



IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE [LOCAL GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 10\(2\)](#) AND THE [PUBLIC BODIES \(ADMISSIONS TO MEETINGS\) ACT SECTION 1\(4\)](#)

Notice is hereby given that a meeting of Governance, Resources & Finance Committee will be held at **The Hayridge Centre, Cullompton, EX15 1DJ** on Thursday, **09 October 2025** commencing at **10:30 AM**.

In accordance with the [Public Bodies \(Admission to Meetings\) Act 1960 s1\(1\)](#), members of the public have the right to attend unless a specific decision has been taken to prohibit them.

TO THE CHAIR AND COUNCILLORS OF THE GOVERNANCE, RESOURCES & FINANCE COMMITTEE

You are hereby summoned to attend the meeting of Governance, Resources & Finance Committee

Date of Summons: 03 October 2025

Date of Meeting: 09 October 2025

Dan Ledger
Town Clerk/RFO

AGENDA

1. **Apologies for Absences.** Committee to receive apologies for absence and consider the reasons given ([LGA 1972 s85\(1\)](#)).
2. **Declaration of Interest and Dispensations.** When considering the declaration of interests in accordance with [Localism Act 2011](#) and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life – Honesty, Integrity, Selflessness, Objectivity, Accountability, Openness, and Leadership. The Council's Code of Conduct can be [viewed here](#). *This item does not preclude any later declarations as they become apparent.*
3. **Public Question Time.** Members of the public are invited to question the Committee on issues relating to items on the agenda. Questions will be answered by the Committee Chair, or the Town Clerk/RFO. These persons will reserve the right to postpone making an answer until the following meeting to take advice or undertake research. During this time, outstanding answers from previous meetings will be delivered.
4. **Minutes** ([LGA1972 Schedule 12 Paragraph 41](#)). To approve the Minutes of the Staffing Committee meeting of 5 June 2025.

5. **Finance.** To note and agree the financial reports. To inform officers what reports the committee would like included on future agendas.
 1. **Income and Expenditure.** To note the payments made under delegation, receipts received and to consider the Council payment list (if applicable).
 2. **Budget.** To note the budget to date ending 30 September 2025, including the reserve status, and agree any virements required.
 3. **Bank Reconciliation.** To note the bank reconciliation summary up to 30 September 2025.
 4. **Debtors and Creditors.** To note the aged debtors and creditors and to approve any write offs
 5. **Overtime.** To note the overtime breakdown
6. **Initial Draft Budget 2026-2027.** To review the initial draft budget for the municipal year 2026-2027
7. **Policy Review.** To discuss what role the committee wishes to have in Policy development and agreement.
8. **Forward Plan.** To agree the forward plan
9. **Exclusion of the Press and Public.** In accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
10. **Establishment and staff budget reviews.**
11. **Staffing Structure.**
12. **Staffing Team Building Follow Up Report**
13. **Staffing Matter.**



Town Clerk: Dan Ledger
Room 5, The Hayridge Centre, Exeter Hill, Cullompton, EX15 1DJ
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**MINUTES OF AN ORDINARY MEETING OF THE STAFFING MEETING HELD AT THE
HAYRIDGE CENTRE ON THURSDAY 5 JUNE 2025 AT 10:30**

Present:

Councillors: M Bidmead, R Dietrich, P James, T Spring, J Stanford (Chair), M Thompson

Officers: Town Clerk, Deputy Clerk

S25/001 Apologies for Absences. There were no apologies for absence received.

S25/002 Declaration of Interest and Dispensations. There were no Declarations of Interests made.

S25/003 Member Questions. There were no member questions.

S25/004 Public Question Time. There were no members of the public present.

S25/005 Minutes.

1. **RESOLVED** that the Minutes of the Ordinary Meeting of the Staffing Committee of 13 March 2025 are adopted as a true and correct record of the meeting. They were signed as such.
2. **RESOLVED** that the Minutes of the Ordinary Meeting of the Staffing Committee of 29 April 2025 are adopted as a true a correct record of the meeting. They were signed as such.

S25/006 RESOLVED that, in accordance with the [Public Bodies \(Access to Meetings\) Act 1960 Section 1\(2\)](#), the public and press are excluded from the meeting as disclosure is considered prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

S25/007 Staffing Matter.

RECOMMENDED to Full Council that the current incumbent is retained as a member of Town Council staff with a 12-month extension to the existing Fixed-Term Contract with a funding taken from the Future Projects EMR.

Meeting closed at 10:40

Chair Signature: _____ Date: _____

Received Income Transactions

Start of year 01/04/25

received between 01/09/25 and 30/09/25

Paying ref.	Received date	Tn no	Invoice	Gross	Heading	Details
INT 20250902 CCLA	02/09/25	762		£853.92	10/1	CCLA Income Reinvestment
FPI 20250903 OM	03/09/25	767	352	£20.00	15/2	Orchard Memorials For the late [REDACTED] Grave Space: CAM 36
FPI 20250903 OM	03/09/25	770	352	-£20.00	15/2	Orchard Memorials Contra (part receipt) for tn 767, For the late [REDACTED] Grave Space: CAM 36
FPI 20250903 OM	03/09/25	771	352	£270.00	15/2	Orchard Memorials Part receipt, tn 767 - , For the late [REDACTED] Grave Space: CAM 36
SQ 20250904	05/09/25	764	20250904	£5.40	50	Recycling Bags Garden Waste Bags
BR 20250905 GW-TE	05/09/25	773		£500.00	70	Groundwork UK Tesco Grant for Upcott Field
SQ 20250905	08/09/25	765	20250905	£7.20	50	Recycling Bags Garden Waste Bags
FPI 20250910 ACE	10/09/25	766	351	£55.00	60	Ace Majorettes Monthly Bingo 1st Friday of the Month
FPI 20250912 JB	12/09/25	769	354	£30.00	60	[REDACTED] Town and District Councillor Surgery 4th Saturday of the Month
FPI 20250915 MB	15/09/25	753	2025-TF-08	£30.00	5/1	[REDACTED] [REDACTED] Allotment rent - 08A, Top Field
FPI 20250915 SB	15/09/25	775	2025-TF-04	£30.00	5/1	[REDACTED] [REDACTED] Allotment rent - 04, Top Field
SQ 20250916	17/09/25	777	20250916	£12.60	50	Recycling Bags Garden Waste Bags
SQ 20250917	18/09/25	776	355	£20.00	15/2	[REDACTED] Grave Space XLIV 9
SQ 20250922	23/09/25	791	20250922	£5.40	50	Recycling Bags Garden Waste Bags
SQ 20250923	24/09/25	792	20250923	£5.40	50	Recycling Bags Garden Waste Bags
SQ 20250925	26/09/25	793	20250925	£9.00	50	Recycling Bags Garden Waste Bags

Received Income Transactions

Start of year 01/04/25

received between 01/09/25 and 30/09/25

Paying ref.	Received date	Tn no	Invoice	Gross	Heading	Details
FPI 20250929 JB	29/09/25	786	358	£30.00	60	Town and District Councillor Surgery
SQ 20250926	29/09/25	794	20250926	£1.80	50	Recycling Bags
INT 20250930 Q2	30/09/25	795		£662.93	10/3	Unity Trust Account
Total				£2,528.65		

