
100/1	Community Engagment	£1,000.00	£1,000.00	£0.00	£555.87	£444.13
100	Total	£1,000.00	£1,000.00	£0.00	£555.87	£444.13
115	Archive Project	£0.00	£0.00	£0.00	£0.00	£0.00
120	Bank Charges	£500.00	£500.00	£0.00	£114.36	£385.64
125	Card Charges	£500.00	£500.00	£0.00	£136.70	£363.30
130	CCTV					
130/1	Maintenance Costs	£750.00	£900.00	£0.00	£397.00	£503.00
130/2	Equipment	£500.00	£350.00	£0.00	£0.00	£350.00
130	Total	£1,250.00	£1,250.00	£0.00	£397.00	£853.00
145	Councillor Allowances	£2,250.00	£2,250.00	£0.00	£0.00	£2,250.00
150	Election	£0.00	£0.00	£0.00	£0.00	£0.00
160	S137 Spending and Grants (including Youth Services)					
160/1	Community	£5,500.00	£5,500.00	£0.00	£5,500.00	£0.00
160/2	Youth Services	£19,000.00	£19,000.00	£0.00	£19,000.00	£0.00
160	Total	£24,500.00	£24,500.00	£0.00	£24,500.00	£0.00
175	Health & Safety					
175/1	Fire Safety	£2,000.00	£0.00	£0.00	£0.00	£0.00
175/2	First Aid	£500.00	£500.00	£0.00	£29.15	£470.85
175/3	Legionella	£0.00	£0.00	£0.00	£0.00	£0.00
175/4	Asbestos	£500.00	£500.00	£0.00	£470.00	£30.00

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
175/5	Defib	£500.00	£500.00	£0.00	£73.39	£426.61
175/6	PPE	£2,500.00	£2,500.00	£0.00	£1,988.35	£511.65
175/7	General	£3,000.00	£3,000.00	£0.00	£2,681.14	£318.86
175	Total	£9,000.00	£7,000.00	£0.00	£5,242.03	£1,757.97
180	Insurance	£4,500.00	£4,500.00	£0.00	£5,536.84	-£1,036.84
185	Investments Charges	£0.00	£0.00	£0.00	£0.00	£0.00
190	IT					
190/1	Support	£6,500.00	£9,000.00	£0.00	£8,207.52	£792.48
190/2	Subscriptions	£3,500.00	£1,000.00	£0.00	£899.78	£100.22
190/3	Website	£600.00	£600.00	£0.00	£0.00	£600.00
190/4	Equipment	£0.00	£0.00	£0.00	£0.00	£0.00
190	Total	£10,600.00	£10,600.00	£0.00	£9,107.30	£1,492.70
205	Mayor					
205/1	Charity	£150.00	£150.00	£0.00	£0.00	£150.00
205/2	Fund	£150.00	£150.00	£0.00	£63.69	£86.31
205	Total	£300.00	£300.00	£0.00	£63.69	£236.31
210	Office Expenses					
210/1	Telephone	£1,200.00	£1,200.00	£0.00	£753.87	£446.13
210/2	Mobiles	£1,400.00	£1,400.00	£0.00	£914.86	£485.14
210/3	Broadband	£4,400.00	£4,400.00	£0.00	£3,768.69	£631.31
210/4	Photocopier	£1,400.00	£1,400.00	£0.00	£555.78	£844.22
210/5	Postage	£200.00	£200.00	£0.00	£184.19	£15.81
210/6	Stationery	£600.00	£600.00	£0.00	£577.16	£22.84

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
210/7	Mileage & Subsistence	£200.00	£200.00	£0.00	£37.35	£162.65
210/8	Staff Welfare	£500.00	£500.00	£0.00	£272.05	£227.95
210/9	Office Equipment	£3,000.00	£3,000.00	£10,401.66	£13,256.12	£145.54
210/10	Cleaning	£500.00	£500.00	£0.00	£155.54	£344.46
210/11	Garage Rent	£675.00	£675.00	£0.00	£549.70	£125.30
210/12	Waste Disposal	£600.00	£600.00	£0.00	£520.74	£79.26
210/13	Room Hire	£0.00	£0.00	£12,755.15	£12,755.15	£0.00
210	Total	£14,675.00	£14,675.00	£23,156.81	£34,301.20	£3,530.61
225	Professional Fees and Subscriptions					
225/1	Legal	£6,000.00	£7,900.00	£0.00	£28,758.00	-£20,858.00
225/2	Audit Costs	£2,500.00	£2,500.00	£0.00	£1,706.25	£793.75
225/3	Consultancy	£1,900.00	£0.00	£0.00	£0.00	£0.00
225/4	Locum Support	£0.00	£0.00	£0.00	£0.00	£0.00
225/5	Professional Subs	£2,750.00	£2,750.00	£0.00	£2,190.33	£559.67
225	Total	£13,150.00	£13,150.00	£0.00	£32,654.58	-£19,504.58
245	Recruitment					
245/1	Outdoor Team	£500.00	£0.00	£0.00	£0.00	£0.00
245/2	Admin Team	£500.00	£500.00	£0.00	£0.00	£500.00
245	Total	£1,000.00	£500.00	£0.00	£0.00	£500.00
250	Recycling Bags	£500.00	£500.00	£0.00	£452.00	£48.00
255	Salaries					
255/1	Basic Salaries	£270,000.00	£272,000.00	£0.00	£238,471.53	£33,528.47
255/2	Overtime					

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
255/2/1	Markets	£1,000.00	£1,250.00	£0.00	£854.26	£395.74
255/2/2	Burials	£5,000.00	£4,500.00	£0.00	£1,353.38	£3,146.62
255/2/3	Events	£750.00	£1,000.00	£0.00	£851.69	£148.31
255/2/4	Christmas	£750.00	£750.00	£0.00	£351.28	£398.72
255/2/5	Emergencies	£500.00	£500.00	£0.00	£122.25	£377.75
255/2	Total	£8,000.00	£8,000.00	£0.00	£3,532.86	£4,467.14
255/3	Employer NI	£26,000.00	£26,000.00	£0.00	£21,773.87	£4,226.13
255/4	Employers Pension	£50,000.00	£48,000.00	£0.00	£39,272.21	£8,727.79
255/5	Homeworking Allowance	£100.00	£100.00	£0.00	£0.00	£100.00
255	Total	£354,100.00	£354,100.00	£0.00	£303,050.47	£51,049.53
295	Training					
295/1	Staff	£5,000.00	£7,500.00	£0.00	£6,153.50	£1,346.50
295/2	Councillor	£2,500.00	£2,500.00	£0.00	£75.00	£2,425.00
295/3	Mileage and Subsistence	£200.00	£200.00	£0.00	£16.20	£183.80
295	Total	£7,700.00	£10,200.00	£0.00	£6,244.70	£3,955.30
305	Van					
305/1	Lease Costs	£6,500.00	£6,500.00	£1,897.28	£7,961.88	£435.40
305/2	Service Costs	£350.00	£350.00	£125.50	£353.75	£121.75
305/3	Fuel	£0.00	£0.00	£0.00	£0.00	£0.00
305/4	Road Licence	£40.00	£40.00	£0.00	£0.00	£40.00
305/5	Other	£500.00	£500.00	£0.00	£336.81	£163.19
305	Total	£7,390.00	£7,390.00	£2,022.78	£8,652.44	£760.34
Total Admin		£452,915.00	£452,915.00	£25,179.59	£431,009.18	£47,085.41

Assets & Open Spaces

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
110	Allotments					
110/1	EQ Hire	£500.00	£500.00	£0.00	£0.00	£500.00
110/2	Utilities	£300.00	£300.00	£0.00	£71.71	£228.29
110/4	Maintenance Costs	£750.00	£750.00	£0.00	£9.98	£740.02
110	Total	£1,550.00	£1,550.00	£0.00	£81.69	£1,468.31
111	GoAB	£0.00	£0.00	£0.00	£243.40	-£243.40
135	Cemetery					
135/1	EQ Hire	£2,000.00	£1,100.00	£0.00	£1,019.10	£80.90
135/2	Utilities	£2,750.00	£4,500.00	£0.00	£3,817.15	£682.85
135/3	Non Domestic Rates	£3,100.00	£3,100.00	£0.00	£3,043.90	£56.10
135/4	Plants and Hedges	£1,000.00	£100.00	£0.00	£62.90	£37.10
135/5	Maintenance Costs	£7,000.00	£7,000.00	£0.00	£6,480.08	£519.92
135/6	EQ Maintenance & Fuel	£2,000.00	£2,250.00	£0.00	£1,748.73	£501.27
135/7	Projects	£0.00	£0.00	£0.00	£0.00	£0.00
135/8	Broadband	£350.00	£350.00	£0.00	£62.49	£287.51
135/9	Funeral Costs	£2,500.00	£2,200.00	£330.00	£1,588.53	£941.47
135/10	Bin Collections	£1,500.00	£1,600.00	£0.00	£1,587.30	£12.70
135	Total	£22,200.00	£22,200.00	£330.00	£19,410.18	£3,119.82
136	Public Works Loan Interest	£18,000.00	£18,000.00	£0.00	£7,779.62	£10,220.38
137	New Equipment	£5,000.00	£5,000.00	£10,324.80	£14,049.00	£1,275.80
220	Play Areas					
220/1	Maintenance Costs	£2,500.00	£2,500.00	£15,258.39	£22,049.77	-£4,291.38
220/2	Equipment	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
220/3	Projects	£0.00	£0.00	£19,078.21	£25,944.21	-£6,866.00
220	Total	£2,500.00	£2,500.00	£34,336.60	£47,993.98	-£11,157.38
235	Public Toilet					
235/1	Utilities	£2,750.00	£2,750.00	£0.00	£372.44	£2,377.56
235/2	Maintenance Costs	£1,000.00	£1,000.00	£0.00	£72.18	£927.82
235	Total	£3,750.00	£3,750.00	£0.00	£444.62	£3,305.38
265	St Andrew's Car Park					
265/1	EQ Hire	£150.00	£150.00	£0.00	£0.00	£150.00
265/2	Non Domestic Rates	£2,000.00	£2,000.00	£0.00	£1,821.35	£178.65
265/3	Maintenance Costs	£500.00	£500.00	£0.00	£60.00	£440.00
265/4	Parking Services	£2,400.00	£2,400.00	£1,000.00	£3,055.43	£344.57
265	Total	£5,050.00	£5,050.00	£1,000.00	£4,936.78	£1,113.22
285	Town Hall					
285/1	EQ Hire	£500.00	£500.00	£0.00	£0.00	£500.00
285/2	Utilities	£3,000.00	£3,000.00	£0.00	£1,632.14	£1,367.86
285/3	Non Domestic Rates	£2,500.00	£2,500.00	£0.00	£2,270.45	£229.55
285/4	Maintenance Costs	£3,000.00	£3,000.00	£3,498.72	£5,334.19	£1,164.53
285	Total	£9,000.00	£9,000.00	£3,498.72	£9,236.78	£3,261.94
Total Assets & Open Spaces		£67,050.00	£67,050.00	£49,490.12	£104,176.05	£12,364.07
Community Events & Wellbeing						
140	Christmas					
140/1	Lights	£18,000.00	£18,000.00	£0.00	£15,666.75	£2,333.25
140/2	Event	£3,000.00	£3,000.00	£5,000.00	£7,495.00	£505.00

