



MINUTES OF A MEETING OF THE GIFT OF A BURROW FOR ALLOTMENTS TRUST HELD ON 22 MAY 2025

Those present: Councillors M Bidmead, E Buczkowski, J Buczkowski, R Dietrich, P James, M Kerlake, L Knight, D Milner, P Regardsoe, A Spring, J Stanford.

Officers: Town Clerk, Deputy Clerk, Administrative Assistant

A25/001 Apologies for Absences. There were no apologies for absence.

A25/002 Declaration of Interest & Dispensations. There were no Declarations of Interests made.

A25/003 Trust Minutes

RESOLVED that the Minutes of the Gift of A Burrow for Allotments Trust held on 25 July 2024 are adopted as a true and correct record of the meeting. They were signed as such.

A25/004 Committee Minutes.

RESOLVED that the Minutes of the meeting of the Upcott Field Committee held on 18 June 2024, 19 September 2024, 30 January 2025, 14 March 2025 and 29 April 2025 (Draft) are NOTED.

JB requested clarity on allotment Administration Fee chargeable annually to Tenants.

The meeting was adjourned for technical reasons and will be reconvened at a date and time to be confirmed.

The meeting was reconvened on 26 of June 2025 at 21:05

Those present: Councillors T Spring (Chair), R Dietrich, M Kerlake, J Stanford, J Buczkowski, E Buczkowski, M Didmead, D Milner, S Robertson, L Knight

Officers: Deputy Clerk, Admin Assistant

A25/005 Apologies for Absences. Apologies received by Councillors P James and P Regardsoe.

A25/006 Declaration of Interest & Dispensations. There were no declarations of interest that has been made

A25/007 Finance.

RESOLVED that the financial position for submission to the Charity Commission is APPROVED.

A25/008 Governance.

1. **RESOLVED** that Councillors R Dietrich, T Spring and J Stanford are nominated to form the Gift of A Burrow for Allotments Committee.
2. **RESOLVED** that the appointment of Nigel Middlewick and Richard Thorne as allotment tenant members of the Gift of A Burrow for Allotments Committee and that both appointed members will have full voting rights is APPROVED.

3. **RESOLVED** that further non-Council members may be co-opted to the Committee by the Committee and that these members are eligible for full voting rights if deemed appropriate.

Meeting Closed at 21:10

DRAFT