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/09/25 and 30/09/25

Payment Reference	Paid date	Tn no	Order no	Gross	Details	Heading	137	
DD 20250901 MDDC-4	01/09/25	3586		£59.97	MDDC	Garage 34, Knightswood, Cullompton	210/11	<input type="checkbox"/>
DD 20250901 MDDC-3	01/09/25	3587		£227.00	MDDC	Town Hall NNDR	285/3	<input type="checkbox"/>
DD 20250901 MDDC-1	01/09/25	3588		£182.00	MDDC	St Andrews Car Park NNDR	265/2	<input type="checkbox"/>
DD 20250901 MDDC-2	01/09/25	3589		£304.00	MDDC	Cemetery NNDR	135/3	<input type="checkbox"/>
MPC 20250902	02/09/25	3593		£3.00	Unity Trust Bank	Multipay Card Monthly Fee	125	<input type="checkbox"/>
MPC 20250902 PO	02/09/25	3604		£3.60	Post Office Ltd	Signed for 1st Class - Letter	210/5	<input type="checkbox"/>
MPC 20250903 AMA-2	03/09/25	3617		£17.88	Amazon	Upcott Field Signs	220/3	<input type="checkbox"/>
MPC 20250903 AMA-1	03/09/25	3618		£29.99	Amazon	Event Equipment	141/2/2	<input type="checkbox"/>
MPC 20250904 AMA-1	04/09/25	3619		£8.87	Amazon	Event Equipment	141/2/2	<input type="checkbox"/>
PR20250905 TOZER	05/09/25	3421		£960.00	Tozers	Professional Charges	225/1	<input type="checkbox"/>
PR20250905 LU	05/09/25	3575		£3,750.00	Libraries Unlimited South West	Rent - Hayridge Centre	210/13	<input type="checkbox"/>
PR20250905 TPL	05/09/25	3576 67		£373.25	Trade Pipes	Cemetery Chapel Works	135/7	<input type="checkbox"/>
PR20250905 TPL	05/09/25	3577		£3,447.24	Trade Pipes	Cemetery Chapel Works	135/7	<input type="checkbox"/>
PR20250905 LAB	05/09/25	3578		£11.98	Labdon Building Supplies	Town Maintenance	155	<input type="checkbox"/>
PR20250905 LAB	05/09/25	3579		£72.96	Labdon Building Supplies	Upcott Field Path	220/3	<input type="checkbox"/>
PR20250905 LAB	05/09/25	3580		£72.96	Labdon Building Supplies	Upcott Field Path	220/3	<input type="checkbox"/>
PR20250905 LAB	05/09/25	3581		£19.67	Labdon Building Supplies	Upcott Field Path	220/3	<input type="checkbox"/>
PR20250905 D&H	05/09/25	3582		£2,218.21	D & H Plant Ltd	Digger, Dumper & Compacter Hire	135/9	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/09/25 and 30/09/25

Payment Reference	Paid date	Tn no	Order no	Gross	Details	Heading	137	
PR20250905 PKF	05/09/25	3583		£1,638.00	PKF Littlejohn LLP	External Audit	225/2	<input type="checkbox"/>
PR20250905 CIT	05/09/25	3585		£515.16	CloudyIT	IT Support - September 2025	210/1	<input type="checkbox"/>
PR20250905 CIML	05/09/25	3605		£4,610.88	Clear Insurance Management Ltd	Insurance Renewal	180	<input type="checkbox"/>
PR20250905 ABA	05/09/25	3606		£43.72	ABA Groundcare LLP	EQ Maintenance - Raymo Mower	135/6	<input type="checkbox"/>
PR20250905 CIT	05/09/25	3608		£5.88	CloudyIT	IT Support	190/1	<input type="checkbox"/>
SQ 20250904	05/09/25	3613		£0.09	SquareUp	Transaction Fees - 04/09/2025	125	<input type="checkbox"/>
MPC 20250905 CM.C	05/09/25	3622		£1,699.99	Cheapmowers.Com	Cemetery Equipment	135/5	<input type="checkbox"/>
SQ 20250905	08/09/25	3614		£0.13	SquareUp	Transaction Fees - 05/09/2025	125	<input type="checkbox"/>
MPC 20250908 RM	08/09/25	3623		£50.00	Royal Mail Ltd	Stamps	210/5	<input type="checkbox"/>
MPC 20250908 AMA-4	08/09/25	3626		£20.83	Amazon	Instant Coffee	210/8	<input type="checkbox"/>
MPC 20250908 AMA-3	08/09/25	3627		£40.79	Amazon	Deed of Grant Seal Stickers	210/6	<input type="checkbox"/>
MPC 20250908 AMA-2	08/09/25	3628		£19.80	Amazon	Secateur Set	155	<input type="checkbox"/>
MPC 20250908 AMA-1	08/09/25	3629		£29.99	Amazon	Event Equipment	141/2/2	<input type="checkbox"/>
DD 20250909 BGL53	09/09/25	3529		£46.76	British Gas - A/C BGL282253 - Electric	Electricity - Market Supply - 27/05	200/1	<input type="checkbox"/>
DD 20250909 BGL53	09/09/25	3573		-£33.28	British Gas - A/C BGL282253 - Electric	Electricity - Market Supply - 27/05	200/1	<input type="checkbox"/>
DD 20250911 BGL49	11/09/25	3438		-£282.41	British Gas - A/C BGL282249 - GAS	Gas - 24/03/2025 to 26/06/2025	285/2	<input type="checkbox"/>
DD 20250911 BGL49	11/09/25	3503		£276.49	British Gas - A/C BGL282249 - GAS	Gas - 24/03/2025 to 26/07/2025	285/2	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/09/25 and 30/09/25

Payment Reference	Paid date	Tn no	Order no	Gross	Details	Heading	137
DD 20250911 BGL49	11/09/25	3528		£289.62	British Gas - A/C BGL282249 - GAS	Gas - 24/03/2025 to 22/08/2025	285/2 <input type="checkbox"/>
DD 20250911 BGL49	11/09/25	3574		-£276.49	British Gas - A/C BGL282249 - GAS	Gas - 24/03/2025 to 26/07/2025	285/2 <input type="checkbox"/>
MPC 20250911 AMA-1	11/09/25	3647		£16.98	Amazon	Stationery	210/6 <input type="checkbox"/>
MPC 20250911 SIGNO	11/09/25	3653		£18.98	Signomatic.Co.Uk	Stainless Steel Sign	135/9 <input type="checkbox"/>
DD 20250912 PBSL	12/09/25	3596		£196.09	Penninsula Business Services Limited	Health & Safety Services	175/7 <input type="checkbox"/>
DD 20250915 BGL57	15/09/25	3532		£23.79	British Gas - A/C BGL282257 - Electric	Electricity -01/08/2024 to 01/09/20	285/2 <input type="checkbox"/>
DD 20250915 AUTO	15/09/25	3590		£30.12	Autoserve Ltd	Maintenance agreement for PL24WNY	305/2 <input type="checkbox"/>
MPC 20250915 FUEL-1	15/09/25	3648		£17.68	Fuel	EQ Fuel	135/6 <input type="checkbox"/>
MPC 20250915 FUEL-2	15/09/25	3649		£74.01	Fuel	Funeral Costs	135/9 <input type="checkbox"/>
MPC 20250915 FUEL-3	15/09/25	3650		£26.62	Fuel	EQ Fuel	135/6 <input type="checkbox"/>
DD 20250916 EDF	16/09/25	3595		£78.50	EDF Energy	Cemetery Electricity	135/2 <input type="checkbox"/>
SQ 20250916	17/09/25	3630		£0.22	SquareUp	Transaction Fees - 16/09/2025	125 <input type="checkbox"/>
MPC 20250917 ICS	17/09/25	3658		£611.00	I C S Learn	Staff Training	295/1 <input type="checkbox"/>
DD 20250918 O2	18/09/25	3594		£111.34	O2	Mobile Phones	210/2 <input type="checkbox"/>
SQ 20250917	18/09/25	3631		£0.35	SquareUp	Transaction Fees - 17/09/2025	125 <input type="checkbox"/>
MPC 20250922 F&F	22/09/25	3692		£214.38	FlagsandFlagpoles.Co.Uk	Union Flags	141/2/2 <input type="checkbox"/>
PR 20250923 SLCC	23/09/25	3399		-£42.00	SLCC	Staff Training	295/1 <input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/09/25 and 30/09/25