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Revised	Reserve Movements	Actual Net	Balance
140/3	EQ hire	£2,000.00	£2,000.00	£0.00	£0.00	£2,000.00
140	Total	£23,000.00	£23,000.00	£5,000.00	£23,161.75	£4,838.25
141	Events					
141/1	Coronation	£0.00	£0.00	£0.00	£0.00	£0.00
141/2	Community					
141/2/2	Community	£6,000.00	£6,000.00	£0.00	£4,967.05	£1,032.95
141/2	Total	£6,000.00	£6,000.00	£0.00	£4,967.05	£1,032.95
141	Total	£6,000.00	£6,000.00	£0.00	£4,967.05	£1,032.95
200	Markets					
200/1	Utilities	£750.00	£750.00	£0.00	£155.15	£594.85
200/2	Market Expenses	£250.00	£250.00	£0.00	£123.53	£126.47
200/3	Gazebos/Equipment	£0.00	£0.00	£1,739.93	£1,739.93	£0.00
200	Total	£1,000.00	£1,000.00	£1,739.93	£2,018.61	£721.32
275	Swimming Pool Dev Order	£0.00	£0.00	£0.00	£0.00	£0.00
315	Youth Services	£0.00	£0.00	£0.00	£0.00	£0.00
Total Community Events & Wellbeing		£30,000.00	£30,000.00	£6,739.93	£30,147.41	£6,592.52
Town Maintenance & Improvements						
155	Gen. Maintenance Costs	£2,500.00	£5,250.00	£0.00	£5,239.50	£10.50
165	Grass/Verge Cutting	£0.00	£0.00	£0.00	£0.00	£0.00
170	Hanging Baskets	£3,000.00	£3,000.00	£0.00	£2,901.24	£98.76
195	Leat Repairs	£0.00	£0.00	£0.00	£0.00	£0.00
215	Planting	£2,000.00	£2,000.00	£0.00	£214.32	£1,785.68
230	Public Rights of Way	£1,000.00	£1,000.00	£0.00	£0.00	£1,000.00
240	Railway Feasibility Study	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

	2024/25	Revised	Reserve Movements	Actual Net	Balance
260 Skate Park Benches	£0.00	£0.00	£0.00	£0.00	£0.00
270 Street Furniture	£1,000.00	£1,000.00	£14,951.16	£16,596.99	-£645.83
280 Tourism & Economic Development	£750.00	£0.00	£0.00	£0.00	£0.00
290 Townscape Heritage Scheme	£0.00	£0.00	£0.00	£0.00	£0.00
300 Trees	£2,000.00	£2,000.00	£0.00	£1,485.66	£514.34
310 War Memorial	£2,000.00	£0.00	£0.00	£0.00	£0.00
Total Town Maintenance & Improvements	£14,250.00	£14,250.00	£14,951.16	£26,437.71	£2,763.45
Total Expenditure	£564,215.00	£564,215.00	£96,360.80	£591,770.35	£68,805.45
Total Income	£564,215.00	£564,215.00	£8,859.00	£612,791.15	£39,717.15
Total Expenditure	£564,215.00	£564,215.00	£96,360.80	£591,770.35	£68,805.45
Total Net Balance	£0.00	£0.00		£21,020.80	



Rooms 4 and 5
The Hayridge Centre
Exeter Hill
CULLOMPTON
Devon
EX15 1AB

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CULLOMPTON TOWN COUNCIL (‘the Council’)	
Date of report	March 2025
Item of business	Asset Register
Legislative Reference	Local Audit and Accountability Act 2014, Accounts and Audit Regulations 2015
Recommendations	Council are RECOMMENDED to note the update and to delegate to the Clerk up to £5,000 to be taken from the General Reserve to seek professional insurance valuation of the Council’s main building assets.

1. Background

- 1.1. For a number of year the Council has questioned the validity of its own asset register. Attempts have been made in the past to rectify this, but they have never achieved a 100% completed asset register.
- 1.2. In 2024, the Council purchased the Asset Manager module through Edge IT Services. Since then, one of the Council’s admin officers has spent a considerable amount of time collating and assigning assets to the register.
- 1.3. Whilst huge progress has been made the asset register is still incomplete. This report is being brought as an update report to Council with a list of recommendations.

2. Update

- 2.1. At the point of report writing, over £100,000 in assets have been added to the register. It is appended to this report. All assets have been labelled with a barcode and asset number, had a photo taken of each individual asset and all available information has been added to the system.
- 2.2. Now that the assets are all on one system annual inspection are to be held, this will be really beneficial for the Outdoor Operatives in regard to registering tool maintenance and inspections.

- 2.3. There are a number of items still requiring further data input and revision. These are assets with no known purchase date or a purchase date dating back to before electronic records being held by the Council. For these items, officers are having to go through all past accounting records to see if the invoices for these items are available. Whilst progress is being made this is a time consuming process and will take further time to reach full completion.
- 2.4. Insurance values are another area which requires work. For items such as the Town Hall, Cemetery Buildings and Codners Corner the values seem to be significantly lower than they should be. It is the belief of officers that these should be revised utilising external expertise to ensure that the Council is not underinsured. N.B. this is separate from a property valuation and the two matters should not be conflated.

3. Recommendation

- 3.1. Council is **RECOMMENDED** to note the update and to delegate to the Clerk up to £5,000 to be taken from the General Reserve to seek professional insurance valuation of the Council's main building assets.

Assets list

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
Environment - Barrier								
258	00000002 58	Fence and gate (cemetery extension)	Cemetery	12/08/2016	£0.00	£12,355.46	£12,355.46	
259	00000002 59	Timber Field Gates & Fixing kits	Cemetery		£0.00	£923.00	£923.00	
Barrier Totals					£0.00	£13,278.46	£13,278.46	
Environment - Bin								
163	00000001 63	Derby Round Litter Bin 130L	Cemetery	01/03/2017	£194.50	£194.50	£194.50	
161	00000001 61	Derby Round Litter Bin 130L	Cemetery	01/03/2017	£194.50	£194.50	£194.50	
120	00000001 20	Anti Vandal Green Litter Bin	Culm Lea /River Drive	26/04/2019	£767.83	£767.83	£767.83	
116	00000001 16	Anti Vandal Green Litter Bin	Culm Lea/river Drive	26/04/2019	£767.83	£767.83	£767.83	
67	00000000 67	Dog Waste Bin c/w lid	Headweir Road Play Area	09/03/2023	£298.25	£298.25	£298.25	
Bin Totals					£2,222.91	£2,222.91	£2,222.91	
Environment - Board e.g. notice board or sign								
68	00000000 68	Sheep Notice Boards	B3181 Willand Road	06/02/2017	£2,250.00	£2,250.00	£0.00	
391	00000003 91	Sheep Notice Board	CCA Fields					
257	00000002 57	Cemetery Sign (Car Park Entrance)	Cemetery		£0.00			
254	00000002 54	Wood Frame Tamperproof Cemetery Notice Board	Cemetery		£0.00	£431.58	£431.58	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
124	00000001 24	Sheep Notice Boards	Culm Lea / River Drive						
394	00000003 94	Sheep Notice Board	Exeter Road						
413	00000004 13	Cast Iron Finger Post	Fore Street	01/04/2018	£884.33	£884.33	£884.33		
419	00000004 19	Large Charity Cheque	Hayridge Centre	10/03/2025	£72.00	£72.00	£72.00		
65	00000000 65	Headweir Park Sign (Gate Entrance)	Headweir Road Play Area		£0.00				
66	00000000 66	Signage	Headweir Road Play Area		£0.00				
415	00000004 15	Cast Iron Finger Post	Higher Bullring	01/04/2018	£884.33	£884.33	£884.33		
266	00000002 66	Stainless Steel Finger Post, Fingers & Text	Higher Bullring	01/02/2024	£1.00	£1.00	£2,850.00		
361	00000003 61	Sheep Notice Board	Lower Mill Lane						
395	00000003 95	Sheep Notice Board	Meadow Lane (Culm Valley Sports Centre)						
147	00000001 47	Car Park Entry Sign - St Andrews Car Park	St Andrews Car Park		£0.00				
134	00000001 34	Car Park Tariff Sign Board - St Andrews	St Andrews Car Park		£0.00				
385	00000003 85	Various Road Signage and Frames	St Andrews Garage	01/11/2013	£800.00	£948.00	£800.00		
84	00000000 84	A1 Rounded A Board personalised	Town Hall		£0.00	£186.00	£186.00		
304	00000003 04	A2 Pavement Sign Aluminium	Town Hall		£0.00	£104.00	£104.00		
82	00000000 82	Bulletin Board Lockable Noticeboard (Agenda)	Town Hall		£0.00	£144.93	£144.93		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
81	00000000 81	Tamperproof Noticeboard	Town Hall		£0.00	£179.00	£179.00	
271	00000002 71	Playpark Signage (old council)	Upcott Field		£0.00			
398	00000003 98	Sheep Notice Board	Upcott Field	06/02/2017	£0.00	£0.00	£636.00	
272	00000002 72	Upcott Field Sign	Upcott Field		£0.00			
186		Heritage Trail Notice Boards	Various Outside Locations	06/02/2017	£0.00	£0.00	£43,510.29	
Board e.g. notice board or sign Totals					£4,891.66	£6,085.17	£50,682.46	

Environment - Bollard

411	00000004 11	Cast Iron style Bollard	Fore Street		£0.00	£171.35	£171.35	
412	00000004 12	Cast Iron style Bollard	Fore Street		£0.00	£171.35	£171.35	
410	00000004 10	Cast Iron style Bollard	Fore Street		£0.00	£171.35	£171.35	
409	00000004 09	Cast Iron style Bollard	Fore Street		£0.00	£171.35	£171.35	
408	00000004 08	Cast Iron style Bollard	Fore Street		£0.00	£171.35	£171.35	
417	00000004 17	Cast Iron style Bollard	Higher Bullring		£0.00	£171.35	£171.35	
Bollard Totals					£0.00	£1,028.10	£1,028.10	

Environment - Defibrillator

195	00000001 95	Defibrillator	Cemetery	14/05/2024	£1,245.00	£1,245.00	£1,245.00	
194	00000001 94	Defibrillator - Store cupboard	Cemetery	14/05/2024	£439.00	£439.00	£439.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
348	00000003 48	Defibrillator - Zoll AED Rescue Backpack	Cemetery	14/05/2024	£185.00	£185.00	£185.00		
347	00000003 47	Defibrillator CPR Padz	Cemetery	14/05/2024	£145.00	£145.00	£145.00		
375	00000003 75	Emergency Bleed Kit & Cabinet	Hayridge Centre	08/10/2024	£425.00	£425.00	£425.00		
373	00000003 73	Emergency Bleed Kit & Cabinet	Hayridge Centre	08/10/2024	£425.00	£425.00	£425.00		
269	00000002 69	Defibrillator - Zoll AED Rescue Backpack	Town Hall	14/05/2024	£185.00	£185.00	£185.00		
268	00000002 68	Defibrillator CPR Padz	Town Hall	14/05/2024	£145.00	£145.00	£145.00		
Defibrillator Totals					£3,194.00	£3,194.00	£3,194.00		

