



MINUTES OF A MEETING OF THE GIFT OF A BURROW FOR ALLOTMENT COMMITTEE HELD ON 17 JULY 2025

Those present:

Committee: Councillors R Dietrich (Chair), T Spring, J Stanford.

Officers: Town Clerk, Deputy Clerk, Administrative Assistant

- A25/037 Apologies for Absences.** Apologies for absence were received and accepted from Nigel Middlewick and Richard Thorne.
- A25/038 Declaration of Interest & Dispensations.** There were no Declarations of Interests made.
- A25/039 Minutes.** The Minutes of the Gift of A Burrow for Allotments Committee held on 29 April 2025 were adopted as a true and correct record of the meeting; they were signed as such.
- A25/040 Finance.** To note the financial position of Gift of A Burrow for Allotments Committee. NOTED.
- RESOLVED** that Invoice number 298 from Cullompton Town Council in the amount of £528.67 is approved for payment.
- A25/041 Gates.** To decide how to proceed with supplying and installing the gates.
- RESOLVED** that three gates will be fabricated by the appointed contractor. Of these, two gates will be funded by the Trust, while the third gate will be fabricated and fully sponsored by the contractor at no cost to the Trust. Installation of all three gates will be carried out by the Trust itself, with assistance provided by the contractor.
- A25/042 Plot Sizes.** To consider more quarter plots at the Burrows Field.
- RESOLVED** that this is deferred until the impact of the Administration Fee is assessed.
- A25/043 Allotment Report.** The Allotment Report was noted.
- A25/044 RESOLVED** that the following process is adopted for allotment inspections:
1. Officers will conduct quarterly inspections of all allotment plots in time to make a report to the Committee, taking appropriate warning action on inadequate plots.
 2. Committee members will conduct interim inspections in accordance with the standards required by the Allotment Policy, and report only allotments that are deemed below standard to Officers.

3. Officers will conduct a formal inspection of only those plots considered inadequate and assess whether a warning or other action is required.

Meeting closed at 11:10.

Chair Signature: _____ Date: _____

DRAFT