Payment Reference	Paid date	Tn no	Order no	Gross	Details	Heading	137	
PR 20250923 SLCC	23/09/25	3400		-£380.00	SLCC	Annual Membership	225/5	<input type="checkbox"/>
DD 20250923 PHL	23/09/25	3519		£9.02	Professional Hygiene Ltd	Waste Disposal - Town Hall	210/12	<input type="checkbox"/>
PR 20250923 BT	23/09/25	3568		£40.00	BT - British Telecom	Balance due, tn 3525 - Hayridge - B	210/3	<input type="checkbox"/>
PR 20250923 ZM	23/09/25	3584		£2,592.58	Zurich Municipal	Motor Vehicles Insurance	180	<input type="checkbox"/>
PR 20250923 BT	23/09/25	3597		£58.88	BT - British Telecom	Hayridge - Broadband	210/3	<input type="checkbox"/>
PR 20250923 BT	23/09/25	3607		-£40.00	BT - British Telecom	Hayridge - Broadband	210/3	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3615		£54.91	Labdon Building Supplies	Key Cutting	285/4	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3616		£13.07	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3620		£28.39	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3621		£5.27	Labdon Building Supplies	Cemetery Maintenance	135/5	<input type="checkbox"/>
PR 20250923 MEP	23/09/25	3624		£140.00	Mole End Plants	Flowers	155	<input type="checkbox"/>
PR 20250923 MEP	23/09/25	3625		£40.00	Mole End Plants	Mixed Bulbs	155	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3632		£14.88	Labdon Building Supplies	PPE	175/6	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3633		£13.82	Labdon Building Supplies	Upcott Field	220/3	<input type="checkbox"/>
PR 20250923 MVF	23/09/25	3634		£132.95	Mole Valley Farmers	Town Maintenance	155	<input type="checkbox"/>
PR 20250923 MVF	23/09/25	3635		£10.99	Mole Valley Farmers	Upcott Field	220/3	<input type="checkbox"/>
PR 20250923 EPH	23/09/25	3636		£218.86	Eagle Plant	Ride on Roller	220/3	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3637		£100.78	Labdon Building Supplies	Upcott Field	220/3	<input type="checkbox"/>
PR 20250923 LAB	23/09/25	3638		£201.56	Labdon Building Supplies	Upcott Field	220/3	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/09/25 and 30/09/25

Payment Reference	Paid date	Tn no	Order no	Gross	Details	Heading	137	
PR 20250923 DLH	23/09/25	3643	72	£210.84	Devonshire Lavenders and Herbs	Plants for the Bullring	155	<input type="checkbox"/>
PR 20250923 SLCC	23/09/25	3644		£993.60	SLCC	Staff Training	295/1	<input type="checkbox"/>
PR 20250923 SLCC	23/09/25	3645		£993.60	SLCC	Staff Training	295/1	<input type="checkbox"/>
SQ 20250922	23/09/25	3683		£0.09	SquareUp	Transaction Fees - 22/09/2025	125	<input type="checkbox"/>
SQ 20250923	24/09/25	3684		£0.09	SquareUp	Transaction Fees - 23/09/2025	125	<input type="checkbox"/>
MPC 20250925 ADOBE	25/09/25	3598		£48.53	Adobe Systems Software Ireland Ltd	Acrobat Pro x2	190/2	<input type="checkbox"/>
BP 20250925 CCA	25/09/25	3662		£250.00	Cullompton Community Association	Use of CCA Field for Inflatable Eve	141/2/2	<input checked="" type="checkbox"/>
BP 20250925 UNISON	25/09/25	3691		£20.30	Unison	Confidential	255/1	<input type="checkbox"/>
DD 20250926 ALD	26/09/25	3592		£659.22	ALD FORD LEASE	Monthly Lease Payment - WF73 PWJ	305/1	<input type="checkbox"/>
MPC 20250926 AMA-1	26/09/25	3668		£13.69	Amazon	Stationery	210/6	<input type="checkbox"/>
SQ 20250925	26/09/25	3685		£0.16	SquareUp	Transaction Fees - 25/09/2025	125	<input type="checkbox"/>
BP 20250926 NET PAY	26/09/25	3688		£19,175.13	Staff Costs	Confidential	255/1	<input type="checkbox"/>
BP 20250926 PENSION	26/09/25	3689		£5,368.51	Devon CC Pension Fund	Confidential	255/1	<input type="checkbox"/>
BP 20250926 HMRC	26/09/25	3690		£7,502.39	HMRC	Confidential	255/1	<input type="checkbox"/>
MPC 20250928 AMA-1	28/09/25	3674		£47.74	Amazon	Stationery	210/9	<input type="checkbox"/>
DD 20250929 MFS	29/09/25	3530		£284.59	Mobilize Financial Services	Monthly Lease Payment - PL24 WNY - 27/08/2025 to 26/09/2025	305/1	<input type="checkbox"/>
SQ 20250926	29/09/25	3686		£0.03	SquareUp	Transaction Fees - 26/09/2025	125	<input type="checkbox"/>
SC 20250930 UNITY	30/09/25	3531		£6.00	Unity Trust Bank	Bank Charges 01/08/2025 to 31/08/20	120	<input type="checkbox"/>
DD 20250930 PAYROLL	30/09/25	3599		£27.60	SAGE Global Payroll	Payroll Software - 15 Employees - 2	190/2	<input type="checkbox"/>

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/09/25 and 30/09/25

Payment Reference	Paid date	Tn no	Order no	Gross	Details	Heading	137
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Total				£60,694.66			
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Financial Budget Comparison

Comparison between 01/04/25 and 30/09/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Revised	Reserve Movements	Actual Net	Balance
INCOME					
Admin					
10	Investment Accounts Interest	£8,000.00	£0.00	£6,614.36	-£1,385.64
11	Goodwill/Bank Fees	£0.00	£0.00	£0.00	£0.00
30	Cambridge & Counties Interest	£0.00	£0.00	£0.00	£0.00
31	Unity Instant Access Interest	£0.00	£0.00	£0.00	£0.00
32	Lloyds 32 Day Notice Account	£0.00	£0.00	£0.00	£0.00
35	Photocopier	£0.00	£0.00	£12.00	£12.00
40	Precept	£553,617.04	£0.00	£276,808.52	-£276,808.52
50	Recycling Bags	£750.00	£0.00	£495.13	-£254.87
70	General Grants/Gifts/Donations	£0.00	£5,621.00	£7,565.72	£1,944.72
99	Suspense	£0.00	£0.00	£0.00	£0.00
Total Admin		£562,367.04	£5,621.00	£291,495.73	-£276,492.31
Assets & Open Spaces					
5	Allotments	£950.00	£0.00	£967.50	£17.50
6	GoAB Allotments	£0.00	£0.00	£0.00	£0.00
15	Cemetery	£24,500.00	£0.00	£27,859.00	£3,359.00
55	St Andrew's Car Park - Parking Fees	£8,500.00	£0.00	£4,101.58	-£4,398.42
60	Town Hall - Hall Hire	£1,000.00	£0.00	£2,645.00	£1,645.00
Total Assets & Open Spaces		£34,950.00	£0.00	£35,573.08	£623.08
Community Events & Wellbeing					
20	Christmas Income/Donations	£0.00	£0.00	£0.00	£0.00
21	Markets	£1,000.00	£0.00	£513.44	-£486.56

Financial Budget Comparison

Comparison between 01/04/25 and 30/09/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Revised	Reserve Movements	Actual Net	Balance
22	Community Event Grants/Donations	£0.00	£0.00	£0.00	£0.00
Total Community Events & Wellbeing		£1,000.00	£0.00	£513.44	-£486.56
Town Maintenance & Improvements					
45	Public Rights of Way	£400.00	£0.00	£0.00	-£400.00
46	Visibility Splays Cuts	£5,412.00	£0.00	£5,412.00	£0.00
47	Sponsorships	£0.00	£0.00	£0.00	£0.00
48	Grants & Donations	£0.00	£0.00	£0.00	£0.00
Total Town Maintenance & Improvements		£5,812.00	£0.00	£5,412.00	-£400.00
Total Income		£604,129.04	£5,621.00	£332,994.25	-£276,755.79