Environment - Furniture e.g. seat, bench or table

159	00000001 59	Cast Iron Black Bench Gothic Style - Cemetery	Cemetery		£0.00	£650.00	£650.00		
158	00000001 58	Cast Iron Black Bench Gothic Style - Cemetery	Cemetery		£0.00	£650.00	£650.00		
156	00000001 56	Flat Metal Bench - Cemetery	Cemetery		£0.00	£279.34	£279.34		
157	00000001 57	Flat Wooden Bench - Cemetery	Cemetery		£0.00	£433.37	£433.37		
32	UA32	Granite Bench	Cemetery		£1.00	£2,500.00	£1.00		
260	00000002 60	Wooden Bench - Eileen Andrews	Cemetery		£1.00	£1.00	£0.00		
160	00000001 60	Wooden Bench (new) - Cemetery	Cemetery	01/03/2017	£199.00	£199.00	£199.00		
162	00000001 62	Wooden Bench (new) - Cemetery	Cemetery	01/03/2017	£199.00	£199.00	£199.00		
118	00000001 18	Pine bench (larger)	Culm Lea/river Drive	26/04/2019	£457.00	£457.00	£457.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
262	00000002 62	Metal Park Bench with Wooden Seating	Exeter Hill		£0.00	£1,232.41	£1,232.41		
263	00000002 63	Metal Park Bench with Wooden Seating	Exeter Hill		£0.00	£1,232.41	£1,232.41		
264	00000002 64	Metal Park Bench with Wooden Seating	Exeter Hill/ Fore Street		£0.00	£1,232.41	£1,232.41		
400	00000004 00	Metal Park Bench with Wooden Seating	Fore Street		£0.00	£1,232.41	£1,232.41		
265	00000002 65	Metal Park Bench with Wooden Seating	High Street		£0.00	£1,232.41	£1,232.41		
370	00000003 70	War Memorial Bench	High Street	12/02/2025	£795.83	£795.83	£795.83		
414	00000004 14	1x Hoop Cycle Stand	Higher Bullring		£0.00	£52.50	£52.50		
181	00000001 81	Derby Slimline Litter Bin - Stainless Steel	Higher Bullring	01/02/2024	£1.00	£1.00	£795.00		
154	00000001 54	Bench - Codners Corner	Higher Street Cullompton		£0.00	£407.17	£407.17		
101	00000001 01	Windsor Metal Picnic Table with Wheelchair Access	Tuffy Park	31/08/2017	£176.50	£176.50	£176.50		
97	00000000 97	Keyston Metal Bench	Tuffy Park	31/08/2017	£458.00	£458.00	£458.00		
100	00000001 00	Keyston Metal Bench	Tuffy Park	31/08/2017	£458.00	£458.00	£458.00		
99	00000000 99	Keyston Metal Litter Bin	Tuffy Park	31/08/2017	£486.00	£486.00	£486.00		
102	00000001 02	Windsor Metal Picnic Table with Wheelchair Access	Tuffy Park	31/08/2017	£176.50	£176.50	£176.50		
144	00000001 44	Metal Bench	Upcott Field Play Area		£0.00	£279.34	£279.34		
223		Street Benches	Various Outside Locations	01/04/2018	£1,000.00	£1,000.00	£1,000.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
Furniture e.g. seat, bench or table Totals					£4,408.83	£15,821.60	£14,115.60	

Environment - Shelter

205	0000000205	2m x 3m Commercial Frame with Wheeled Bag gazebo	Cemetery Container	24/07/2024	£1,030.12	£1,030.12	£1,030.12	
206	0000000206	2m x 3m Medium Weight Canopy Navy Blue gazebo	Cemetery Container	24/07/2024	£217.40	£217.40	£217.40	
207	0000000207	2m x 3m Medium Weight Wall Set Navy Blue Gazebo	Cemetery Container	24/07/2024	£358.52	£358.52	£358.52	
204	0000000204	2m x 3m Replacement Medium Weight Canopy Black gazebo	Cemetery Container	24/07/2024	£58.88	£58.88	£58.88	
153	0000000153	Shelter - Codner's Corner	Higher Street Cullompton	01/04/2018	£7,000.00	£7,000.00	£7,000.00	
106	0000000106	Youth Shelter	Meadow Lane Cullompton EX15 1DX	01/12/2024	£11,800.00	£11,800.00	£11,800.00	
Shelter Totals					£20,464.92	£20,464.92	£20,464.92	

Environment Totals

£35,182.32 £62,095.16 £104,986.45

Land, Buildings, Vehicle, Plant - Building

239	0000000239	20' ISO Shipping Container	Cemetery	30/10/2014	£1,695.00	£1,695.00	£1,695.00	
386	0000000386	CCTV @ New Cemetery Building	Cemetery		£1,650.00	£1,650.00	£1,650.00	
2	UA02	Cemetery Welfare Facility	Cemetery	12/08/2016	£0.00	£34,176.00	£26,225.45	
4	UA04	Cemetery Chapel	Cullompton Town Cemetery	12/08/2016	£0.00	£166,516.00	£204,802.17	
3	UA03	Cemetery Mortuary	Cullompton Town Cemetery	12/08/2016	£0.00	£166,516.00	£204,802.17	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
380	00000003 80	20' ISO Shipping Container	Knightswood Garage	21/07/2017	£1,850.00	£1,850.00	£1,850.00	
131	00000001 31	20ft Container + Chevrons	St Andrews car park	29/07/2022	£4,299.00	£4,299.00	£4,299.00	
1	UA01	Town Hall	Town Hall	01/02/1999	£0.00	£269,422.00	£312,347.50	
Building Totals					£9,494.00	£646,124.00	£757,671.29	

Land, Buildings, Vehicle, Plant - Land

7	UA7	Cemetery extension land	Cemetery	01/01/2010	£70,000.00	£70,000.00	£0.00	
6	UA6	Codners Corner	High Street/fore Street	01/11/1954	£0.00	£1.00	£0.00	
5	UA5	St Andrews Car Park	St Andrews car park	01/01/1968	£625.00	£70,000.00	£0.00	
31	UA31	Top Field Allotments	Tiverton Road EX15 1HR*		£1.00	£0.00	£0.00	
Land Totals					£70,626.00	£140,001.00	£0.00	

Land, Buildings, Vehicle, Plant - Other

296		18V-4.0 AH Fast Charger x1	Cemetery	08/09/2022	£32.73	£32.73	£32.73	
297		4.0 Amp Battery x2	Cemetery	08/09/2022	£91.06	£91.06	£91.06	
337	00000003 37	All-in-one Computer	Cemetery	03/01/2023	£466.66	£466.66	£466.66	
313	00000003 13	Blackview Rugged Phone Android 13, BV6200 13000mAH Battery 1	Cemetery		£255.98	£255.98	£255.98	
338	00000003 38	Canon Printer TR4650	Cemetery	19/01/2023	£66.20	£66.20	£66.20	
18	UA18	CCTV	Cemetery	01/01/2014	£120.00	£120.00	£120.00	
164	00000001 64	Container (Cemetery)	Cemetery	31/01/2020	£2,075.00	£2,075.00	£0.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
165	00000001 65	COSHH Store - Cemetery	Cemetery		£548.84	£548.84	£548.84	
340	00000003 40	DeWALT DXV20P Wet & Dry Vacuum Cleaner	Cemetery	15/12/2022	£85.70	£85.70	£85.70	
238	00000002 38	EV Charger - Myenergi Zappi	Cemetery	22/02/2024	£915.83	£915.83	£915.83	
24	UA24	Floodlight x2	Cemetery	15/02/2023	£157.36	£157.36	£157.36	
240	00000002 40	Gas Cage	Cemetery	31/03/2021	£270.00	£270.00	£270.00	
241	00000002 41	Gas Cage	Cemetery	31/03/2021	£270.00		£270.00	
312		Hanging Baskets x28	Cemetery	16/02/2023	£1,001.00	£1,001.00	£1,001.00	
388	00000003 88	Makita DBO180Z 18V Li-Ion LXT Sander - Batteries and Charger	Cemetery	29/02/2024	£90.00	£90.00	£90.00	
274		Plant Nappy	Cemetery	04/01/2021	£95.10	£95.10	£95.10	
302		Rugged Outdoor Case	Cemetery	02/12/2022	£70.00	£70.00	£70.00	
13	UA13	Tarmac - Cemetery Paths	Cemetery	31/01/2023	£7,812.00	£7,812.00	£7,812.00	
38	UA38	Z10-U 10L Water Heater	Cemetery	18/09/2024	£77.85	£77.85	£77.85	
343	00000003 43	Soil Box	Cemetery Chapel	01/09/2010	£765.00	£765.00	£765.00	
390	00000003 90	Festoon lighting for market gazebos	Cemetery Container	11/06/2020	£244.00	£244.00	£244.00	
231	00000002 31	Powder Fire Extinguisher	Cemetery Container		£0.00	£70.00	£70.00	
230	00000002 30	Powder Fire Extinguisher	Cemetery Container	18/09/2023	£70.00	£70.00	£70.00	
336	00000003 36	Shelving for container	Cemetery Container	29/02/2020	£258.00	£258.00	£0.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
342	00000003 42	Shoring Hydraulic Pump	Cemetery Container	12/08/2016	£0.00	£2,128.00	£2,419.30		
179	00000001 79	Planter - 3 Tier	Fore Street	31/08/2020	£372.25	£372.25	£372.25		
278	00000002 78	4 Drawer File Cabinet	Hayridge Centre	01/01/1996	£70.00	£179.99	£70.00		
277	00000002 77	4 Drawer File Cabinets	Hayridge Centre	01/01/1996	£70.00	£179.00	£70.00		
371	00000003 71	Desk (adjustable)	Hayridge Centre	28/02/2020	£482.00	£482.00	£0.00		
372	00000003 72	Kango Stand up stool	Hayridge Centre	28/02/2020	£199.00	£199.00	£0.00		
393	00000003 93	Kensington Laptop Riser	Hayridge Centre	14/12/2022	£89.49	£89.49	£89.49		
276	00000002 76	Tambour Cabinet	Hayridge Centre	01/01/2000	£250.00	£250.00	£250.00		
418	00000004 18	VAX SpotWash Home -Pet-Design & Car	Hayridge Centre	12/03/2025	£183.32	£183.32	£183.32		
14	UA14	Feeder Pillar by bus stop	HBR	03/02/2024	£1.00	£1.00	£283.00		
19	UA19	In-ground power supply sockets	HBR	02/02/2024	£1.00	£1.00	£1,312.00		
12	UA12	Stainless steel power supply cabinet	HBR	01/02/2024	£1.00	£1.00	£1,895.24		
62	00000000 62	Derby Round Litter Bin (130L)	Headweir Road Play Area	31/08/2017	£986.00	£986.00	£986.00		
191	00000001 91	Planter - 3 Tier	High Street	31/08/2020	£372.25	£372.25	£372.25		
10	UA10	War Memorial	High Street	12/08/2016	£0.00	£0.00	£131,479.10		
21	UA21	Electrical Infrastructure Work	High Street/fore Street	09/11/2022	£5,625.00	£5,625.00	£5,625.00		
8	UA8	HD PTZ Camera outside Costa Coffeee	High Street/fore Street	30/04/2019	£995.00	£995.00	£995.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
9	UA9	HD PTZ Camera outside Norton Opticians	High Street/fore Street	01/03/2020	£1,445.00	£1,445.00	£1,445.00	
280		Jubilee Memorial	High Street/fore Street	22/03/2022	£1,122.00	£1,122.00	£1,122.00	
183	00000001 83	3 Bay Bus Shelter Aluminium	Higher Bullring	01/02/2024	£1.00	£1.00	£11,670.00	
186	00000001 86	Andromeda Concrete Planter Low Square	Higher Bullring	01/02/2024	£1.00	£1.00	£720.00	
185	00000001 85	Andromeda Concrete Planter Low Square	Higher Bullring	01/02/2024	£1.00	£1.00	£720.00	
71	00000000 71	Andromeda Concrete Planter Low Square	Higher Bullring	01/02/2024	£1.00	£1.00	£720.00	
187	00000001 87	Andromeda Concrete Planter Low Square	Higher Bullring	01/02/2024	£1.00	£1.00	£720.00	
190	00000001 90	Andromeda Concrete Planter Low Square	Higher Bullring	01/02/2024	£1.00	£1.00	£720.00	
193	00000001 93	Andromeda Concrete Planter Low Square	Higher Bullring	01/02/2024	£1.00	£1.00	£720.00	
188	00000001 88	Andromeda Concrete Planter Mid Square	Higher Bullring	01/02/2024	£1.00	£1.00	£789.00	
184	00000001 84	Andromeda Concrete Planter Mid Square	Higher Bullring	01/02/2024	£1.00	£1.00	£789.00	
180	00000001 80	Derby Double Litter Bin - Stainless Steel	Higher Bullring	01/02/2024	£1.00	£1.00	£1,259.00	
171	00000001 71	Derby Slimline Litter Bin - Stainless Steel	Higher Bullring	01/02/2024	£1.00	£1.00	£795.00	
267	00000002 67	Double Sided Post Mounted Notice Board 36 A4 Landscape	Higher Bullring	01/02/2024	£1.00	£1.00	£1,499.00	
189	00000001 89	Flag Poles (2 No.)	Higher Bullring	01/09/2019	£656.00	£656.00	£0.00	
175	00000001 75	Kirkholt Planter	Higher Bullring		£1.00	£1.00	£1,435.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
174	00000001 74	Kirkholt Planter	Higher Bullring		£1.00	£1.00	£1,435.00	
172	00000001 72	Kirkholt Planter	Higher Bullring	01/02/2024	£1.00	£1.00	£1,435.00	
173	00000001 73	Kirkholt Planter	Higher Bullring		£1.00	£1.00	£1,435.00	
167	00000001 67	Ollerton M3 Curved Bench	Higher Bullring	01/02/2024	£1.00	£1.00	£2,293.50	
176	00000001 76	Ollerton M3 Curved Bench	Higher Bullring	01/02/2024	£1.00	£1.00	£2,293.50	
177	00000001 77	Ollerton M3 Curved Bench	Higher Bullring	01/02/2024	£1.00	£1.00	£2,293.50	
170	00000001 70	Ollerton M3 Curved Bench	Higher Bullring	01/02/2024	£1.00	£1.00	£2,293.50	
169	00000001 69	Ollerton M3 Curved Seat + Arm Rests	Higher Bullring	01/02/2024	£1.00	£1.00	£3,750.00	
168	00000001 68	Ollerton M3 Curved Seat + Arm Rests	Higher Bullring	01/02/2024	£1.00	£1.00	£3,750.00	
166	00000001 66	Sheffield Cycle Stand Tapping Bar - Cycle Hoop x 6	Higher Bullring	01/02/2024	£1.00	£1.00	£846.00	
70	00000000 70	Thornhill Stainless Steel & Timber Seat	Higher Bullring		£1.00	£1.00	£1,272.00	
72	00000000 72	Thornhill Stainless Steel & Timber Seat	Higher Bullring		£1.00	£1.00	£1,272.00	
69	00000000 69	Thornhill Stainless Steel & Timber Seat	Higher Bullring	01/02/2024	£1.00	£1.00	£1,272.00	
73	00000000 73	Thornhill Stainless Steel & Timber Seat	Higher Bullring		£1.00	£1.00	£1,272.00	
352	00000003 52	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	
349	00000003 49	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
355	00000003 55	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	
354	00000003 54	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	
353	00000003 53	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	
351	00000003 51	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	
350	00000003 50	3x2m Pop Up Market Gazebo	Knightswood Garage	01/04/2018	£500.00	£500.00	£730.85	
40	UA40	Market Flags x 2	Knightswood Garage	01/02/2021	£276.30	£276.30	£276.30	
392	00000003 92	Cast Iron Finger Post	Middle Mill Lane	01/04/2018	£884.33	£884.33	£884.33	
323		Trade Washrooms Limited - Public Toilet - Sanitary Waste Bin	Public Toilet	03/08/2023	£154.80	£154.80	£154.80	
324		Washware Eessential Ltd - Public Toilet - Sharps Bin	Public Toilet	03/08/2023	£258.00	£258.00	£258.00	
133	00000001 33	Pay & Display machine	St Andrews car park	01/09/2018	£2,686.00	£2,686.00	£2,686.00	
382	00000003 82	TRP150/12 Container Ramps (Min. Load Height 220mm) (7500kg C	St Andrews Car Park	18/05/2023	£705.00	£705.00	£705.00	
288	00000002 88	11 No Curtains (Dark Green)	Town Hall	13/12/2016	£780.00	£780.00	£0.00	
77	00000000 77	12 No 6' Gopak Folding Tables & Trolley	Town Hall	01/01/1993	£1,100.00	£1,100.00	£1,320.00	
306	00000003 06	2 Drawer Filing Cabinet	Town Hall	01/01/2000	£55.00	£55.00	£55.00	
319	00000003 19	2 Drawer Filing Cabinet	Town Hall	01/01/2000	£55.00	£55.00	£55.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
282	00000002 82	4 Drawer File Cabinet	Town Hall	01/01/1990	£79.33	£79.33	£79.33		
283	00000002 83	4 Drawer File Cabinet	Town Hall	01/01/1990	£79.33	£79.33	£79.33		
292	00000002 92	4 No 4' Gopak Folding Tables	Town Hall	13/12/2016	£600.00	£600.00	£300.00		
80	00000000 80	4x Drawer Filing Cabinet	Town Hall	01/01/1990	£79.33	£79.33	£79.33		
331	00000003 31	5 x Office Chairs	Town Hall	01/01/2015	£500.00	£500.00	£500.00		
76	00000000 76	65x Stacking Chairs	Town Hall	01/09/2010	£3,500.00	£3,500.00	£2,300.00		
150		ABRU Blue Steel 8 tread step ladder	Town Hall	05/07/2013	£153.00	£153.00	£153.00		
16	UA16	Archive post cards and documents	Town Hall	20/11/2014	£285.00	£285.00	£285.00		
11	UA11	Artificial Christmas Trees x 40	Town Hall	29/10/2020	£2,400.00	£2,400.00	£2,400.00		
305	00000003 05	Artwork Various	Town Hall	01/01/2009	£500.00	£500.00	£0.00		
75	00000000 75	ASUS Wi-Fi Router	Town Hall	15/02/2023	£122.78	£122.78	£122.78		
369	00000003 69	Audio and loop system	Town Hall	12/08/2016	£0.00	£972.00	£3,230.00		
289	00000002 89	Beko Electric Cooker Oven	Town Hall	01/03/2007	£250.00	£250.00	£250.00		
312	00000003 12	Benq GL 2023- TA monitor	Town Hall	01/01/2008	£90.00	£90.00	£90.00		
323	00000003 23	Carbon Dioxide Fire Extinguisher 5KG	Town Hall		£0.00	£60.00	£60.00		
332	00000003 32	Carbon Dioxide Fire Extinguisher 5KG	Town Hall		£0.00	£60.00	£60.00		
333	00000003 33	Carbon Dioxide Fire Extinguisher 5KG	Town Hall		£0.00	£60.00	£60.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
316	00000003 16	Carbon Dioxide Fire Extinguisher 5L	Town Hall		£0.00	£60.00	£60.00	
74	00000000 74	CCTV System	Town Hall	12/08/2016	£0.00	£20,000.00	£21,484.54	
285	00000002 85	Combination Safe	Town Hall	01/11/2015	£179.00	£179.00	£179.00	
319		Computer to broadcast meetings	Town Hall	05/04/2023	£547.46	£547.46	£547.46	
182	00000001 82	Defibrillator	Town Hall	14/05/2024	£1,245.00	£1,245.00	£1,245.00	
151	00000001 51	Deputy Mayoral Regalia	Town Hall	03/03/2017	£948.00	£948.00	£1,000.00	
17	UA17	DMX Christmas Lights	Town Hall	21/11/2014	£4,750.00	£4,750.00	£10,927.27	
328	00000003 28	Emergency Lighting	Town Hall	03/03/2023	£632.98	£632.98	£632.98	
287		Ergonomic Keyboard and Mouse x2	Town Hall	06/07/2022	£152.76	£152.76	£152.76	
23	UA23	External Sounder Beacon	Town Hall	03/03/2023	£319.33	£319.33	£319.33	
329	00000003 29	Fire Alarm System	Town Hall		£0.00			
298	00000002 98	Foam Fire Extinguisher 6L	Town Hall		£0.00	£70.00	£70.00	
303	00000003 03	Fujitsu Lifebook A357 Laptop	Town Hall	30/06/2019	£499.00	£499.00	£499.00	
311	00000003 11	HKC LED Monitor	Town Hall	01/02/2012	£90.00	£90.00	£90.00	
320	00000003 20	Industrial Mop & Bucket 20L	Town Hall		£0.00	£25.35	£25.35	
368	00000003 68	Kensington Laptop Riser	Town Hall	01/08/2023	£89.49	£89.49	£89.49	
302	00000003 02	Lenovo Laptop B50-50	Town Hall		£499.00	£499.00	£499.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
287	00000002 87	LG 55LB630V-ZA 55" LED TV	Town Hall		£0.00	£290.83	£290.83		
192	00000001 92	Mayoral Honour Board	Town Hall	01/03/2007	£799.00	£799.00	£0.00		
104	00000001 04	Mayoral Regalia	Town Hall	01/09/2003	£1,930.00	£1,930.00	£1,930.00		
281		Meeting streaming kit	Town Hall	07/04/2022	£24.98	£24.98	£24.98		
79	00000000 79	Microwave Oven	Town Hall	03/03/2006	£50.00	£50.00	£50.00		
320		Monitor to broadcast meetings	Town Hall	11/04/2023	£119.99	£119.99	£119.99		
321	00000003 21	Mop Bucket & Wringer TC20 20L SYR	Town Hall		£0.00	£53.99	£53.99		
317	00000003 17	Numatic Hoover - Henry	Town Hall		£0.00	£123.00	£123.00		
330	00000003 30	Office Chair	Town Hall	28/02/2020	£773.00	£773.00	£0.00		
83	00000000 83	Official Notice Board	Town Hall	10/07/2018	£459.00	£459.00	£0.00		
327	00000003 27	Panasonic projector PTVZ580	Town Hall	31/07/2019	£1,692.00	£1,692.00	£0.00		
416	00000004 16	Platinum Jubilee Beacon	Town Hall	03/05/2022	£490.00	£490.00	£490.00		
322	00000003 22	Powder Fire Extinguisher 4L	Town Hall		£0.00	£50.00	£50.00		
301	00000003 01	Probe Industrial Slim Standard Cabinet	Town Hall		£0.00	£249.00	£249.00		
290	00000002 90	Russell Hobbs Fridge	Town Hall	09/06/2020	£159.00	£159.00	£0.00		
310	00000003 10	Semi Circular Table	Town Hall	14/08/2014	£93.00	£93.00	£93.00		
308	00000003 08	Semi Circular Table	Town Hall	14/08/2014	£93.00	£93.00	£93.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
88	00000000 88	Service Trolley Cartridge	Town Hall	15/07/2023	£231.52	£231.52	£231.52	
85	00000000 85	Sound System	Town Hall	01/03/2019	£5,666.00	£5,666.00	£0.00	
309	00000003 09	Square Lift-top Table	Town Hall	20/08/2014	£152.00	£152.00	£152.00	
293	00000002 93	Stacking Chair Trolley	Town Hall	01/01/2008	£195.00	£195.00	£195.00	
318	00000003 18	Stainless Steel Cabinet	Town Hall	01/01/2004	£495.00	£495.00	£195.00	
148	00000001 48	Stair lift	Town Hall	28/06/2016	£4,980.00	£4,980.00	£0.00	
295	00000002 95	Steel Cabinet Key Safe	Town Hall	01/09/2012	£59.99	£59.99	£59.99	
78	00000000 78	Swan Water Urn	Town Hall		£0.00	£113.33	£113.33	
252		Talos Filing Cabinet	Town Hall	31/08/2019	£143.00	£143.00	£0.00	
299	00000002 99	Toshiba 32 inch LED TV	Town Hall	01/09/2013	£250.00	£250.00	£250.00	
37	UA37	Town Hall Boiler - Viessmann 200-300 KW	Town Hall	25/10/2024	£3,498.72	£3,498.72	£3,498.72	
276		USB Microphone x 3	Town Hall	03/02/2021	£89.97	£89.97	£89.98	
296	00000002 96	Video Conference Camera - i TOPVIS	Town Hall	23/05/2022	£398.00	£398.00	£398.00	
307	00000003 07	Water Fire Extinguisher 6L	Town Hall		£1.00	£70.00	£70.00	
294	00000002 94	Water Fire Extinguisher 6L	Town Hall		£0.00	£70.00	£70.00	
291	00000002 91	Water Fire Extinguisher 6L	Town Hall		£0.00	£70.00	£70.00	
315	00000003 15	Water Fire Extinguisher 6L	Town Hall		£0.00	£70.00	£70.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
286	00000002 86	Water Fire Extinguisher 6L	Town Hall	24/09/2024	£79.99	£79.99	£79.99		
326	00000003 26	Wharfdale Powered Speaker	Town Hall	01/03/2005	£300.00	£300.00	£0.00		
27	UA27	Wicksteed Leisure Ltd - Chains for 900 Basket Seat (Set of 4)	Tufty Play Area	17/11/2023	£855.26	£855.26	£855.26		
25	UA25	Wicksteed Leisure Ltd - Chains for 900 Basket Seat (Set of 4)	Tufty Play Area	17/11/2023	£855.26	£855.26	£855.26		
15	UA15	Electricity Pillar	Various Outside Locations	27/01/2017	£1,960.00	£1,960.00	£0.00		
22	UA22	Hanging Baskets x12	Various Outside Locations	25/05/2022	£501.40	£501.40	£501.40		
Other Totals					£85,225.92	£109,839.41	£282,716.83		