Financial Budget Comparison

Comparison between 01/04/25 and 30/09/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Revised	Reserve Movements	Actual Net	Balance
EXPENDITURE					
Admin					
100	Advertising	£1,000.00	£0.00	£85.29	£914.71
120	Bank Charges	£300.00	£0.00	£36.00	£264.00
125	Card Charges	£300.00	£0.00	£51.15	£248.85
145	Councillor Allowances	£0.00	£0.00	£0.00	£0.00
150	Election	£0.00	£2,580.31	£2,580.31	£0.00
175	Health & Safety	£8,000.00	£0.00	£3,477.83	£4,522.17
180	Insurance	£8,000.00	£0.00	£7,476.58	£523.42
185	Investments Charges	£0.00	£0.00	£0.00	£0.00
190	IT	£12,000.00	£0.00	£4,828.88	£7,171.12
205	Mayor	£300.00	£0.00	£0.00	£300.00
210	Office Expenses	£30,000.00	£0.00	£13,157.26	£16,842.74
225	Professional Fees and Subscriptions	£18,000.00	£3,450.00	£9,927.25	£11,522.75
245	Recruitment	£1,000.00	£0.00	£0.00	£1,000.00
250	Recycling Bags	£750.00	£0.00	£151.25	£598.75
255	Salaries	£399,912.83	£0.00	£187,540.47	£212,372.36
295	Training	£10,000.00	£0.00	£5,468.92	£4,531.08
Total Admin		£489,562.83	£6,030.31	£234,781.19	£260,811.95
Assets & Open Spaces					
110	Allotments	£500.00	£0.00	£82.03	£417.97
111	GoAB	£0.00	£0.00	£331.80	-£331.80

Financial Budget Comparison

Comparison between 01/04/25 and 30/09/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Revised	Reserve Movements	Actual Net	Balance
135	Cemetery	£22,000.00	£3,771.24	£13,946.45	£11,824.79
136	Public Works Loan Interest	£18,000.00	£0.00	£3,703.67	£14,296.33
137	New Equipment	£0.00	£33,505.38	£33,505.38	£0.00
220	Play Areas	£5,000.00	£44,354.65	£44,556.60	£4,798.05
235	Public Toilet	£1,500.00	£0.00	£848.11	£651.89
265	St Andrew's Car Park	£5,300.00	£310.00	£3,934.04	£1,675.96
285	Town Hall	£7,500.00	£0.00	£2,187.83	£5,312.17
305	Van	£11,000.00	£0.00	£4,758.90	£6,241.10
Total Assets & Open Spaces		£70,800.00	£81,941.27	£107,854.81	£44,886.46
Community Events & Wellbeing					
140	Christmas	£30,000.00	£0.00	-£1,249.17	£31,249.17
141	Events	£5,500.00	£0.00	£4,895.75	£604.25
160	S137 Spending and Grants (including Youth Services)	£29,087.17	£0.00	£300.00	£28,787.17
200	Markets	£500.00	£0.00	£90.53	£409.47
Total Community Events & Wellbeing		£65,087.17	£0.00	£4,037.11	£61,050.06
Town Maintenance & Improvements					
130	CCTV	£500.00	£0.00	£460.00	£40.00
155	Gen. Maintenance Costs	£6,000.00	£0.00	£2,400.86	£3,599.14
165	Grass/Verge Cutting	£500.00	£0.00	£0.00	£500.00
170	Hanging Baskets	£3,000.00	£0.00	£1,907.34	£1,092.66
195	Leat Repairs	£0.00	£0.00	£0.00	£0.00
215	Planting	£3,000.00	£0.00	£2,887.75	£112.25

Financial Budget Comparison

Comparison between 01/04/25 and 30/09/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Revised	Reserve Movements	Actual Net	Balance
230	Public Rights of Way	£400.00	£0.00	£0.00	£400.00
270	Street Furniture	£500.00	£5,085.82	£5,114.33	£471.49
280	Tourism & Economic Development	£750.00	£0.00	£0.00	£750.00
300	Trees	£500.00	£0.00	£0.00	£500.00
310	War Memorial	£0.00	£0.00	£0.00	£0.00
Total Town Maintenance & Improvements		£15,150.00	£5,085.82	£12,770.28	£7,465.54
Total Expenditure		£640,600.00	£93,057.40	£359,443.39	£374,214.01
Total Income		£604,129.04	£5,621.00	£332,994.25	-£276,755.79
Total Expenditure		£640,600.00	£93,057.40	£359,443.39	£374,214.01
Total Net Balance		-£36,470.96		-£26,449.14	

Reserve Status

	01/04/25	03/10/25
Gazebos & Equipment Market	£0.00	£1,000.00
Cemetery Paths/Project	£35,000.00	£34,412.50
Street Furniture Replacement	£81.69	£7,106.44
Town Hall Maintenance	£6,501.28	£4,500.00
St Andrews Car Park	£9,000.00	£9,690.00
Equipment & Tech	£0.00	£2,947.24
Allotments	£5,000.00	£5,000.00
CCTV	£3,125.00	£25,000.00
Staffing & Election Contingency	£5,000.00	£0.00
Leat Repairs	£2,000.00	£0.00
Upcott Field Improvements	£102,385.56	£79,305.92
Future Projects Fund	£46,748.63	£14,535.13
Play Park Renewal Fund	£10,755.10	£150.59
War Memorial	£1,500.00	£3,000.00
Room Hire	£2,669.25	£0.00
Van Running Costs	£714.96	£0.00
Future Move Fund	£0.00	£2,500.00
Committed - Lime Trees	£0.00	£5,500.00
Public Toilet	£0.00	£500.00
Insurance Valuations	£0.00	£0.00
Branding	£0.00	£0.00
Committed - Makita Tooling	£0.00	£547.38
Committed - New Door for Public Convenience	£0.00	£5,425.00
Committed - Project Officer Extension	£0.00	£0.00
Committed - Remeidial Works to Chapel Drainage to Divert Water Away.	£0.00	£3,966.35
Committed - Play Area Fencing	£0.00	£0.00
Committed - Upcott Field Paths	£0.00	£4.13
Committed - Town Promotional Video	£0.00	£1,775.00
Committed - Community Noticeboards	£0.00	£10,000.00
Committed - Installation of Outdoor Gym Equipment	£0.00	£10,000.00
	£230,481.47	£226,865.68
	£230,481.47	£226,865.68

Bank Account Reconciliations Summary

Start of year 01/04/25

Cambridge & Counties Bank

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
24	£87,696.19	£87,956.42	£87,956.42	01/03/25	31/03/25	24
25	£87,956.42	£0.00	£0.00	01/04/25	30/04/25	25
26	£0.00	£0.00	£0.00	01/05/25	31/05/25	26
27	£0.00	£0.00	£0.00	01/06/25	30/06/25	27
28	£0.00	£0.00	£0.00	01/07/25	31/07/25	28
29	£0.00	£0.00	£0.00	01/08/25	31/08/25	29
30	£0.00	£0.00	£0.00	01/09/25	30/09/25	30

CCLA

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
4	£239,911.20	£240,751.24	£240,751.24	01/03/25	31/03/25	4
5	£240,751.24	£241,671.02	£241,671.02	01/04/25	30/04/25	5
6	£241,671.02	£242,557.29	£242,557.29	01/05/25	31/05/25	6
7	£242,557.29	£243,449.50	£243,449.50	01/06/25	30/06/25	7
8	£243,449.50	£244,304.91	£244,304.91	01/07/25	31/07/25	8
9	£244,304.91	£245,181.98	£245,181.98	01/08/25	31/08/25	9

HTB Easy Access

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
7	£140,000.00	£140,000.00	£140,000.00	01/03/25	31/03/25	7
8	£140,000.00	£140,000.00	£140,000.00	01/04/25	30/04/25	8
9	£140,000.00	£140,000.00	£140,000.00	01/05/25	31/05/25	9

Bank Account Reconciliations Summary

Start of year 01/04/25

10	£140,000.00	£140,000.00	£140,000.00	01/06/25	30/06/25	10
11	£140,000.00	£140,000.00	£140,000.00	01/07/25	31/07/25	11
12	£140,000.00	£140,000.00	£140,000.00	01/08/25	31/08/25	12
13	£140,000.00	£140,000.00	£140,000.00	01/09/25	30/09/25	13

PWLB

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
24	-£147,850.99	-£147,850.99	-£147,850.99	01/03/25	31/03/25	24
25	-£147,850.99	-£142,731.34	-£142,731.34	01/04/25	30/04/25	25
26	-£142,731.34	-£142,731.34	-£142,731.34	01/05/25	31/05/25	26
27	-£142,731.34	-£142,731.34	-£142,731.34	01/06/25	30/06/25	27
28	-£142,731.34	-£142,731.34	-£142,731.34	01/07/25	31/07/25	28
29	-£142,731.34	-£142,731.34	-£142,731.34	01/08/25	31/08/25	29
30	-£142,731.34	-£142,731.34	-£142,731.34	01/09/25	30/09/25	30

Unity Instant Access

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
24	£91,441.26	£4,736.60	£4,736.60	01/03/25	31/03/25	24
25	£4,736.60	£67,093.00	£67,093.00	01/04/25	30/04/25	25
26	£67,093.00	£208,670.01	£208,670.01	01/05/25	31/05/25	26
27	£208,670.01	£139,699.02	£139,699.02	01/06/25	30/06/25	27
28	£139,699.02	£139,699.02	£139,699.02	01/07/25	31/07/25	28
29	£139,699.02	£89,699.02	£89,699.02	01/08/25	31/08/25	29
30	£89,699.02	£53,093.43	£53,093.43	01/09/25	30/09/25	30

Bank Account Reconciliations Summary

Start of year 01/04/25

Unity Multipay Card - 7070

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
11	-£1,757.26	-£1,865.15	-£1,865.15	01/03/25	31/03/25	11
12	-£1,865.15	-£2,030.56	-£2,030.56	01/04/25	30/04/25	12
13	-£2,030.56	-£2,118.44	-£2,118.44	01/05/25	31/05/25	13
14	-£2,118.44	-£1,257.88	-£1,257.88	01/06/25	30/06/25	14
15	-£1,257.88	-£2,895.77	-£2,895.77	01/07/25	31/07/25	15
16	-£2,895.77	-£156.99	-£156.99	01/08/25	31/08/25	16
17	-£156.99	-£3,011.35	-£3,011.35	01/09/25	30/09/25	17

Unity T1 Current Account

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date	Bank Number
24	£21,194.97	£29,826.44	£29,826.44	01/03/25	31/03/25	24
25	£29,826.44	£263,231.11	£263,231.11	01/04/25	30/04/25	25
26	£263,231.11	£86,525.34	£86,525.34	01/05/25	31/05/25	26
27	£86,525.34	£46,896.30	£46,896.30	01/06/25	30/06/25	27
28	£46,896.30	£40,508.72	£40,508.72	01/07/25	31/07/25	28
29	£40,508.72	£36,317.47	£36,317.47	01/08/25	31/08/25	29
30	£36,317.47	£16,757.49	£16,757.49	01/09/25	30/09/25	30

Aged Debtors as of 30/09/2025

Customer	Current	31-60 Days	61-90 days	90+ days	Total overdue	Total due	Comments
Ace Majorettes	£50.00				£0.00	£50.00	
MOP	£1,100.00				£0.00	£1,100.00	
Cullompton Boxing Club	£600.00				£0.00	£600.00	
Cullompton Farmers Market	£64.18	£64.18	£0.00	£0.00	£64.18	£128.36	Chased on 01/10/2025. Awaiting payment.
DCC	£5,412.00				£0.00	£5,412.00	
Funeral Director				£346.00	£346.00	£346.00	System error. Looking into.
Top Field, Plot 1			-£5.12		-£5.12	-£5.12	
HMRC VAT		£2,592.38	£867.45		£3,459.83	£3,459.83	VAT return will be submitted during October with payment due by 07/11/2025
Sunday Group	£120.00				£0.00	£120.00	
Orchard Memorials	-£250.00				£0.00	-£250.00	
W H Squires	£5,680.00			£728.00	£728.00	£6,408.00	System error. New Invoice not 90 days
Overall Totals	£12,776.18	£2,656.56	£862.33	£1,074.00	£4,592.89	£17,369.07	

N.B. The team have recently begun using a new module on Epitaph to perform invoicing, enabling these to be completed more quickly without double inputting of data. There is however an error in which when the transaction is pulled through from Epitaph to our Finance module it sets the invoice date as 01/04/2025. This is the reason why some funeral director debtors are listed as 90+ days when in fact they are current invoices. We are in discussion with Edge on this and the error will be resolved imminently.

Aged Creditors as of 30-09-2025

Supplier	Current	31-60 days	61-90 Days	90+ Days	Total Overdue	Total Due	Comments
British Gas - A/C BGL282249	£72.90				£0.00	£72.90	
British Gas - A/C BGL282253	£14.31				£0.00	£14.31	
British Gas - A/C BGL282257	-£12.40				£0.00	-£12.40	
D & H Plant Ltd	£515.14				£0.00	£515.14	
Employee Expense Claims	£9.39				£0.00	£9.39	
Fire Services & Supplies Ltd	£634.34				£0.00	£634.34	
Healthmatic			-£3,030.00		-£3,030.00	-£3,030.00	Proforma payment for new door at the public convenience.
John Batten Agricultural Contract	£100.80				£0.00	£100.80	
Labdon Building Supplies	£347.06			-£5,287.68	-£5,287.68	-£4,940.62	Proforma payment for Upcott Field path. Awaiting complete delivery before invoice will be received.
MDDC	£36.30				£0.00	£36.30	
Mobilize Financial Services	£284.59				£0.00	£284.59	
Mole Valley Farmers	£7.38				£0.00	£7.38	
Professional Hygiene Ltd		£9.02			£9.02	£9.02	Paid by DD in month after invoice date.
Scrace, Tim	£122.00				£0.00	£122.00	
SLCC	£288.00				£0.00	£288.00	
Smart Clinic	£140.00				£0.00	£140.00	
Source for Business - A/C 1693 4	£48.57				£0.00	£48.57	
Source for Business - A/C 1696 4	£239.36				£0.00	£239.36	
Source for Business - A/C 500137	£70.14				£0.00	£70.14	
Source For Business - A/C 50620	£193.06				£0.00	£193.06	
Unity Trust Bank	£6.00				£0.00	£6.00	
Overall Totals	£3,116.94	£9.02	-£3,030.00	-£5,287.68	-£8,308.66	-£5,191.72	

* Invoices received after last payment run. Will be paid in next payment run.

**Overtime Paid - April 2025 to
September 2025**

Overtime Category	Hours Worked	Amount Paid
Burial	36.25	£831.95
Cemetery Maintenance	4	£82.78
Emergency	1.5	£31.29
Events	43	£933.01
Farmers Market	18	£434.16
Grand Total	102.75	£2,313.19

		2025-26 Budget	2025-26 Revised Budget	Funds from Reserves	Actual to Date	2025-26 Outturn	Forecasted	2026-27	Proposed	£ Change (Budget v Budget)
Service Area - Admin										
Community Engagement	£	1,000.00	£ 1,000.00	£ -	£ 85.29	£ 1,000.00	£		1,000.00	£ -
Advertising	£	1,000.00	£ 1,000.00	£ -	£ 85.29	£ 1,000.00	£		1,000.00	£ -
Bank Charges	£	300.00	£ 300.00	£ -	£ 36.00	£ 72.00	£		200.00	-£ 100.00
Card Charges	£	300.00	£ 300.00	£ -	£ 51.15	£ 150.00	£		150.00	-£ 150.00
Should we move this to payroll area?										
Councillor Allowances	£	-	£ -	£ -	£ -	£ -	£		-	£ -
Election	£	-	£ -	£ 2,580.31	£ 2,580.31	£ -	£		-	£ -
Health & Safety	£	8,000.00	£ 8,000.00	£ -	£ 3,477.83	£ 8,000.00	£		10,050.00	£ 2,050.00
Insurance	£	8,000.00	£ 8,000.00	£ -	£ 7,476.58	£ 7,476.58	£		9,000.00	£ 1,000.00
Investments Charges	£	-	£ -	£ -	£ -	£ -	£		-	£ -
IT	£	12,000.00	£ 12,000.00	£ -	£ 4,828.88	£ 8,350.00	£		10,000.00	-£ 2,000.00
Mayor	£	300.00	£ 300.00	£ -	£ -	£ 200.00	£		300.00	£ -
Office Expenses	£	30,000.00	£ 30,000.00	£ -	£ 13,157.26	£ 25,250.00	£		27,500.00	-£ 2,500.00
Professional Fees and Subscriptions	£	18,000.00	£ 18,000.00	£ 3,450.00	£ 9,927.25	£ 14,500.00	£		15,000.00	-£ 3,000.00
Recruitment	£	1,000.00	£ 1,000.00	£ -	£ -	£ -	£		1,000.00	£ -
Recycling Bags	£	750.00	£ 750.00	£ -	£ 151.25	£ 500.00	£		600.00	-£ 150.00
Salaries	£	404,500.00	£ 399,912.83	£ -	£ 187,540.47	£ 399,912.83	£		424,000.00	£ 19,500.00
Training	£	10,000.00	£ 10,000.00	£ -	£ 5,468.92	£ 10,000.00	£		10,000.00	£ -
VAT Repayment	£	-	£ -	£ -	£ -	£ -	£		-	£ -
Service Area - Admin Total	£	494,150.00	£ 489,562.83	£ 6,030.31	£ 234,781.19	£ 475,411.41	£		508,800.00	-£ 466,800.00