Land, Buildings, Vehicle, Plant - Plant

225	00000002 25	Honda Jet Pump	Cemetary Container		£0.00	£415.83	£415.83		
193		Brushcutter Stihl 09FS55/CH	Cemetery	22/03/2017	£193.75	£193.75	£193.75		
255	00000002 55	Grit Box	Cemetery		£0.00	£165.83	£165.83		
39	UA39	Heavy Duty Sack Truck	Cemetery	22/06/2022	£81.96	£81.96	£81.96		
243	00000002 43	Ladder	Cemetery		£0.00	£136.00	£136.00		
242	00000002 42	Ladder	Cemetery		£0.00	£41.00	£41.00		
387	00000003 87	Makita Battery Twin Pack Charger DC18RC	Cemetery	27/02/2024	£136.67	£136.67	£136.67		
365	00000003 65	Makita DTM52Z Li-ion LXT Brushless Multi-Tool - 18V Battery	Cemetery	06/03/2024	£189.71	£189.71	£189.71		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
147		Power drill	Cemetery	19/03/2013	£118.00	£118.00	£118.00	
143		Ratchet tree loper	Cemetery	21/02/2012	£100.00	£100.00	£100.00	
277		Sithl HS82 24" Hedgetrimmer	Cemetery	12/03/2021	£412.00	£412.00	£412.00	
345	00000003 45	Cement mixer (Green)	Cemetery Chapel	08/08/2014	£0.00	£241.67	£241.67	
344	00000003 44	Ground Protection Mat - x4	Cemetery Chapel		£0.00	£366.64	£366.64	
208	00000002 08	3 Step Ladder	Cemetery Container		£0.00	£22.49	£22.49	
218	00000002 18	4 Fold-up Ladder	Cemetery Container		£0.00	£165.00	£165.00	
216	00000002 16	4 Step Ladder	Cemetery Container		£0.00	£41.66	£41.66	
214	00000002 14	4 Step Ladder	Cemetery Container		£0.00	£40.83	£40.83	
359	00000003 59	Armoured Cable (200 x 3.5)	Cemetery Container	16/10/2023	£367.82	£367.82	£367.82	
215	00000002 15	Black & Decker Ladder	Cemetery Container		£0.00	£66.66	£66.66	
228	00000002 28	Cordless Jigsaw 18v Batavia	Cemetery Container		£0.00	£50.99	£50.99	
229	00000002 29	Cordless Reciprocating Saw Batavia 18v	Cemetery Container	08/09/2022	£60.22	£60.22	£60.22	
220	00000002 20	Draper Expert Petrol Water Pump 2.5hp	Cemetery Container		£0.00	£189.17	£189.17	
232	00000002 32	Evolution Hulk Petrol Compactor Plate - JF154	Cemetery Container		£604.00	£600.00	£600.00	
234	00000002 34	Fire Retardant Tool Box US Pro-Tools	Cemetery Container		£0.00	£62.49	£62.49	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
233	0000000233	Heat Gun - Einhell TH-HA 2000/01	Cemetery Container		£0.00	£23.35	£23.35	
366	0000000366	Hikoki Cordless Combi Drill DV 18DGL 18v 13mm	Cemetery Container	17/11/2020	£74.99	£74.99	£74.99	
261	0000000261	Hikoki Rotary Hammer Drill DH26PX2	Cemetery Container	23/02/2023	£199.99	£199.99	£199.99	
203	0000000203	Honda Lawnmower UVCD5 Euro 2	Cemetery Container	01/04/2013	£374.00	£374.00	£374.00	
202	0000000202	Honda Mower Honda HRX 537	Cemetery Container	11/06/2020	£875.00	£1,325.00	£875.00	
252	0000000252	Honda OHC 160cc Lawn Mower.	Cemetery Container		£0.00	£383.33	£383.33	
196	0000000196	Honda Water pump WX10	Cemetery Container	19/07/2018	£270.00	£270.00	£270.00	
223	0000000223	Knapsack Sprayer 23	Cemetery Container	06/06/2024	£41.50	£41.50	£41.50	
221	0000000221	Knapsack Sprayer 21	Cemetery Container	06/06/2024	£41.50	£41.50	£41.50	
222	0000000222	KnapsackSprayer Berthoud Vermorel 1800	Cemetery Container		£0.00	£147.50	£147.50	
219	0000000219	Kranzle Pressure Washer 1152 TST	Cemetery Container	01/01/2014	£558.00	£558.00	£558.00	
251	0000000251	Mac Allister Breaker msbr1700-a	Cemetery Container		£0.00	£150.00	£150.00	
36	UA36	Makita 18V 4 1/2 Grinder- Bare	Cemetery Container	06/02/2025	£133.32	£133.32	£133.32	
209	0000000209	Makita DTM52Z Brushless Multi-Tool 18v	Cemetery Container	06/03/2024	£189.71	£189.71	£189.71	
224	0000000224	Nocchi Pura Jet Pump 230v	Cemetery Container		£0.00	£217.69	£217.69	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
107	0000000107	Petrol Ground Drill Auger	Cemetery Container	13/01/2025	£158.29	£158.29	£158.29	
226	0000000226	Portable Transformer	Cemetery Container		£0.00	£65.83	£65.83	
217	0000000217	Prodeck Youngman Ladder	Cemetery Container		£0.00	£190.46	£190.46	
367	0000000367	Stephill Generator SE2700	Cemetery Container	01/03/2003	£300.00	£300.00	£300.00	
250	0000000250	Stihl Blower BG56/C	Cemetery Container	23/03/2017	£180.00	£180.00	£180.00	
210	0000000210	Stihl Blower BG88C	Cemetery Container	12/08/2016	£190.00	£190.00	£190.00	
0		Stihl Blower BG88CE	Cemetery Container	23/03/2017	£180.00	£180.00	£180.00	
197	0000000197	STIHL Brushcutter FS 360C	Cemetery Container	21/02/2012	£250.00	£250.00	£250.00	
247	0000000247	Stihl Brushcutter FS 70 C	Cemetery Container	20/04/2017	£485.00	£485.00	£485.00	
245	0000000245	Stihl Brushcutter FS 70 C	Cemetery Container		£0.00	£485.00	£485.00	
248	0000000248	Stihl Brushcutter FS 70 C	Cemetery Container		£0.00	£485.00	£485.00	
199	0000000199	Stihl Brushcutter FS360C	Cemetery Container	21/02/2012	£484.00	£484.00	£484.00	
200	0000000200	Stihl Brushcutter FS360C	Cemetery Container	21/02/2012	£200.00	£200.00	£200.00	
249	0000000249	Stihl Hedge Trimmer FL95K Long Reach	Cemetery Container	21/02/2012	£449.00	£449.00	£449.00	
212	0000000212	Stihl Hedge Trimmer HS82RC	Cemetery Container	21/02/2012	£449.00	£449.00	£449.00	
198	0000000198	STIHL HS 82 RC Hedge Trimmer	Cemetery Container		£0.00	£500.83	£500.83	
236	0000000236	Stihl HS82 30" Hedgecutter	Cemetery Container	12/03/2021	£420.00	£420.00	£420.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
273	00000002 73	Stihl HT-KM Pole Pruner KombiTool Attachment	Cemetery Container	10/02/2025	£225.00	£225.00	£225.00	
389	00000003 89	STIHL KM 94 RC-E KombiEngine	Cemetery Container	01/09/2022	£308.45	£308.45	£308.45	
211	00000002 11	STIHL MS172 14" Petrol Chainsaw	Cemetery Container	11/06/2020	£225.00	£225.00	£225.00	
237	00000002 37	STIHL RG-KM Rotary Cut Tool	Cemetery Container	01/09/2022	£253.46	£253.46	£253.46	
227	00000002 27	STIHL RTS Super harness STIHL RTS Super Harness	Cemetery Container		£0.00	£115.83	£115.83	
235	00000002 35	Water Pump - RYHAS RH20CX	Cemetery Container		£0.00	£190.83	£190.83	
358	00000003 58	Xtend+Climb Telescopic Ladder	Cemetery Container		£0.00	£174.17	£174.14	
35	UA35	Mobile 6 Port Charging Case With 1600w Charger	St Andrews Garage	28/04/2023	£664.05	£664.05	£664.05	
Plant Totals					£10,443.39	£16,025.47	£15,575.44	