		2025-26 Budget	2025-26 Revised Budget	Funds from Reserves	Actual to Date	2025-26 Outturn	Forecasted	2026-27	Proposed	£ Change (Budget v Budget)
Service Area - Assets & Open Spaces										
Allotments	£	500.00	£ 500.00	£ -	£ 82.03	£ 150.00	£		500.00	£ -
GoAB	£	-	£ -	£ -	£ 331.80	£ -	£		-	£ -
Cemetery	£	22,000.00	£ 22,000.00	£ 3,739.08	£ 14,080.81	£ 19,943.90	£		23,500.00	£ 1,500.00
Public Works Loan Interest	£	18,000.00	£ 18,000.00	£ -	£ 8,823.32	£ 17,646.64	£		18,000.00	£ -
New Equipment	£	-	£ -	£ -	£ -	£ -	£		-	£ -
Maintenance Costs	£	5,000.00	£ 5,000.00	£ 38,127.44	£ 38,929.39	£ 3,301.95	£		2,500.00	-£ 2,500.00
Equipment	£	-	£ -	£ -	£ -	£ -	£		-	£ -
Projects	£	-	£ -	£ 6,227.21	£ 6,227.21	£ -	£		-	£ -
Play Areas	£	5,000.00	£ 5,000.00	£ 44,354.65	£ 45,156.60	£ 3,301.95	£		2,500.00	-£ 2,500.00
Public Toilet	£	1,500.00	£ 1,500.00	£ -	£ 848.11	£ 1,500.00	£		1,500.00	£ -
St Andrew's Car Park	£	5,300.00	£ 5,300.00	£ -	£ 3,934.04	£ 5,021.35	£		5,500.00	£ 200.00
Town Hall	£	7,500.00	£ 7,500.00	£ -	£ 2,187.83	£ 6,770.45	£		7,500.00	£ -
Van	£	11,000.00	£ 11,000.00	£ -	£ 4,758.90	£ 11,000.00	£		11,000.00	£ -
Service Area - Assets & Open Spaces	£	70,800.00	£ 70,800.00	£ 48,093.73	£ 80,203.44	£ 65,334.29	£		70,000.00	-£ 51,100.00

		2025-26 Budget	2025-26 Revised Budget	Funds from Reserves	Actual to Date	2025-26 Outturn	Forecasted	2026-27	Proposed	£ Change (Budget v Budget)
Service Area - Community Events & Wellbeing										
Christmas	£	30,000.00	£ 30,000.00	£ -	-£ 1,249.17	£ 26,000.00	£		16,500.00	-£ 13,500.00
Events	£	5,500.00	£ 5,500.00	£ -	£ 4,895.75	£ 4,895.75	£		10,500.00	£ 5,000.00
S137 Spending and Grants (including Youth Services)	£	24,500.00	£ 29,087.17	£ -	£ 5,500.00	£ 29,187.17	£		30,000.00	£ 5,500.00
Markets	£	500.00	£ 500.00	£ -	£ 90.53	£ 350.00	£		500.00	£ -
Service Area - Community Events & Wellbeing	£	60,500.00	£ 65,087.17	£ -	£ 9,237.11	£ 60,432.92	£		57,500.00	-£ 14,000.00

		2025-26 Budget	2025-26 Revised Budget	Funds from Reserves	Actual to Date	2025-26 Outturn	Forecasted	2026-27	Proposed	£ Change (Budget v Budget)
Service Area - Town Maintenance & Improvement										
CCTV	£	500.00	£ 500.00	£ -	£ 460.00	£ 460.00	£		750.00	£ 250.00
Gen. Maintenance Costs	£	6,000.00	£ 6,000.00	£ -	£ 2,400.86	£ 6,000.00	£		5,000.00	-£ 1,000.00
Grass/Verge Cutting	£	500.00	£ 500.00	£ -	£ -	£ 500.00	£		500.00	£ -
Hanging Baskets	£	3,000.00	£ 3,000.00	£ -	£ 1,907.34	£ 2,000.00	£		2,500.00	-£ 500.00
Leat Repairs	£	-	£ -	£ -	£ -	£ -	£		-	£ -
Planting	£	3,000.00	£ 3,000.00	£ -	£ 2,887.75	£ 3,000.00	£		4,000.00	£ 1,000.00
Public Rights of Way	£	400.00	£ 400.00	£ -	£ -	£ 400.00	£		400.00	£ -
Street Furniture	£	500.00	£ 500.00	£ 5,085.82	£ 5,114.33	£ 500.00	£		-	-£ 500.00
Tourism & Economic Development	£	750.00	£ 750.00	£ -	£ -	£ 750.00	£		-	-£ 750.00
Trees	£	500.00	£ 500.00	£ -	£ -	£ 500.00	£		-	-£ 500.00
War Memorial	£	-	£ -	£ -	£ -	£ -	£		-	£ -
Service Area - Town Maintenance & Improvement	£	15,150.00	£ 15,150.00	£ 5,085.82	£ 12,770.28	£ 14,110.00	£		13,150.00	-£ 2,500.00

		2025-26 Budget	2025-26 Revised Budget	Funds from Reserves	Actual to Date	2025-26 Outturn	Forecasted	2026-27	Proposed	£ Change (Budget v Budget)
Service Area - Admin	£	494,150.00	£ 489,562.83	£ 6,030.31	£ 234,781.19	£ 475,411.41	£		508,800.00	£ 14,650.00
Service Area - Assets & Open Spaces	£	70,800.00	£ 70,800.00	£ 48,093.73	£ 80,203.44	£ 65,334.29	£		70,000.00	-£ 800.00
Service Area - Community Events & Wellbeing	£	60,500.00	£ 65,087.17	£ -	£ 9,237.11	£ 60,432.92	£		57,500.00	-£ 3,000.00
Service Area - Town Maintenance & Improvement	£	15,150.00	£ 15,150.00	£ 5,085.82	£ 12,770.28	£ 14,110.00	£		13,150.00	-£ 2,000.00
Total Council Revenue Expenditure	£	640,600.00	£ 640,600.00	£ 59,209.86	£ 336,992.02	£ 615,288.62	£		649,450.00	£ 8,850.00

		2025-26	Current as of 23-09-25		2025-26 Outturn	Forecasted	2026-27	Proposed	Funding Required for 2026-27	£ Change (Budget v Budget)
Proposed EMR / Capital Projects										
Gazebos & Market Equipment	£	1,000.00	£ 1,000.00		£	1,000.00	£	3,000.00	£ 2,000.00	£ 2,000.00
Cemetery Paths/Projects	£	35,000.00	£ 34,412.50		£	-	£	20,000.00	£ 20,000.00	-£ 15,000.00
Street Furniture	£	20,000.00	£ 17,106.44		£	2,000.00	£	30,000.00	£ 28,000.00	£ 10,000.00
Town Hall Maintenance	£	4,500.00	£ 4,500.00		£	4,000.00	£	10,000.00	£ 6,000.00	£ 5,500.00
St Andrews Car Park	£	10,000.00	£ 9,690.00		£	6,000.00	£	22,500.00	£ 16,500.00	£ 12,500.00
Equipment & Tech	£	4,947.24	£ 2,947.24		£	2,500.00	£	25,000.00	£ 22,500.00	£ 20,052.76
Allotments	£	5,000.00	£ 5,000.00		£	5,000.00	£	5,500.00	£ 500.00	£ 500.00
CCTV	£	25,000.00	£ 25,000.00		£	-	£	15,000.00	£ 15,000.00	-£ 10,000.00
Staffing and Elections Contingency	£	-	£ -		£	-	£	5,000.00	£ 5,000.00	£ 5,000.00
Upcott Field Improvements			£ 90,241.79		£	65,000.00	£	115,000.00	£ 50,000.00	£ 115,000.00
Rename Strategic Plan Delivery			£ 16,310.13		£	-	£	50,000.00		
Fund suggestion JB										
Future Projects Fund			£ 150.59		£	-	£	20,000.00	£ 20,000.00	£ 20,000.00
Play Park Renewal Fund			£ 3,000.00		£	500.00	£	2,000.00	£ 1,500.00	£ 2,000.00
War Memorial					£	-	£	-	£ -	£ -
Room Hire	£	-	£ -		£	-	£	-	£ -	£ -
Van Running Costs	£	-	£ -		£	-	£	-	£ -	£ -
Future Move Fund			£ 2,500.00		£	2,500.00	£	12,500.00	£ 10,000.00	£ 12,500.00
Lime Trees			£ 5,500.00		£	1,000.00	£	3,000.00	£ 2,000.00	£ 3,000.00
Public Toilet			£ 500.00		£	500.00	£	5,000.00	£ 4,500.00	£ 5,000.00
Makita Tooling	£	-	£ 547.38		£	-	£	-	£ -	£ -
Door for PC	£	-	£ 5,425.00		£	-	£	-	£ -	£ -
Insurance			£ -		£	-	£	-	£ -	£ -
Chapel Drainage	£	-	£ 3,966.35		£	-	£	-	£ -	£ -
Upcott Field Paths	£	-	£ 4.13		£	-	£	-	£ -	£ -
Town Trees Sinking fund	£	-	£ -		£	-	£	5,000.00	£ 5,000.00	£ 5,000.00
Christmas Lights Infrastructure	£	-	£ -		£	-	£	7,500.00	£ 7,500.00	£ 7,500.00
Arts and Culture	£	-	£ -		£	-	£	25,000.00	£ 25,000.00	£ 25,000.00
Tourism & Economic Development	£	-	£ -		£	-	£	5,000.00	£ 5,000.00	£ 5,000.00
Total Proposed EMR	£	105,447.24	£ 227,801.55		£	90,000.00	£	386,000.00	£ 296,000.00	£ 280,552.76

Summary	2025-26	2026-27	Proposed	Shortfall	£ Change (Budget v Budget)
Proposed Revenue Expenditure	£ 640,600.00	£	649,450.00	£	8,850.00
Proposed EMRS	£ 105,447.24	£	386,000.00	£	280,552.76
Proposed General Reserve	£ 160,150.00	£	162,362.50	£	2,212.50
Total Funding Requirement	£ 906,197.24	£	1,197,812.50	£	291,615.26
Funded By					
Forecasted Equity at 31.03.2025	£ -	£	438,884.37	£	438,884.37
Income	£ -	£	56,612.00	£	56,612.00

Proposed Precept	£	-	£	702,316.13	£	702,316.13
	£	-	£	1,197,812.50	£	-
					£	1,197,812.50

	2025-26		2026-27	Change	%
Proposed Precept	£ 553,617.04	£	702,316.13	£ 148,699.09	26.86%
Tax Base	3730.29		3800		
Band D Equivalent Charge	£ 148.41	£	184.82	£ 36.41	24.53%

Equity Forecast					
General Reserve	£ 249,525.21				General Fund Breakdown
EMRS	£ 90,000.00			All Bank accounts as of 31/08/25	£ 350,372.45
Current Year Under/Over Spend	£ 99,359.16			Remaining spend in year	£ 278,296.60
				Precept 2nd part	£ 276,808.52
				Under spend and Surplus	£ 99,359.16
				EMRs as of 30/09/2025	£ -
Total Equity Forecast	£ 438,884.37				
					£ 249,525.21
Current Year Predicted Underspend & Surplus	£ 99,359.16				
Expenditure Underspend	£ 25,311.38				
Income Surplus	£ 74,047.78				

	2025-26 Budget	2025-26 Revised Budget	Funds to Reserves	Actual to Date	2025-26 Outturn	Forecasted	2026-27	Proposed	£ Change (Budget v Budget)
Income Forecast									
Service Area - Admin									
CCLA Interest	£ 3,000.00	£ 3,000.00	£ -	£ 5,284.66	£ 10,000.00	£ 7,000.00			
HTB Easy Access Interest	£ 3,000.00	£ 3,000.00	£ -	£ -	£ 5,400.00	£ 4,000.00			
Remove	£ 1,985.00	£ 1,985.00	£ -	£ 1,312.86	£ 1,500.00	£ 1,500.00			
Cambridge & Counties	£ 15.00	£ 15.00	£ -	£ 16.84	£ 16.84	£ -			
Investment Accounts Interest	£ 8,000.00	£ 8,000.00	£ -	£ 6,614.36	£ 16,916.84	£ 12,500.00			£ 4,500.00
Remove?	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Remove	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Remove	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Remove	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Lloyds 32 Day Notice Account	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Photocopier	£ -	£ -	£ -	£ 12.00	£ 12.00	£ -			£ -
Precept	£ 553,617.04	£ 553,617.04	£ -	£ 276,808.52	£ 553,617.04				-£ 553,617.04
Recycling Bags	£ 750.00	£ 750.00	£ -	£ 495.13	£ 550.00	£ 550.00			-£ 200.00
Grants	£ -	£ -	£ 5,621.00	£ 7,565.72	£ 7,565.72	£ -			£ -
Sub-head as needed	£ -	£ -	£ -	£ -	£ -	£ -			
Sub-head as needed	£ -	£ -	£ -	£ -	£ -	£ -			
Sub-head as needed	£ -	£ -	£ -	£ -	£ -	£ -			
Sponsorships	£ -	£ -	£ -	£ -	£ -	£ -			
VAT refund	£ -	£ -	£ -	£ 21,919.91	£ 30,000.00	£ -			£ -
Suspense	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Service Area - Admin Total	£ 562,367.04	£ 562,367.04	£ 11,242.00	£ 320,981.36	£ 616,227.32	£ 14,050.00			-£ 548,317.04
Service Area - Assets & Open Spaces									
Allotments	£ 950.00	£ 950.00	£ -	£ 967.50	£ 987.50	£ 1,000.00			£ 50.00
GoAB Allotments	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Cemetery	£ 24,500.00	£ 24,500.00	£ -	£ 27,859.00	£ 31,750.00	£ 24,500.00			£ -
Changed	£ 8,500.00	£ 8,500.00	£ -	£ 4,101.58	£ 8,500.00	£ 8,500.00			£ -
Changed	£ 1,000.00	£ 1,000.00	£ -	£ 2,645.00	£ 3,000.00	£ 2,000.00			£ 1,000.00
Service Area - Assets & Open Spaces Total	£ 34,950.00	£ 34,950.00	£ -	£ 35,573.08	£ 55,237.50	£ 36,000.00			£ 1,050.00
Service Area - Community Events & Wellbeing									
Move to Admin???	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Christmas Income/Donations	£ 1,000.00	£ 1,000.00	£ -	£ 513.44	£ 900.00	£ 750.00			-£ 250.00
Markets	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Community Event Grants/Donations	£ -	£ -	£ -	£ -	£ -	£ -			
Service Area - Community Events & Wellbeing Total	£ 1,000.00	£ 1,000.00	£ -	£ 513.44	£ 900.00	£ 750.00			-£ 250.00
Service Area - Town Maintenance & Improvement									
Public Rights of Way	£ 400.00	£ 400.00	£ -	£ 400.00	£ 400.00	£ 400.00			£ -
Move to Admin???	£ 5,412.00	£ 5,412.00	£ -	£ 5,412.00	£ 5,412.00	£ 5,412.00			£ -
Visibility Splay Cuts/ Grass Verge Cutting	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Sponsorships	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Move to Admin???	£ -	£ -	£ -	£ -	£ -	£ -			£ -
Grants & Donations	£ -	£ -	£ -	£ -	£ -	£ -			
Service Area- Town Maintenance & Improvement	£ 5,812.00	£ 5,812.00	£ -	£ 5,812.00	£ 5,812.00	£ 5,812.00			£ -
Total Income Forecast	£ 604,129.04	£ 604,129.04		£ 604,265.56	£ 678,176.82	£ 56,612.00			-£ 547,517.04