Land, Buildings, Vehicle, Plant - Vehicle

213	00000002 13	Ford Transit Van reg:WF73 PWJ	Cemetery		£1.00			
244	00000002 44	Quad Bike WU03 CKY	Cemetery	01/01/2014	£2,940.00	£2,940.00	£2,940.00	
360	00000003 60	Renault Kangoo Advance E-Tech PL24WNY	Cemetery		£1.00			
253	00000002 53	Kubota Ride-on mower GR1600	Cemetery Container	01/04/2015	£6,000.00	£6,000.00	£6,000.00	
357	00000003 57	Trailer WU03CKY	High Street/fore Street	01/02/2017	£500.00	£500.00	£500.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
356	00000003 56	Indespension trailer	Knightswood Garage	31/01/2019	£1,060.00	£1,060.00	£1,000.00	
384	00000003 84	Electric Riding Mower + 10.0AH Battery	St Andrews Container	28/04/2023	£7,166.80	£7,166.80	£7,166.80	
383	00000003 83	Trailer (WF73 PWJ)	St Andrews Container	28/04/2023	£3,597.60	£3,597.60	£3,597.60	
Vehicle Totals					£21,266.40	£21,264.40	£21,204.40	
Land, Buildings, Vehicle, Plant Totals					£197,055.71	£933,254.28	£1,077,167.96	

Office Equipment -

314	00000003 14	Blackview Rugged Phone Android 13, BV6200 13000mAH Battery 1	Cemetery		£255.98	£255.98	£255.98	
274	00000002 74	Pyle Powered PA Speaker System	Hayridge Centre	18/10/2024	£133.15	£133.15	£133.15	
Totals					£389.13	£389.13	£389.13	

Office Equipment - Computer

339	00000003 39	Hannspree HC225 CCTV monitor	Cemetery		£0.00	£90.00	£90.00	
275	00000002 75	DELL OPTIPLEX REF 7000 SFF Ci7 12700 1.6GHz 2x 8GB 512GB M.	Hayridge Centre	28/03/2024	£695.99	£695.99	£695.99	
44	00000000 45	Kensington Pro-Fit Ergo Wireless Keyboard	Hayridge Centre	08/05/2024	£49.84	£49.84	£49.84	
45	00000000 45	Kensington Pro-Fit Ergo Wireless Mouse	Hayridge Centre	08/05/2024	£49.84	£49.84	£49.84	
324	00000003 24	HKC Monitor for CCTV	Town Hall		£0.00	£90.00	£90.00	
325	00000003 25	Lenovo V50s-07IMB Desktop	Town Hall	05/04/2022	£524.17	£524.17	£524.17	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
Computer Totals					£1,319.84	£1,499.84	£1,499.84	
Office Equipment - Laptop								
30	00000000 30	DELL LATITUDE REF 5540 Laptop	Hayridge Centre	12/07/2024	£809.99	£809.99	£809.99	
29	00000000 29	DELL LATITUDE REF 5540 Laptop	Hayridge Centre	22/07/2024	£809.99	£809.99	£809.99	
31	00000000 31	DELL LATITUDE REF 5540 Laptop	Hayridge Centre	12/07/2024	£809.99	£809.99	£809.99	
32	00000000 32	DELL LATITUDE REF 5540 L Laptop	Hayridge Centre	12/07/2024	£809.99	£809.99	£809.99	
33	00000000 33	DELL LATITUDE REF 5540 Laptop	Hayridge Centre	12/07/2024	£809.99	£809.99	£809.99	
374	00000003 74	Fujitsu Lifebook A357 Laptop	Hayridge Centre		£0.00	£150.00	£150.00	
376	00000003 76	Fujitsu Lifebook A357 Laptop	Hayridge Centre		£0.00	£150.00	£150.00	
407	00000004 07	Lenovo G575 4383 Laptop	Hayridge Centre		£0.00	£250.00	£250.00	
363	00000003 63	Lenovo V15-ADA (82C7) Laptop	Hayridge Centre	29/01/2020	£457.57	£457.57	£457.57	
334	00000003 34	Lenovo VI15-IIL (82C5) Laptop	Hayridge Centre	07/09/2021	£457.57	£457.57	£457.57	
362	00000003 62	Lenovo VI55 (82C5) Laptop	Hayridge Centre	29/02/2020	£416.00	£416.00	£416.00	
Laptop Totals					£5,381.09	£5,931.09	£5,931.09	
Office Equipment - Monitor								
22	00000000 22	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
42	00000000 42	ACER Monitor	Hayridge Centre		£0.00	£89.27	£89.27	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
46	00000000 46	AOC Monitor 21"	Hayridge Centre		£0.00	£65.83	£65.83	
47	00000000 47	GVAV Ltd - Meeting Owl 4+ 360 Degree 4K Camera	Hayridge Centre	21/08/2024	£1,575.00	£1,575.00	£1,575.00	
25	00000000 25	KOORUI 24 Inch FHD Monito	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
26	00000000 26	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
24	00000000 24	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
27	00000000 27	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
21	00000000 21	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
17	00000000 17	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
19	00000000 19	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
20	00000000 20	KOORUI 24 Inch FHD Monitor	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
18	00000000 18	KOORUI 24 Inch FHD Monitor,	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
23	00000000 23	KOORUI 24 Inch FHD Monitor,	Hayridge Centre	18/06/2024	£60.82	£60.82	£60.82	
43	00000000 43	LG Monitor	Hayridge Centre		£0.00	£53.33	£53.33	
41	00000000 41	View Sonic Monitor	Hayridge Centre		£0.00	£48.45	£48.45	
Monitor Totals					£2,244.02	£2,500.90	£2,500.90	

Office Equipment - Printer

56	00000000 56	Fellowes Shredder 460MS	Hayridge Centre	01/01/2015	£550.00	£550.00	£550.00	
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No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
54	00000000 54	Fellowes Shredder 79Ci	Hayridge Centre	01/03/2018	£154.00	£154.00	£154.00	
55	00000000 55	HP Officejet Pro 9022e Printer	Hayridge Centre	15/02/2023	£203.33	£203.33	£203.33	
279	00000002 79	Rexel Thermal Binding Machine T40	Hayridge Centre	01/01/2010	£105.00	£45.00	£45.00	
28	00000000 28	Zerox C7120DN A3 Printer + Xerox VersaLink 520 Sheet A3	Hayridge Centre	23/08/2024	£1,484.49	£1,484.49	£1,484.49	
284	00000002 84	HP Officejet Pro 8615 EAIO A4 Printer	Town Hall		£0.00	£415.83	£415.83	
Printer Totals					£2,496.82	£2,852.65	£2,852.65	
Office Equipment - Router								
75	00000000 75	TP Link Internet Archer NX2000 WiFi Router	Town Hall	05/12/2024	£165.82	£165.82	£165.82	
Router Totals					£165.82	£165.82	£165.82	
Office Equipment - Server								
35	00000000 35	Square payment terminal	Hayridge Centre	23/05/2022	£149.00	£143.00	£143.00	
Server Totals					£149.00	£143.00	£143.00	
Office Equipment - Tablet computer								
36	00000000 36	LenovoTB-J606L + casre	Cemetery	02/12/2022	£302.00	£302.00	£302.00	
34	00000000 34	Lenovo TB-J606L + Case	Hayridge Centre	31/08/2022	£302.00	£302.00	£302.00	
Tablet computer Totals					£604.00	£604.00	£604.00	
Office Equipment - Workstation								