Cullompton Town Council 3 Year MTFP

	2025-26 Budget	2026-27 Budget	2027-28 Budget
Total Council			
Service Area - Admin	£ 508,800.00	£ 524,064.00	£ 539,785.92
Service Area - Assets & Open Spaces	£ 70,000.00	£ 72,100.00	£ 74,263.00
Service Area - Community Events & Wellbeing	£ 57,500.00	£ 59,225.00	£ 61,001.75
Service Area - Town Maintenance & Improvement	£ 13,150.00	£ 13,544.50	£ 13,950.84
Total Council Revenue Expenditure	<u>£ 649,450.00</u>	<u>£ 668,933.50</u>	<u>£ 689,001.51</u>

	Contribution 26-27	2026-27	In Year Spend 26-27	Contribution 27-28	2027-28	In Year Spend 27-28	Contribution 28-29	2028-29	In Year Spend 28-29
Proposed EMR / Capital Projects									
Gazebos & Market Equipment	£ 2,000.00	£ 3,000.00	£ -	£ 1,000.00	£ 4,000.00	£ 2,000.00	£ 1,000.00	£ 3,000.00	£ -
Cemetery Paths/Projects	£ 20,000.00	£ 20,000.00	£ -	£ 20,000.00	£ 40,000.00	£ 40,000.00	£ 20,000.00	£ 20,000.00	£ -
Street Furniture	£ 28,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 15,000.00
Town Hall Maintenance	£ 6,000.00	£ 10,000.00	£ -	£ 5,000.00	£ 15,000.00	£ -	£ 5,000.00	£ 20,000.00	£ 20,000.00
St Andrews Car Park	£ 16,500.00	£ 22,500.00	£ -	£ 12,500.00	£ 35,000.00	£ -	£ 12,500.00	£ 47,500.00	£ -
Equipment & Tech	£ 22,500.00	£ 25,000.00	£ 20,000.00	£ 20,000.00	£ 25,000.00	£ 20,000.00	£ 20,000.00	£ 25,000.00	£ -
Allotments	£ 500.00	£ 5,500.00	£ -	£ 500.00	£ 6,000.00	£ 5,000.00	£ 500.00	£ 1,500.00	£ -
CCTV	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 5,000.00	£ 5,000.00	£ -	£ 5,000.00	£ 10,000.00	£ -
Staffing and Elections Contingency	£ 5,000.00	£ 5,000.00		£ 5,000.00	£ 10,000.00		£ -	£ 10,000.00	
Upcott Field Improvements	£ 50,000.00	£ 120,000.00	£ -	£ 50,000.00	£ 170,000.00	£ -	£ 50,000.00	£ 220,000.00	£ -
Strategic Plan Delivery Fund	£ 50,000.00	£ 50,000.00	£ 30,000.00	£ 50,000.00	£ 70,000.00	£ 30,000.00	£ 50,000.00	£ 90,000.00	£ -
Play Park Renewal Fund	£ 20,000.00	£ 20,000.00	£ 10,000.00	£ 10,000.00	£ 20,000.00	£ 15,000.00	£ 15,000.00	£ 20,000.00	£ -
War Memorial	£ 1,500.00	£ 2,000.00	£ -	£ 2,000.00	£ 4,000.00	£ -	£ 2,000.00	£ 6,000.00	£ 3,000.00
Room Hire	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Van Running Costs	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Future Move Fund	£ 10,000.00	£ 12,500.00	£ -	£ 10,000.00	£ 22,500.00	£ -	£ 10,000.00	£ 32,500.00	£ -
Lime Trees	£ 2,000.00	£ 3,000.00	£ -	£ 2,000.00	£ 5,000.00	£ -	£ 1,000.00	£ 6,000.00	£ -
Public Toilet	£ 4,500.00	£ 5,000.00	£ -	£ 5,000.00	£ 10,000.00	£ -	£ 2,500.00	£ 12,500.00	£ -
Makita Tooling	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Door for PC	£ -	£ -	£ -	£ -	£ -	£ -		£ -	£ -
Insurance	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Chapel Drainage	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Upcott Field Paths	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Town Trees Sinking fund	£ 5,000.00	£ 5,000.00	£ -	£ 5,000.00	£ 10,000.00	£ -	£ 5,000.00	£ 15,000.00	£ -
Christmas Lights Infrastructure	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00
Arts and Culture	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00
Tourism & Economic Development	£ 5,000.00	£ 4,250.00	£ 4,250.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Total Proposed EMR / Capital Cont	<u>£ 296,000.00</u>	<u>£ 390,250.00</u>	<u>£ 141,750.00</u>	<u>£ 270,500.00</u>	<u>£ 519,000.00</u>	<u>£ 179,500.00</u>	<u>£ 267,000.00</u>	<u>£ 606,500.00</u>	<u>£ 75,500.00</u>
End of Year EMR 31/3		£ 248,500.00			£ 339,500.00			£ 531,000.00	

Summary	2026-27	2027-28	2028-29
Proposed Revenue Expenditure	£ 649,450.00	£ 668,933.50	£ 689,001.51
Proposed EMRS / Capital Cont	£ 390,250.00	£ 519,000.00	£ 606,500.00
Proposed General Reserve	£ 162,362.50	£ 167,233.38	£ 172,250.38
Total Funding Requirement	<u>£ 1,202,062.50</u>	<u>£ 1,355,166.88</u>	<u>£ 1,467,751.88</u>
Funded By			
Forecast Equity at 31.03	£ 438,884.37	£ 410,862.50	£ 506,733.38
Income	£ 56,612.00	£ 62,362.00	£ 66,362.00
Precept Required	£ 706,566.13	£ 881,942.38	£ 894,656.51
	<u>£ 1,202,062.50</u>	<u>£ 1,355,166.88</u>	<u>£ 1,467,751.88</u>

	2026-27 Budget	2027-28 Budget	2028-29 Budget
Income Forecast			
Service Area - Admin Total minus precept	£ 14,050.00	£ 17,050.00	£ 19,050.00
Service Area - Assets & Open Spaces Total	£ 36,000.00	£ 37,000.00	£ 39,000.00
Service Area - Community Events & Wellbeing Total	£ 750.00	£ 2,500.00	£ 2,500.00
Service Area- Town Maintenance & Improvement	£ 5,812.00	£ 5,812.00	£ 5,812.00
Total Income Forecast	<u>£ 56,612.00</u>	<u>£ 62,362.00</u>	<u>£ 66,362.00</u>

	2026-27 Budget	2027-28 Budget	2028-29 Budget
Proposed Precept	£ 706,566.13	£ 881,942.38	£ 894,656.51
Tax Base	3800	3850	3900
Band D Equivalent Charge	£ 185.94	£ 229.08	£ 229.40
Increase	£ 37.53	£ 43.14	£ 0.32

		Budget Year			
		2025-26	2026-27	2027-28	2028-29
Council Tax Banding	Band A	£ 98.94	£ 123.96	£ 152.72	£ 152.93
	Band B	£ 115.43	£ 144.62	£ 178.17	£ 178.42
	Band C	£ 131.92	£ 165.28	£ 203.62	£ 203.91
	Band D	£ 148.41	£ 185.94	£ 229.08	£ 229.40
	Band E	£ 181.39	£ 227.26	£ 279.98	£ 280.38
	Band F	£ 214.37	£ 268.58	£ 330.89	£ 331.35
	Band G	£ 247.35	£ 309.90	£ 381.79	£ 382.33
	Band H	£ 296.82	£ 371.88	£ 458.15	£ 458.80

GOVERNANCE, RESOURCES & FINANCE COMMITTEE FORWARD PLAN

This forward plan identifies reports and other Agenda items for future meetings of the Governance, Resources and Finance Committee. It is also intended to assist Agenda management and act as a reminder of items to come forward at future meetings.

Report title	Meeting date
Establishment and Staff Budget Reviews	September 2025
Finalised Budget 2026-27	January 2025
Staff Rewards and Benefits	April 2026
Staff Handbook Review	April 2026
Policy Review	Rolling Programme
Overtime, Debtors and Creditors	Each Meeting