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
341	00000003 41	2 Drawer Filing Cabinet	Cemetery		£0.00	£55.00	£55.00	
40	00000000 40	Jabra Evolve2 55 Stereo Wireless Headset	Hayridge Centre	14/08/2024	£131.52	£131.52	£131.52	
52	00000000 52	Lockable File Cabinet with 3 Drawers	Hayridge Centre	11/06/2024	£89.28	£89.28	£89.28	
49	00000000 49	Lockable File Cabinet with 3 Drawers,	Hayridge Centre	11/06/2024	£89.28	£89.28	£89.28	
8	00000000 08	Bisley Double Door Cabinet	Hayridge Centre	10/06/2024	£289.00	£289.00	£289.00	
7	00000000 07	Bisley double door cabinet	Hayridge Centre	01/02/2013	£285.00	£285.00	£285.00	
9	00000000 09	Bisley Double Door Cabinet	Hayridge Centre	10/06/2024	£289.00	£289.00	£289.00	
16	00000000 16	Black office chair	Hayridge Centre		£0.00	£900.00	£900.00	
1	00000000 01	Euro Office Reception Desk	Hayridge Centre	10/07/2024	£303.99	£303.99	£303.99	
53	00000000 53	Fellowes Thermal Binder Helios 60	Hayridge Centre	24/05/2023	£179.00	£179.00	£179.00	
12	00000000 12	Hbada E3 Ergonomic Office Chair	Hayridge Centre	14/06/2024	£374.99	£374.99	£374.99	
14	00000000 14	Hbada E3 Ergonomic Office Chair Black	Hayridge Centre	14/06/2024	£374.99	£374.99	£374.99	
13	00000000 13	Hbada E3 Ergonomic Office Chair Black	Hayridge Centre	14/06/2024	£374.99	£374.99	£374.99	
10	00000000 10	Hbada E3 Ergonomic Office Chair Black	Hayridge Centre	14/06/2024	£374.98	£374.98	£374.98	
15	00000000 15	Hbada E3 Ergonomic Office Chair Black	Hayridge Centre	14/06/2024	£374.99	£374.99	£374.99	
364	00000003 64	HUANUO Triple Monitor Stand Desk Mount	Hayridge Centre	10/06/2024	£99.99	£99.99	£99.99	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
37	00000000 37	Jabra Evolve2 55 Stereo Wireless Headset	Hayridge Centre	14/08/2024	£130.68	£130.68	£130.68		
38	00000000 38	Jabra EVOLVE2 65 headset	Hayridge Centre	07/08/2023	£133.14	£133.14	£133.14		
39	00000000 39	Jabra Evolve2 65 Headset	Hayridge Centre	07/08/2023	£133.14	£133.14	£133.14		
280	00000002 80	Jabra Evolve2 65 Stereo Wireless Headset	Hayridge Centre	07/08/2023	£133.14	£133.14	£133.14		
281	00000002 81	Jabra Evolve2 65 Stereo Wireless Headset	Hayridge Centre	07/08/2023	£133.14	£133.14	£133.14		
51	00000000 51	Lockable File Cabinet with 3 Drawers	Hayridge Centre	11/06/2024	£89.28	£89.28	£89.28		
50	00000000 50	Lockable File Cabinet with 3 Drawers	Hayridge Centre	11/06/2024	£89.28	£89.28	£89.28		
48	00000000 48	Lockable File Cabinet with 3 Drawers	Hayridge Centre	11/06/2024	£89.28	£89.28	£89.28		
11	00000000 11	Sihoo Ergonomic Office Chair Grey	Hayridge Centre	04/01/2023	£242.49	£242.49	£242.49		
2	00000000 02	Standing Desk - Jummico 120x60	Hayridge Centre	10/06/2024	£118.83	£118.83	£118.83		
4	00000000 04	Standing Desk - Jummico 120 x 60	Hayridge Centre	10/06/2024	£118.83	£118.83	£118.83		
5	00000000 05	Standing Desk - Jummico 120 x 60	Hayridge Centre	10/06/2024	£118.83	£118.83	£118.83		
6	00000000 06	Standing Desk - Jummico 160 x 80	Hayridge Centre	10/06/2024	£162.52	£162.52	£162.52		
3	00000000 03	Standing Desk Jummico 120x60	Hayridge Centre	10/06/2024	£118.83	£118.83	£118.83		
Workstation Totals					£5,442.41	£6,397.41	£6,397.41		
Office Equipment Totals					£18,192.13	£20,483.84	£20,483.84		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
Play equipment -								
59		Tarmac Path - Tufty			£0.00			
123	00000001 23	Signage - (Entrance Gate)	Culm Lea / River Park		£0.00			
113	00000001 13	Tipi Carousel with Top Brace - Culm Lea	Culm Lea Play Park		£2,241.60	£2,241.60	£2,241.60	
28	UA28	Safety surfacing	Culm Lea/river Drive	01/08/2019	£16,117.51	£16,117.51	£16,117.51	
149	00000001 49	Trampoline Piccolo	Culm Lea/river Drive	01/08/2019	£3,936.50	£3,936.50	£3,936.50	
29	UA29	Safety Surfacing (253m2)	Headweir Road Play Area	31/08/2017	£17,103.00	£17,103.00	£17,103.00	
205		Saltwell Steel Framed Seat	Headweir Road Play Area	31/08/2017	£1,214.00	£1,214.00	£1,214.00	
9		Panelled Safety Surface - Rivermead	Rivermead					
3		Safety Sufaces	Rivermead		£0.00			
30	UA30	Safety surfacing and installation	Rivermead Play Area	28/03/2020	£7,228.00	£7,228.00	£7,228.00	
220		159m2 Safety Surfacing	Tuffy Park	31/08/2017	£15,445.00	£15,445.00	£15,445.00	
105	00000001 05	2 x Hoop Cycle Stand	Tuffy Park	31/08/2017	£184.00	£184.00	£184.00	
219		Installation Costs - Tuffy Park	Tuffy Park	31/08/2017	£11,138.00	£11,138.00	£11,138.00	
103	00000001 03	Signage - Tufty	Tuffy Park		£0.00			
135	00000001 35	Bike Shelter	Upcott Field	17/05/2024	£1,921.70	£1,921.70	£1,921.70	
143	00000001 43	Goal Posts	Upcott Field	01/06/2007	£2,060.00	£2,060.00	£2,060.00	
Totals					£78,589.31	£78,589.31	£78,589.31	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
Play equipment - Bench									
119	00000001 19	Pine Picnic Table - Culm Lea	Culm Lea / River Park	26/04/2019	£802.00	£802.00	£802.00		
121	00000001 21	Recycled Plastic Bench	Culm Lea/ River Park			£483.00	£483.00		
26	UA26	Tree Bench	Headweir Road		£0.00	£0.00	£0.00		
63	00000000 63	PicnicTable Rastrik RecycledPlastic Wheelchair Accessible	Headweir Road Play Area	31/08/2017	£972.00	£972.00	£972.00		
128	00000001 28	Keyston Metal Bench	Rivermead Play Park	28/03/2020	£458.00	£458.00	£458.00		
129	00000001 29	Recycled Plastic Bench (big)	Rivermead Play Park			£674.00	£674.00		
142	00000001 42	Metal Bench	Upcott Play Area			£328.27	£328.27		
Bench Totals					£2,232.00	£3,717.27	£3,717.27		
Play equipment - Bin									
127	00000001 27	Black Litter Bin (Newer)	Rivermead Play Park			£194.50	£194.50		
130	00000001 30	Black Litter Bin Metal (Older)	Rivermead Play Park			£194.50	£194.50		
98	00000000 98	Keyston Metal Litter Bin	Tuffy Park	31/08/2017	£486.00	£486.00	£486.00		
146	00000001 46	Litter Bin - Nr Shelter - Upcott	Upcott Field	17/11/2022	£640.26	£640.26	£640.26		
Bin Totals					£1,126.26	£1,515.26	£1,515.26		
Play equipment - Climbing Frame									
110	00000001 10	Multiplay - Toddler - Culm Lea	Culm Lea / River Park	01/08/2019	£5,000.00	£5,000.00	£5,000.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
112	00000001 12	Multi-play unit with zip wire & plastic slide + Tear drop	Culm Lea/river Drive	01/08/2019	£11,896.69	£11,896.69	£11,896.69	
57	00000000 57	Hide & Slide Toddler Zone - Multiplay	Headweir Road Play Area	31/08/2017	£6,918.00	£6,918.00	£6,918.00	
60	00000000 60	Mission Hunter Unit	Headweir Road Play Area	31/08/2017	£7,064.00	£7,064.00	£7,064.00	
64	00000000 64	Toddler Trim Trail	Headweir Road Play Area	31/08/2017	£3,532.00	£3,532.00	£3,532.00	
125	00000001 25	Galahad Castle Multiplay Unit	Rivermead Play Park	28/03/2020	£4,828.00	£4,828.00	£4,828.00	
90	00000000 90	Mystical World Multi-Play System - Forbidden City	Tuffy Park	31/08/2017	£10,288.00	£10,288.00	£10,288.00	
94	00000000 94	Play Tractor 'Fergie'	Tuffy Park	15/03/2019	£6,250.00	£6,250.00	£6,250.00	
96	00000000 96	Activitynet 14 - Single Activity Net - 4m - Tufty	Tuffy Park	31/08/2017	£8,136.00	£8,136.00	£8,136.00	
137	00000001 37	Tempest Climbing Frame and Safety Surfacing	Upcott Field	01/05/2005	£10,500.00	£10,500.00	£10,500.00	
Climbing Frame Totals					£74,412.69	£74,412.69	£74,412.69	

Play equipment - Fencing

16		Maintenance Gate	Culm Lea					
335	00000003 35	Self Closing Childsafe Gate	Culm Lea	20/05/2024	£625.00	£625.00	£625.00	
17		Self Closing Childsafe Gate	Culm Lea	20/05/2024	£625.00	£625.00	£625.00	
150	00000001 50	Bow Top Fencing - Culm Lea	Culm Lea/ River Drive	01/01/2019	£19,870.00	£19,870.00	£19,870.00	
403	00000004 03	Maintenance Gate	Headweir Play Park	20/05/2024	£850.00	£850.00	£850.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
401	00000004 01	Bow Top Fencing - Headweir	Headweir Road	20/05/2024	£4,381.20	£4,381.20	£4,381.20	
41	UA41	Self Closing Childsafe Gate	Headweir Road	20/05/2024	£625.00	£625.00	£625.00	
396	00000003 96	Gate	Rivermead					
132	00000001 32	Bow Top Fencing - Rivermead	Rivermead Play Park		£1.00	£1.00		
152	00000001 52	Bow Top Fencing - Tufty Park	Tufty Park	20/05/2024	£4,381.20	£4,381.20	£4,381.20	
406	00000004 06	Maintenance Gate	Tufty Park	20/05/2024	£850.00	£850.00	£850.00	
405	00000004 05	Self Closing Childsafe Gate	Tufty Park	20/05/2024	£625.00	£625.00	£625.00	
397	00000003 97	Maintenance Gate - Self Closing	Upcott	20/05/2024	£850.00	£850.00	£850.00	
270	00000002 70	Self Closing Childsafe Gate	Upcott Field	20/05/2024	£625.00	£625.00	£625.00	
141	00000001 41	Bow Top Fencing - Upcott	Upcott Play Area	20/05/2024	£4,381.20	£4,381.20	£4,381.20	
Fencing Totals					£38,689.60	£38,689.60	£38,688.60	

Play equipment - Roundabout

61	00000000 61	Inclusive Spinning Dish Roundabout	Headweir Road Play Area	31/08/2017	£1,431.00	£1,431.00	£1,431.00	
93	00000000 93	Swirl - DDA Roundabout	Tuffy Park	31/08/2017	£5,000.00	£5,000.00	£5,000.00	
138	00000001 38	Spiro Whirl Roundabout and Safety Surfacing	Upcott Field	01/10/2005	£700.00	£700.00	£700.00	
Roundabout Totals					£7,131.00	£7,131.00	£7,131.00	

Play equipment - Seesaw

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
111	00000001 11	Multi Seesaw	Culm Lea/River Drive	01/08/2019	£3,568.00	£3,568.00	£3,568.00		
92	00000000 92	Inclusive Springy	Tuffy Park	01/09/2020	£720.00	£720.00	£720.00		
Seesaw Totals					£4,288.00	£4,288.00	£4,288.00		

Play equipment - Signage

122	00000001 22	Signage (Back of the Park)	Culm Lea/ River Park		£0.00				
136	00000001 36	Signage - Council Blue	Upcott Field Play Area		£0.00				
Signage Totals					£0.00				

Play equipment - Slide

115	00000001 15	Slide - Freestanding	Culm Lea / River Park			£4,740.00	£4,740.00		
Slide Totals						£4,740.00	£4,740.00		

Play equipment - Swing

108	00000001 08	Swing - Junior 1 bay 2 seat - Culm Lea	Culm Lea / River Park			£1,630.00	£1,630.00		
114	00000001 14	Swing Frame & Basket	Culm Lea / River Park	01/08/2019	£2,272.00	£2,272.00	£2,272.00		
109	00000001 09	Swing - Toddler - 1 Bay 2 seats	Culm Lea/ River Park			£1,900.00	£1,900.00		
59	00000000 59	2.4m High Swing with 2 Flat Seats and an Inclusive Basket Sw	Headweir Road Play Area	31/08/2017	£3,625.00	£3,625.00	£3,625.00		
58	00000000 58	Baby swings 1.8m High 2 Pod Swing Set	Headweir Road Play Area	31/08/2017	£1,842.00	£1,842.00	£1,842.00		
126	00000001 26	Mini Basket Swing	Rivermead Play Park	28/03/2020	£1,995.00	£1,995.00	£1,995.00		
91	00000000 91	Vikin Swing - 2.4M - Basket Seat	Tuffy Park	31/08/2017	£2,450.00	£2,450.00	£2,450.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
95	00000000 95	Viking Swing - 2.4M - 1 Bay 2 Flat Seats	Tuffy Park	31/08/2017	£1,555.00	£1,555.00	£1,555.00	
89	00000000 89	Viking Swings - 1 Bay 2 Cradle - Toddler - Tuffy	Tuffy Park	31/08/2017	£1,699.00	£1,699.00	£1,699.00	
140	00000001 40	Cradle Swing and Safety Surfacing	Upcott Field	01/06/2007	£3,200.00	£3,200.00	£3,200.00	
139	00000001 39	Double Swing Set and Safety Surfacing	Upcott Field	01/06/2014	£1,895.00	£1,895.00	£3,200.00	
Swing Totals					£20,533.00	£24,063.00	£25,368.00	
Play equipment Totals					£227,001.86	£237,146.13	£238,450.13	
Assets Grand Total					£477,432.02	£1,252,979.41	£1,441,088.38	



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CULLOMPTON TOWN COUNCIL (‘the Council’)	
Date of report	March 2025
Item of business	Cemetery Electricity Provider
Recommendations	The council agree the electricity supplier for the cemetery block The council agree which SEG provider to apply to

Background

1. The Council is currently out of contract with our current provider regarding the electricity being supplied at the cemetery.
2. The current prices are as follows:
 - 2.1. Electricity Consumption – 40.039 p/kWh
 - 2.2. Standing Charge – 279.730 p/day
 - 2.3. Total Cost 24/25 - £3,460.93

Introduction

3. We have been in touch with a price comparison company who has provided us with the following quotes:

Supplier	Term (Months)	Electricity Rate (p/kWh)	Standing Charge (p/day)	Yearly Meter Consumption (Estimated kWh)	Yearly Cost based on estimate	Potential Savings compared to FY24/25 cost
A	36	26.8	50	7100	£2,085.30	£1,375.63
B	24	26.9	50	7100	£2,092.40	£1,368.53
C	36	27.32	65	7100	£2,176.97	£1,283.96

*** All suppliers require payment via Direct Debit.

4. Solar panels have been installed at the cemetery welfare unit under the renewable energy initiative and are now fully registered on the national grid.
5. We are now able to register for the Smart Export Guarantee which is a UK government scheme that compensates small scale renewable energy producers for exporting excess electricity to the national grid.
6. The SEG aims to promote the adoption of renewable energy and support the integration of clean electricity into the grid.
7. The SEG only compensates for the surplus energy exported to the grid.
8. Suppliers offer both fixed and variable SEG tariffs. Energy suppliers can choose what rates to offer, and they might have more than one type of tariff.
9. There are two kinds of SEG tariffs:
 - 9.1. Fixed tariffs pay a set rate for each kWh of exported electricity throughout the contract.
 - 9.2. Variable tariffs change depending on market demand but always stay above zero.
10. Below are the SEG tariff providers applicable to Cullompton Town Council:

Supplier	Tariff Type	Tariff Length	Tariff Rate (p/kWh)	Payment Cycle	Must be on a Supplier Import Tariff
A	Fixed	12-month fixed term	15p	3 months	Yes, with Supplier A
B	Variable	No fixed end date	5.6p	3 months	Yes, with Supplier B
C	Variable	No fixed end date	15.1p	3 months	Yes, with Supplier C
D	Variable	No fixed end date	3.02p	3 months	No
E	Variable	No fixed end date	3p	3 months	No
F	Variable	No fixed end date	12p	3 months	No

11. So far this year we have sent 168.9kWh back into the grid which equates to £25.35 if using supplier A's tariff rate.

Recommendations

12. The council approve the electricity supplier for the cemetery block
13. The council agree which SEG provider to apply to.



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CULLOMPTON TOWN COUNCIL (‘the Council’)	
Date of report	March 2025
Item of business	New Machinery for Grass Cutting
Legislative Reference	Local Government Act 2003 s93 – Power the charge for discretionary services.
Recommendations	Council are RECOMMENDED to purchase an ex demo Raymo Mower with the high grass deck and larger 150Ah battery utilising the Equipment and Tech EMR.

1. Background

This report presents a cost-benefit analysis of acquiring a Raymo remote-controlled mower, considering financial implications, health and safety improvements, and operational efficiencies.

2. Introduction

The Raymo remote-controlled mower is an innovative piece of equipment designed to improve efficiency, reduce health and safety risks, and decrease operational costs. The proposed purchase cost of the mower, including the high grass cutting deck and larger battery, is £30,504.

3. Health and Safety Benefits

- **Reduced Hand-Arm Vibration Syndrome (HAVS) Risk:** The remote operation eliminates prolonged exposure to vibrations from traditional ride-on mowers.
- **Low Noise Levels:** The electric operation significantly reduces noise pollution, benefiting both the operatives and nearby residents.
- **Eliminates Ride-On Risks:** The risk associated with ride-on mowers, such as tipping or operator fatigue, is removed.

- HAV Score and Usage Time Comparison:** The Stihl FS360C brushcutter has a Hand-Arm Vibration (HAV) score of **3.5 m/s²**, meaning that safe exposure time is limited to approximately **2.5 hours per day** before reaching the Exposure Action Value (EAV). In contrast, the Raymo mower, with minimal vibration exposure, allows for **unlimited usage within a standard working day** without posing HAVS risks.

4. Operational Efficiency and Cost Savings

The acquisition of the Raymo mower would lead to substantial time savings in outdoor maintenance operations. The table below compares current manual methods versus the proposed use of the Raymo mower:

Area	Current Time (Traditional Methods)	Proposed Time (Raymo + Strimming)
Areas requiring strimming	1 full day per area per operative	4 hours per area (1 operator for mower, 1 for strimming)
Millennium Way	4 operatives, 1 week	2 operatives, 2 days

Whilst the current ride on mower is utilised for verge cutting the first cut of the year and for problem areas such as Millenium way it is hard to utilise as intended due to the amount of shrub and bramble. The Raymo mower would significantly reduce the number of personnel required and time taken to maintain key green spaces and verges, allowing staff to allocate time to other essential tasks.

5. Local Government Reorganisation & Devolution

With impending LGR and devolution from this, Council should be mindful that the services that the Council will provide in future will most likely significantly increase and that machinery like that proposed in the report will be needed further.

Potential service devolution include:

- Play Areas
- Open Spaces
- Street Cleaning
- Public footpaths

6. Financial Implications

The investment in the Raymo mower is expected to generate cost savings in terms of:

Fuel and Maintenance Cost Comparison

Category	Petrol-Powered Mower	Raymo Electric Mower	Annual Savings
Fuel Cost	£1,500	£300	£1,200
Annual Servicing	£500	£200	£300
Weekly Maintenance	Blade sharpening, engine servicing	Blade sharpening, battery deck cleaning	Lower maintenance burden
Total Annual Cost	£2,000	£500	£1,500

Total estimated savings from fuel and maintenance: **£1,500 per year**. Cost of purchasing another machine is not included. Due to the Council's strategic plan and the push to be more environmentally conscious a petrol powered mower has been discounted.

Energy Efficiency and Cost Per Acre Comparison

Category	Raymo Electric Mower (42" Deck, 150Ah Battery)
Area Cut	4,648.50 m ²
Duration	2h22m29s
Battery Usage	31% of 7.56kWh (2.34kWh)
Cost Per kWh	£0.29
Cost Per Cut (4,648.50m ²)	£0.67
Cost Per Acre	£0.58
Cost Per Hour	£0.30

To perform the same task would require the use of a machine like a petrol scag 48" ride on machine, you would expect a cost per hour to be **£8.97**. Savings from the Raymo Mower are therefore **£8.67 per hour**.

Data for the Raymo mower is based on real-world testing in Exeter on 01/02/2024, where a 42" deck and 150Ah (7.56kWh) battery were used. Petrol-powered mower costs are derived from an estimated 6.5 litres per hour consumption, with an average fuel price of **£1.38 per litre**.

Labour Cost Comparison

Currently, the full cost of an operative including oncosts is on average £2,728.48 per month, with grass cutting consuming **80%** of their workload over a **5-month period**. The table below compares the cost of maintaining 4 employees for grass cutting versus reducing the workforce to 2 employees using the Raymo mower and strimmer:

Scenario	Number of Employees	Monthly Cost per Operative	Duration (Months)	Total Cost
Current Methods	4	£2,728.48	5	£43,655.68
Proposed (Raymo + Strimmer)	2	£2,728.48	5	£21,827.84

Total Savings per Year: £21,827.84

The reduction in staffing hours allocated to grass cutting would free up resources for other essential maintenance and improvement projects across the town.

Payback Analysis

The initial investment in the Raymo mower is as follows:

- **New Price (120Ah battery) (Ex VAT):** £25,995.00
- **Ex-Demo Price (120Ah battery) (Ex VAT):** £23,000.00
- **48" high grass deck (Ex VAT):** £6,300.00
- **Larger battery (150Ah) (Ex VAT):** additional £1204.00

The cost of a new unit with larger battery is £33,499. Given the **annual savings of £21,827.84** from labour, the Council does not currently utilise a petrol skag so the cost of fuel is not utilised in the payback period analysis costs for the ride on mower could be utilised, but these are negligible. The payback period can be calculated as follows:

Payback Period = Initial Investment / Annual Savings

= £33,499 / £21,827.84

≈ **1.53years** (or approximately 18.36 months)

7. Conclusion and Recommendation

The purchase of the Raymo remote-controlled mower represents a strategic investment for Cullompton Town Council. With significant health and safety benefits, reduced labour requirements, and long-term cost savings, the mower is expected to pay for itself within approximately 1.53 years.

It is recommended that the Council approve the purchase of this equipment to improve operational efficiency and enhance service delivery.



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CULLOMPTON TOWN COUNCIL (‘the Council’)	
Date of report	March 2025
Item of business	EV Charge Point.
Legislative Reference	Local Government Act 2003 s93 – Power the charge for discretionary services.
Recommendations	That the report is NOTED.

Background

1. The Council has resolved to submit St Andrew’s car park as a site for the installation of pay-and-go EV Charging stations; as a result of the Resolution to do so, Officers completed the Expression of Interest process with Devon County Council that is administering and implementing the Government scheme.
2. The Council has been informed that an update would be provided by Officers when there is something substantive to report.

Update

3. The Deputy Clerk attended an online update briefing, at which the following update was provided:
 - 3.1. That, as the Council had not been informed otherwise, St Andrew’s car park remains a planned site for the installation of an EV charge point.
 - 3.2. Each site will be eligible for a 2 station 7kW charging pillar, and the site owner will receive a share of the revenue; this share is likely to be 3%-10% of total revenue from the charging pillar, paid quarterly.

- 3.3. The deadline for tender submission was in February 2025, with the award decision to be made on 22 April 2025; the successful bidder will be notified on 6 May 2025, and the delivery contract awarded.
 - 3.4. The delivery schedule will commence 7 May 2025, with delivery completed across Devon in the period November 2026-March 2028; no specific details on the priority of sites was (or will be) provided.
4. As the project is a Devon County Council one, there will be a requirement to lease the specific parts of each site to DCC for the life of the EV charging facilities; this lease will be requested by DCC at the appropriate time.



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CULLOMPTON TOWN COUNCIL (‘the Council’)	
Date of report	March 2025
Item of business	VE-Day 80
Legislative Reference	Local Government Act 1972 s137 – Power to incur expenditure for certain purposes not otherwise authorised.
Recommendations	That the report is NOTED.

1. The 80th Anniversary of Victory in Europe will take place on Thursday 8 May 2025. A national programme of events has been organised and Cullompton will follow the broad path of this programme as contained in the attached poster.



SUPPORT YOUR LOCAL CHIPPY

- 08:55** Proclamation - Higher Bullring
- o/c** Hoist VE-DAY80 Flags - Higher Bullring
- ttbc** Schools at The Walronds Garden
- ttbc** Themed Cream Tea (Donations welcome) - The Walronds
- 18:30** Together We Chime - St Andrew's Church
- 21:30** Beacon Lighting - Higher Bullring
- 21:30** The Tribute - Higher Bullring
- o/c** Last Post (Fran Bard) - Higher Bullring
- o/c** Lament (Norman Ford) - Higher Bullring
- o/c** Strike VE-DAY80 Flags - Higher Bullring
- o/c** Disperse

FULL COUNCIL – FORWARD PLAN

MARCH 2025

This forward plan identifies reports and other agenda items for future meetings of the Full Council. It is also intended to assist agenda management and act as a reminder of items to come forward to future meetings.

Report Title	Meeting Date
Asset Register.	March 2025
Cemetery Data Review/Topple Testing.	April 2025
Working Group Updates as convened.	As required
Finance and Debtors/Creditors Reports.	Quarterly

Policy Schedule:

April 2025:

Alcohol and Drug Policy, Rules and Procedures.

Collections Development Policy.

Media Communications Policy and Community Engagement Strategy including Public Participation.

May 2025:

Standing Orders.

Financial Regulations.

Councillor Code of Conduct.

Publication Scheme.